

## MEETING OF THE ANSTON PARISH COUNCIL AS SOLE TRUSTEE OF 'THE CHARITY'

Minutes of a meeting held on Wednesday 8<sup>th</sup> May 2019

**DRAFT ELECTRONIC COPY, final (approved) signed original held on file**

Present were Councillors: Thornton (Acting Chairman), Bentley, Jepson, Matthews, Tawn, Thornley and Vernon.

Taking minutes: M Gazur (Clerk to the Trust).

In attendance: no members of the public and C Pilkington (Clerk to APC).

In the absence of the Chairman and Vice Chairman Cllr Thornton was appointed to the Chair.

A public session commenced at 7:02 p.m.

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### 54/19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Bowers, Ireland (JC), Ireland (JT), Prendergast and Tarmey.

### 55/19 MINUTES OF PREVIOUS MEETING

**IT WAS AGREED:** that the minutes of the meeting held on the 24<sup>th</sup> April 2019 be approved.

### 56/19 APPROVE PAYMENTS

**IT WAS AGREED** that invoices/vouchers to a value of £1,531.44 as presented by the Clerk, and as listed at appendix 1, be approved for payment.

### 57/19 ACCOUNTS FOR MARCH 2019

**IT WAS AGREED:** that the financial information for March 2019, as now presented by the Clerk and shown at appendices 2, 3 and 4, be confirmed.

Current accounts	-	£35,126.34
Unpresented cheques	-	£ 466.73
Total receipts	-	£ 4,830.20
Total payments	-	£ 2,049.44

**IT WAS AGREED:** that the financial overview for March be published on the Parish Council web-site.

### 58/19 MANAGEMENT ACCOUNTS

The Clerk presented the management accounts as shown at appendix 5.

### 59/19 DEBTORS

There were no debts which required discussion.

### 60/19 BANK MANDATE – AUTHORISED PERSONS

**IT WAS AGREED:** that the Clerk to the Council be added to the UTB mandate in order to be able to upload payments in the absence of the Clerk to the Trust.

**IT WAS AGREED:** that the Clerk to the Trust email all councillors asking for volunteers to be added to the Co-operative Bank and Unity Trust Bank mandates and that all such volunteers be approved as signatories.

**IT WAS AGREED:** that the terms and conditions relating to the Co-operative Bank and Unity Trust Bank mandates, as attached at appendices 6 and 7 be approved.

61/19 YEAR END ACCOUNT AND REPORTS

**IT WAS AGREED:** that the Independent Auditor's Year End Report and internal audit report, the year end reconciliation, the year end receipts and payments report, and the Trustee's Annual Report be approved.

62/19 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 29<sup>th</sup> May 2019, after the Finance Committee meeting, in the Parish Hall, Ryton Road, North Anston.

Cllr Thornley gave her apology for that meeting.

The meeting finished at 7:30 p.m.