

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON WEDNESDAY 7th JULY 2021

Present: Councillors Tim Baum-Dixon (Chairman), Ben Bentley, Diane Graham, Myles Manship, Drew Tarmey, Colin Tawn and Marie Wilkinson.

In Attendance: Chris Pilkington (Clerk).

79.21 APOLOGIES

Apologies for the meeting and reasons for absence from it were received from Cllrs Clive Jepson and Tracey Wilson.

RESOLVED: That the reasons for absence of Cllrs Jepson and Wilson be approved.

80.21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

81.21 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

None.

82.21 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 9th June 2021

RESOLVED: That the minutes of the meeting of the Committee held on Wednesday 9th June 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

83.21 YEAR END REPORT OF THE INTERNAL AUDITOR

The Clerk reported that the Responsible Financial Officer and himself were continuing to progress the implementation of the recommendations of the report.

RESOLVED: That this be noted and an update provided to the next meeting of the Committee.

84.21 INTERNAL CONTROL CHECKS

The Clerk presented a model internal controls checklist and this was adopted by the Committee. Advice would be sought from the internal auditor as to how frequently each type of check should be undertaken during the year.

RESOLVED: That the internal controls checklist be adopted by the Council and that advice be sought from the internal auditor as to how often each of the checks listed should be carried out during the year. Moreover that Councillors Graham and Wilkinson carry out the internal control checks of the June accounts

85.21 PAYMENTS AND RECEIPTS

The Committee discussed the payments and receipts information presented and further information was sought about the value for money of the bank sweep fees. Members also asked whether the new building society accounts had been opened.

RESOLVED: That the payments presented at the meeting and those authorised and processed since the last meeting and set out in the accompanying documents be approved and that the list of receipts presented also be noted. Moreover that information about the bank sweep fees be brought to the Committee as well as an update about the opening of the building society accounts.

86.21 ACCOUNTS

RESOLVED: That the bank reconciliation for May 2021 be approved.

87.21 MANAGEMENT ACCOUNTS

The Chairman asked whether the information presented could be done in a way which noted when payments were due during the year.

RESOLVED: That the latest management accounts be noted and the Responsible Financial Officer asked whether the information could be presented in a different way.

88.21 REVIEW OF RESERVES

RESOLVED: That the reserves summary be noted.

89.21 DEBTORS

The Clerk reported on the debts owed to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

90.21 GRANTS

Further to the last meeting of the Committee the Clerk reported that the Elder Avenue Defibrillator Group had supplied the additional information about the constitution of the group requested by the Committee. Cllr Baum-Dixon reported that in his capacity as a RMBC ward councillor he was working to identify a location for the defibrillator to be sighted.

RESOLVED: That the Elder Avenue Defibrillator Group be granted the requested £300 towards the cost of the defibrillator.

91.21 TENDERS FOR REPAIR TO PARISH HALL AND OLD LIBRARY

The Clerk asked for consideration of this matter to be deferred to the next meeting of the Committee pending additional information.

RESOLVED: That consideration of the matter be deferred to the next meeting of the Committee.

92.21 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

None.

93.21 DATE AND VENUE OF NEXT MEETING

RESOLVED: That the Committee next meet on Wednesday 1st September 2021 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC
Clerk to Anston Parish Council
26th August 2021