

ANSTON PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 7th JUNE 2023

Present: Councillors Jepson (Chairman of the Committee), Bentley, Concannon, Graham, Wilkinson and Wright.

In Attendance: Cllr Tawn, Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and no members of the public.

The meeting started at 7:41 p.m.

064.23 APOLOGIES FOR ABSENCE
None

065.23 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 3rd MAY 2023
RESOLVED: That the minutes of the meeting of the Committee held on Wednesday 3rd May 2023 be confirmed as a true and accurate record.

066.23 INTERNAL CONTROL CHECKS
RESOLVED: That internal checks revert to the pre-covid system where paper records for the relevant month are brought to the meeting and audited on the same evening.

067.23 PAYMENTS
RESOLVED: That payments/invoices/vouchers to a value of £27,009.13 as presented by the RFO, and as listed at appendix 1, be approved.

068.23 MONTHLY ACCOUNTS
RESOLVED: that the bank reconciliation for April 2023, together with receipt and payment schedules, as shown at appendices 2, 3 and 4 be confirmed.

All bank accounts (total)	-	£ 595,741.52
Unpresented payments	-	£ 2,107.67
Total receipts	-	£ 208,632.56
Total payments	-	£ 41,748.08

The level of reserves, as shown at appendix 5, was noted.

RESOLVED: that £13,991 be vired from 'unallocated' to 'vehicle replacement'. That the 'curtain grant' (£951) be put towards cleaning the curtains in the autumn and replacing the curtain tracks.

069.23 MANAGEMENT ACCOUNTS
The management accounts, as shown at appendix 6, with actual entries up to and including April 2023 were discussed and noted.

070.23 RECREATION GROUND CENTENARY CELEBRATIONS
Cllr Wilkinson reported that arrangements were well in hand for the event which would be held on Saturday 15th July from 1:00 p.m. until the evening.
RESOLVED: That Standing Order 7(a) be suspended/invoked in order for resolution 48.23 to be changed from 'That small bags of seed be purchased to the value of £2,000' to 'That small items be purchased to the value of £2,000, for free distribution to children attending the event.'

Cllr Wright left at this point (8:30 p.m.)

071.23 POPPIES
The Clerk to the Council confirmed that the larger poppies could only be purchased nearer the time. RMBC had been contacted regarding seeking permission for the poppies to be attached to lampposts.

072.23 NOTICE BOARDS
The Clerk to the Council confirmed that this was 'work in progress'.

073.23 CEMETERY
The RFO confirmed that the spoil heap was to be removed within the week but that additional work was required in order to cut back the hedges on both sides of Second Lane in order to give access to the rear of the cemetery.
RESOLVED: That an additional £100 be allowed for cutting back said hedges.
Cllr Concannon confirmed that he had visited the cemetery and commented on how nice the cemetery looked.

074.23 CARD READER
RESOLVED: That a card reader be approved in principle and that options be looked into.

075.23 ASW TREE SURVEY
RESOLVED: That RSK ADAS be instructed to carry out the Anston Stones Wood tree survey for 2023.

076.23 BANK SIGNATORIES
RESOLVED: That Cllrs Concannon and Wright be added as authorised signatories to the bank accounts.

077.23 GATE AT SPRING MATTRESS LANE
The RFO confirmed that a wider (14 ft) steel gate had been installed at the allotment end of Spring Mattress Lane.

078.23 WATER BOILERS
The RFO confirmed that two replacement water boilers had been installed at the parish hall.

- 079.23 **LAWNMOWER**
The Clerk to the Council confirmed that a suitable lawn mower was being sourced.
- 080.23 **CCTV CAMERA**
The RFO confirmed that an additional CCTV camera had been installed near the storage cabin. The Clerk to the Council confirmed that the CCTV monitor had now been set up properly and the system was working as intended.
- 081.23 **CEMETERY FOOTPATH**
Members considered three quotes for lifting the existing slabs and relaying. The quote from Peter Knights at £10,400 was the lowest.
RESOLVED: That Peter Knights' quote be recommended to full council as the sum involved was greater than that which could be approved by this committee. Once approved by council then the Clerk to the Council together with Cllrs Concannon and Jepson meet with the contractor on-site.
- 082.23 **HANDRAIL AT BOWLING GREEN**
The RFO confirmed that the hand-rail would be fitted within the week.
RESOLVED: That the contractor be asked to report on the state of the paving flags in the same area and give a quote for any remedial work required.
- 083.23 **PURCHASE OF NEW VAN**
Members considered options regarding a replacement van including right-out purchase, lease, HP, alternatives to a van.
RESOLVED: That the following proposal be recommended to full council as the sum involved was greater than that which could be approved by this committee. That a new van to the value of £35,000 be purchased outright and that a new tail-lift be retro-fitted to the van.
- 084.23 **DATE AND VENUE OF NEXT MEETING**
RESOLVED: That the Committee next meet on Wednesday 5th July 2023 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 9:10 p.m.