

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD AT THE PARISH HALL, 15a RYTON ROAD, NORTH ANSTON ON WEDNESDAY 2nd FEBRUARY 2022

Present: Councillors Baum-Dixon (Chairman of the Committee), Graham, Jepson, Manship, Matthews, Tawn and Wilkinson.

In Attendance: C Pilkington (Clerk) and M Gazur (RFO and taking minutes).

The meeting started at 8:02 p.m.

19.22 APOLOGIES

Apologies for the meeting and reasons for absence from it were received from Cllrs Bentley and Ireland.

RESOLVED: That the reasons for absence of Cllrs Bentley and Ireland be approved.

20.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of section 31 of the localism act 2011 and any other relevant interests under the members code of conduct

None.

(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

None.

21.22 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 5th JANUARY 2022

RESOLVED: That the minutes of the meeting of the Committee held on Wednesday 5th January 2022 be confirmed as a true and accurate record and signed by the Chairman of the meeting.

22.22 INTERNAL CONTROL CHECKS

RESOLVED: That Councillors Manship and Wilkinson carry out the internal control checks of the January accounts.

23.22 PAYMENTS

RESOLVED: That the payments processed and authorised since the last meeting to the value of £21,602.37, as listed at appendix 1, be approved.

24.22 MONTHLY ACCOUNTS

RESOLVED: that the bank reconciliation together with receipt and payment schedules for December 2021 as shown at appendix 2, 3 and 4 be confirmed.

All bank accounts (total)	-	£ 491,581.01
Unpresented payments	-	£ 2,553.12
Total receipts	-	£ 1,513.35
Total payments	-	£ 31,252.17

The level of reserves, as shown at appendix 5, was noted.

25.22 MANAGEMENT ACCOUNTS

The management accounts, as shown at appendix 6, with actual entries up to and including December 2021 were discussed and noted.

26.22 DEBTORS

The Clerk updated members on the debts owed to the Council.

RESOLVED: That this be noted.

27.22 GRANTS

RESOLVED: That a grant of £300 be approved to the South Anston Village Neighbourhood Watch.

28.22 TENDERS FOR REPAIR TO THE OLD LIBRARY

There was nothing to report regarding this matter.

29.22 PHOTOCOPIER

The Clerk reported that he had received the lease agreement from the finance company and was now awaiting information from the maintenance company.

RESOLVED: That this be noted and an update provided to the next meeting of the Committee.

30.22 FINANCIAL REGULATIONS

RESOLVED: That the NALC Model Financial Regulations be customised/adapted to reflect the requirements of Anston Parish Council and then presented to full council for approval.

31.22 MID-YEAR INTERNAL AUDIT

RESOLVED: That the mid-year internal audit be accepted. It was noted that, due to retirement, a new independent internal auditor would have to be appointed for the 2022/2023 financial year and beyond.

32.22 REVISED TERMS OF REFERENCE

RESOLVED: That consideration of revised draft terms of reference for the Committee be deferred to the next meeting of the Committee.

33.22 FINANCIAL RISK ASSESSMENT/REVIEW OF AUDIT ARRANGEMENTS

RESOLVED: That the Financial Risk Assessment for 2021/2022 be approved and that the review of Audit Arrangements be noted.

34.22 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

None.

35.22 DATE AND VENUE OF NEXT MEETING

RESOLVED: That the Committee next meet on Wednesday 2nd March 2022 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:44 p.m.