

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON WEDNESDAY 3rd NOVEMBER 2021

Present: Councillors Tim Baum-Dixon (Chairman), Diane Graham, Clive Jepson, Colin Tawn, Marie Wilkinson and Tracey Wilson.

In Attendance: Chris Pilkington (Clerk) and Cllr John Ireland (non-member of the Committee).

119.21 APOLOGIES

Apologies for the meeting and a reason for absence from it were received from Cllr Ben Bentley.

RESOLVED: That the reason for absence of Cllr Bentley be approved.

120.21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

121.21 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

None.

122.21 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 6th OCTOBER 2021

RESOLVED: That with several minor amendments the minutes of the meeting of the Committee held on Wednesday 6th October 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

123.21 INTERNAL CONTROL CHECKS

RESOLVED: That Councillors Graham and Wilkinson carry out the internal control checks of the October accounts.

124.21 PAYMENTS

RESOLVED: That the payments processed and authorised since the last meeting and set out in the accompanying documents be approved. Moreover that how the flood disaster funding being held by the Parish Council is managed be added to the agenda of the next meeting of the Committee.

125.21 MONTHLY ACCOUNTS

(a) BANK RECONCILIATIONS FOR AUGUST AND SEPTEMBER 2021

RESOLVED: That the bank reconciliations for August and September 2021 be approved.

(b) RECEIPTS SCHEDULES FOR AUGUST AND SEPTEMBER 2021

RESOLVED: That the receipts schedules for August and September 2021 be approved.

(c) PAYMENTS SCHEDULES FOR AUGUST AND SEPTEMBER 2021

RESOLVED: That the payments schedules for August and September 2021 be approved

(d) REVIEW OF RESERVES

RESOLVED: That all reserves titled 'earmarked' or 'contingency' be retitled as 'allocated reserves'. The £69,367 awaiting allocation would be allocated once the outcome of the play equipment grant application was known.

126.21 MANAGEMENT ACCOUNTS

RESOLVED: That the latest management accounts be noted.

127.21 DEBTORS

The Clerk reported on the debts owed to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

128.21 GRANTS

A grant application from the Independent Botanical Illustration Society (IBIS) for £150 was considered.

RESOLVED: That IBIS be granted the requested £150.

129.21 TENDERS FOR REPAIR TO PARISH HALL AND OLD LIBRARY

The Clerk asked for consideration of this matter to be deferred to the next meeting of the Committee.

RESOLVED: That consideration of the matter be deferred to the next meeting of the Committee.

130.21 PHOTOCOPIER

The Clerk presented the current costs of the photocopier which was leased.

RESOLVED: That this be noted, details of any break clause identified, and an update provided to the next meeting of the Committee.

131.21 BEST VALUE

Members discussed how contracts and purchases could be scrutinised to ensure best value. The Clerk reported that the Council had yet to adopt the model financial regulations produced by the National Association of Local Councils (NALC). Clause 10.3 of those regulations required officers to always obtain value for money whilst other clauses covered how contracts should be placed and tendering. The adopted standing orders of the Council also contained clauses relating to procurement.

RESOLVED: That this be noted and the Committee consider the NALC model financial regulations at its next meeting.

132.21 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

None.

133.21 DATE AND VENUE OF NEXT MEETING

RESOLVED: That the Committee next meet on Wednesday 1st December 2021 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

25th November 2021