

FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

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Minutes of the Meeting held on Wednesday 15th January 2020

Present were Councillors Vernon (Chairman), Jepson, Tawn and Thornley.

In attendance: Cllrs Manship, Prendergast and Wilkinson. No members of the public, RFO – M Gazur (taking minutes), Clerk – C Pilkington.

The meeting commenced at 7:40 p.m.

As the meeting was not quorate no decisions could be taken. The session continued by way of a discussion.

001/20 APOLOGIES FOR ABSENCE

Apologies for absence were received from: committee members Cllrs Graham, Matthews, Tarmey; other councillors Cllrs Ireland (JC).

002/20 MINUTES OF PREVIOUS MEETING

Could not be approved.

003/20 APPROVE PAYMENTS AND SIGN CHEQUES AND MANDATES

Could not be approved.

004/20 ACCOUNT/BANK RECONCILIATION FOR DECEMBER 2019

Could not be approved.

005/20 RECEIPTS AND PAYMENTS SCHEDULES FOR DECEMBER 2019

Could not be approved.

006/20 FINANCIAL OVERVIEW FOR DECEMBER 2019

Could not be approved.

007/20 MANAGEMENT ACCOUNTS

The RFO presented the management accounts with actual entries up to and including December 2019. These were discussed.

008/20 RESERVES

The RFO presented the reserves accounts with actual entries up to and including December 2019. These were discussed.

009/20 BUDGET 2020/2021

The RFO presented the budget containing the amendments as agreed at the informal meeting of members of the parish council on the 13th January. This was discussed and the Clerk was asked to present the budget and precept request, unaltered, to full council.

010/20 DEBTORS

There were no debtors as such, however invoices for the old library have not been raised due to ongoing problems with the building. The Clerk is yet to meet with the lease holder to discuss paying a commercial rent for the property (as the period of grace built into the lease has now expired) but this cannot be initiated until adequate repairs to the building have been completed. The roof repairs are now finished with just some internal work still outstanding.

011/19 INTERNAL AUDIT OF ACCOUNTS

Cllrs Manship and Thornley agreed to carry out an audit of the December 2019 accounts.

012/19 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 19th February 2020 commencing after the Charity meeting in the Parish Hall, Ryton Road, North Anston.

The meeting finished at 8:35 p.m.