

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON WEDNESDAY 1st DECEMBER 2021

Present: Councillors Graham (Acting Chairman), Bentley, Jepson, Tawn and Wilkinson.

In Attendance: C Pilkington (Clerk) and M Gazur (RFO and taking minutes).

In the absence of the committee chairman Cllr Graham was appointed acting chairman for this meeting.

134.21 APOLOGIES

Apologies for the meeting and a reason for absence from it were received from Cllrs Baum-Dixon and Matthews.

RESOLVED: That the reasons for absence be approved.

135.21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

136.21 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 3rd NOVEMBER 2021

RESOLVED: That the minutes of the meeting of the Committee held on Wednesday 3rd November 2021 be confirmed as a true and accurate record and signed by the Chairman of the meeting.

137.21 INTERNAL CONTROL CHECKS

RESOLVED: That Councillors Graham and Wilkinson carry out the internal control checks of the November accounts.

138.21 PAYMENTS

RESOLVED: That the payments processed and authorised since the last meeting to the value of £47,639.18, as listed at appendix 1, be approved.

139.21 MONTHLY ACCOUNTS

RESOLVED: that the bank reconciliation together with receipt and payment schedules for October 2021 as shown at appendix 2, 3 and 4 be confirmed.

All bank accounts (total)	-	£ 565,511.68
Unpresented payments	-	£ 2,601.27
Total receipts	-	£ 7,348.31
Total payments	-	£ 29,301.11

The level of reserves, as shown at appendix 5, was noted.

140.21 MANAGEMENT ACCOUNTS

The management accounts, as shown at appendix 6, with actual entries up to and including October 2021 were discussed and noted.

141.21 DEBTORS

The Clerk updated members on the outstanding debts owed to the Council by a former tenant.

RESOLVED: That this be noted and an update provided to the next meeting of the Committee.

142.21 GRANTS

A grant application from the Festival of Lights would be considered by full council on the 20th December.

143.21 TENDERS FOR REPAIR TO PARISH HALL AND OLD LIBRARY

The Clerk informed members that after our staff carrying out some remedial repairs to the wooden floor in the parish hall the replacement of the floor was no longer necessary. Repairs to the old library would be progressed under Clerk's Delegated Powers.

144.21 PHOTOCOPIER

The Clerk reported that there had been no progress since the last meeting.

145.21 BUDGET 2022/2023

RESOLVED: That an informal meeting be arranged for Wednesday 15th December at 7:00 p.m. to discuss the proposed budget.

146.21 BANK SWEEP FEE

RESOLVED: That the automatic bank transfer system applicable to the Co-operative Bank current and instant access accounts and termed the 'sweep' be retained. It was noted that the £30 per quarter charge for this service was the only charge made by the Co-operative Bank with the rest of the account being free of any transactional fees.

147.21 BUILDING SOCIETY ACCOUNTS

The RFO reported that this item had not yet been progressed.

148.21 FLOOD DISASTER FUND

The Clerk reported that advice had been sought from the independent internal auditor and would be presented at the next meeting.

149.21 MODEL FINANCIAL REGULATIONS

RESOLVED: That the new model financial regulations be reviewed at a future meeting before being put forward to full council for formal approval.

150.21 DATE AND VENUE OF NEXT MEETING

RESOLVED: That the Committee next meet on Wednesday 5th January 2022 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.