

ANSTON PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 3rd MAY 2023

Present: Councillors Jepson (Chairman of the Committee), Bentley, Concannon, Matthews, Wilkinson and Wright.

In Attendance: Cllr Tawn, Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and no members of the public.

The meeting started at 8:53 p.m.

- 039.23 APOLOGIES FOR ABSENCE
Cllr D Graham
RESOLVED: That the apology and reason for absence be approved.
- 040.23 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 29th MARCH 2023
RESOLVED: That the minutes of the meeting of the Committee held on Wednesday 29th March 2023 be confirmed as a true and accurate record.
- 041.23 INTERNAL CONTROL CHECKS
RESOLVED: That Councillors Wilkinson and Wright carry out the internal control checks of the March and April accounts.
- 042.23 PAYMENTS
RESOLVED: That payments/invoices/vouchers to a value of £77,865.23 as presented by the RFO, and as listed at appendix 1, be approved.
- 043.23 MONTHLY ACCOUNTS
RESOLVED: that the bank reconciliation for March 2023 together with receipt and payment schedules for February and March 2023 as shown at appendices 2, 3, 4, 5 and 6 be confirmed.
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| All bank accounts (total) | - | £ | 428,241.21 |
| Unpresented payments | - | £ | 1,491.84 |
| Total receipts (Feb) | - | £ | 2,146.00 |
| Total receipts (Mar) | - | £ | 5,863.01 |
| Total payments (Feb) | - | £ | 34,512.39 |
| Total payments (Mar) | - | £ | 37,217.29 |
- The level of reserves, as shown at appendix 7, was noted.
- 044.23 MANAGEMENT ACCOUNTS
The management accounts, as shown at appendix 8, with actual entries up to and including March 2023 were discussed and noted.

- 045.23 YEAR END FIGURES AND AGAR
RESOLVED: That the Year End figures 2022/2023, as presented by the RFO and shown at appendix 9, be noted.
RESOLVED: That AGAR sections 1 and 2 be noted and passed to full council for consideration and approval.
- 046.23 RECREATION GROUND CENTENARY CELEBRATIONS
RESOLVED: That Cllr Wilkinson be delegated to engage with community groups and organisations in order to plan an event to be held at the parish hall recreation ground in the first or second week of July.
- 047.23 POPPIES
RESOLVED: That 150 large poppies be purchased from the Royal British Legion at approximately £3.50 each. To be fixed to lampposts in November, after having secured the permission of the RMBC.
- 048.23 CORONATION COMMEMORATION
RESOLVED: That small bags of seed be purchased to the value of £2,000 for distribution, at the Recreation Ground Centenary event, as a Coronation Memento.
- 049.23 NOTICE BOARDS
RESOLVED: To be discussed at the next meeting. In the meanwhile the Clerk to the Council to meet with Cllr Jepson in order to inspect proposed sites and determine best configuration for the notice boards.
- 050.23 CEMETERY
RESOLVED: That the spoil heap be removed at a cost of £600 (approximately 20 tonnes).
RESOLVED: That members visit the cemetery in order to give suggestions with regard to benches, the covid memorial, and general maintenance of the cemetery.
- 051.23 CARD READER
RESOLVED: That this item be deferred to the next meeting.
- 052.23 GRANT APPLICATION
Cllr Jepson declared an interest in this item as the applicant is know to him.
RESOLVED: That a grant of £150 be approved for the Independent Botanical Illustration Society.
- 053.23 ASW TREE SURVEY
RESOLVED: That this item be deferred to the next meeting.
- 054.23 BANK SIGNATORIES
RESOLVED: That this item be deferred to the next meeting.

- 055.23 GATE AT SPRING MATTRESS LANE
RESOLVED: That a wider (12 ft) steel gate be installed at the allotment end of Spring Mattress Lane at a cost of £520. This is to allow wider agricultural equipment to access the fields beyond the gate.
- 056.23 USE OF PROPOSED COUNCIL OFFICES
RESOLVED: That the proposed council offices be used exclusively for non-business use (i.e. not for hiring out) thereby allowing for full reclaim of VAT.
- 057.23 WATER BOILERS
RESOLVED: That two replacement Burco water boilers be purchased at a cost of approximately £420 (plus VAT) each. That they be installed at the parish hall (labour for both installations £90 (i.e. £45 each)).
- 058.23 LAWNMOWER
RESOLVED: That the purchase of a Hayter Harrier 41 Pro, petrol lawn mower, at a cost of approximately £1,000 including VAT be approved.
- 059.23 CCTV CAMERA
RESOLVED: That an additional CCTV camera be installed near the storage cabin at a cost of £275 plus VAT.
- 060.23 CORONATION GRANT
RESOLVED: That an additional grant of £24.98 be paid to the organiser of the Coronation event which is in excess of the previously agreed limit of £500.
- 061.23 CEMETERY FOOTPATH
Members considered quotes for removing the existing slabs and tarmacking the footpaths, removing the existing slabs and laying new ones, or lifting the existing slabs and relaying.
RESOLVED: That the existing slabs be lifted and relayed. That additional quotes for the work be obtained.
- 062.23 HANDRAIL AT BOWLING GREEN
RESOLVED: That an additional handrail be installed at the bowling green at a cost of £320.
- 063.23 DATE AND VENUE OF NEXT MEETING
RESOLVED: That the Committee next meet on Wednesday 7th June 2023 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 9:30 p.m.