

## ANSTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD AT THE PARISH HALL, 15a RYTON ROAD, NORTH ANSTON ON WEDNESDAY 7<sup>th</sup> SEPTEMBER 2022

**Present:** Councillors Graham (Acting Chairman of the Committee), Ireland, Jepson, Matthews, Pearson and Wilkinson.

**In Attendance:** C Pilkington (Clerk) and M Gazur (RFO and taking minutes).

The meeting started at 8:19 p.m.

#### **77.22 APPOINTMENT OF COMMITTEE CHAIRMAN FOR THIS MEETING**

**RESOLVED:** In the absence of Cllr Baum-Dixon Cllr Graham be appointed Chairman of the Finance Committee for this meeting

#### **78.22 APOLOGIES**

Apologies for the meeting and reasons for absence from it were received from Cllrs Baum-Dixon and Bentley.

**RESOLVED:** That the reasons for absence be approved.

#### **79.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of section 31 of the localism act 2011 and any other relevant interests under the members code of conduct

**None.**

(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

**None.**

#### **80.22 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 6<sup>th</sup> JULY 2022**

**RESOLVED:** That the minutes of the meeting of the Committee held on Wednesday 6<sup>th</sup> July 2022 be confirmed as a true and accurate record and signed by the Chairman of the meeting.

#### **81.22 INTERNAL CONTROL CHECKS**

**RESOLVED:** That Councillors Graham and Wilkinson carry out the internal control checks of the July and August accounts.

## **82.22 EXPENDITURE & PAYMENTS**

**RESOLVED:** That the items as listed at appendix 1a be approved for payment and at 1b (delegated powers) be noted.

## **83.22 MONTHLY ACCOUNTS**

**RESOLVED:** that the bank reconciliation for July together with receipt and payment schedules for June and July 2022 as shown at appendices 2, 3, 4, 5 and 6 be confirmed.

All bank accounts (total)	-	£ 519,016.94
Unpresented payments	-	£ 2,706.21
Total receipts (June)	-	£ 7,192.41
Total receipts (July)	-	£ 2,348.25
Total payments (June)	-	£ 38,431.05
Total payments (July)	-	£ 20,311.08

The level of reserves, as shown at appendix 7, was noted.

## **84.22 MANAGEMENT ACCOUNTS**

The management accounts, as shown at appendix 8, with actual entries up to and including July 2022 were discussed and noted.

## **85.22 UNITY TRUST BANK SAVINGS ACCOUNT**

**RESOLVED:** That a Unity Trust Bank interest bearing instant access savings account be opened once the previously approved building society accounts are operational.

## **86.22 UNITY TRUST BANK CREDIT CARD**

**RESOLVED:** That a Unity Trust Bank credit card (Lloyds card) be applied for for use by the Clerk at such times when other forms of payment cannot be made or it would be more expedient to use a credit card.

## **87.22 SCRIBE CEMETERY SOFTWARE**

**RESOLVED:** That the council subscribe to the Scribe Cemetery software package.

## **88.22 GRANTS**

**RESOLVED:** That consideration of a grant request by the South Anston Methodist Church be again deferred as no accounts had been submitted with the application. Cllrs Jepson, Pearson and Willkinson declared an interest in this item as they know the applicant.

**89.22 OLD LIBRARY STRUCTURAL SURVEY**

**RESOLVED:** That a structural survey of the old library be carried out.

**90.22 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the Committee next meet on Wednesday 5<sup>th</sup> October 2022 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:51 p.m.

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## Appendix 1

### EXPENDITURE & PAYMENTS

- (a) To approve specific items for payments
  - (i) M&C Elliott, June gravedigging fees, £640
  - (ii) M&C Elliott, July gravedigging fees, £1,080
  - (iii) Rotherham Metropolitan Borough Council, Purchase and installation of Christmas trees and installation of lights, £2,000
  - (iv) HAGS, Replacement planking for play equipment, £2,663.84
  - (v) Foxstone Forestry Ltd, works to trees in Anston Stones Wood, up to £5,000
- (b) To note specific items of expenditure
  - (i) Stapletons, Keys for front door bar, £8.70
  - (ii) Screwfix, Replacement ear defenders and marking tape, £12.48
  - (iii) B&Q, Postcrete, £12.80
  - (iv) CEF, Lighting tube, £14.88
  - (v) Jewson, Screws for benches, £25.19
  - (vi) Lyreco, Printer paper and graffiti removal wipes, £49.43
  - (vii) Lyreco, Printer paper and hand sanitiser, £78.59
  - (viii) HM Wainwright Ltd, Diesel and petrol, £195.23
  - (ix) HM Wainwright Ltd, Diesel, petrol and mobile top ups, £240.82
  - Online Group Services Ltd,
  - (x) ADAS, Anston Stones Wood zone one tree survey, £1,098