

## FINANCE COMMITTEE MEETING

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### Minutes of the Meeting held on Wednesday 23<sup>rd</sup> January 2019

Present were Councillors Graham (Acting Chairman), Bentley, Ireland (JT), Jepson, Tawn, Thornley and Vernon (arrived late).

In attendance: two members of the public, RFO – M Gazur, Clerk to the Council – C Pilkington.

The meeting commenced at 7:00 p.m.

In the absence of the Chairman and Vice Chairman, Cllr Graham was appointed to Chair the meeting.

#### 8/19 APOLOGIES FOR ABSENCE

Apolo­gies for absence were received from Cllrs Ireland (JC), Manship, Matthews, Smith, Tarmey and Thornton.

#### 9/19 MINUTES OF THE MEETING HELD ON WEDNESDAY 2<sup>nd</sup> JANUARY 2019

**RESOLVED:** that the minutes of the meeting of the Finance Committee held on the 2<sup>nd</sup> January 2019 be confirmed as a true and accurate record of the proceedings.

#### 10/19 APPROVE PAYMENTS AND SIGN CHEQUES AND MANDATES

**RESOLVED:** that the invoices/vouchers to a value of £3,533.00 as presented by the RFO, and as listed at appendix 1, be approved for payment.

Cllr Vernon arrived at this point – 7:07 p.m.

#### 11/19 ACCOUNT/BANK RECONCILIATION FOR NOVEMBER 2018

**RESOLVED:** that the Account/Bank reconciliation for November 2018, as now presented by the RFO and shown at appendix 2, be confirmed.

All bank accounts (total) -	£ 215,504.38
Unpresented cheques -	£ 3,899.64
Receipts not shown -	£ 0.00

#### 12/19 RECEIPTS AND PAYMENTS SCHEDULES FOR NOVEMBER 2018

**RESOLVED:** that the Receipts and Payments schedules for November 2018, as now presented by the RFO and shown at appendices 3 and 4, be confirmed.

Total receipts -	£ 6,992.09
Total payments -	£ 39,312.15

#### 13/19 FINANCIAL OVERVIEW FOR NOVEMBER 2018

**RESOLVED:** that the financial overview for November 2018, as now presented by the RFO, be published on the Web-site.

#### 14/19 ACCOUNT/BANK RECONCILIATION FOR DECEMBER 2018

**RESOLVED:** that the Account/Bank reconciliation for December 2018, as now presented by the RFO and shown at appendix 5, be confirmed.

All bank accounts (total) -	£ 203,062.44
Unpresented cheques -	£ 6,600.47
Receipts not shown -	£ 0.00

15/19 RECEIPTS AND PAYMENTS SCHEDULES FOR DECEMBER 2018

**RESOLVED:** that the Receipts and Payments schedules for December 2018, as now presented by the RFO and shown at appendices 6 and 7, be confirmed.

Total receipts -	£	187.50
Total payments -	£	15,330.27

16/19 FINANCIAL OVERVIEW FOR DECEMBER 2018

**RESOLVED:** that the financial overview for December 2018, as now presented by the RFO, be published on the Web-site.

17/19 MANAGEMENT ACCOUNTS

The RFO presented the management accounts with actual entries up to and including December 2018. These were received.

18/19 INTERNAL AUDIT OF ACCOUNTS

Cllrs Jepson and Vernon agreed to carry out an audit of the November and December 2018 accounts.

19/19 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 13<sup>th</sup> February 2019 commencing after the Charity meeting in the Parish Hall, Ryton Road, North Anston.

The meeting finished at 7:25 p.m.