

## **ANSTON PARISH COUNCIL**

### **NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

You are hereby summoned to attend a meeting of Finance and General Purposes Committee to be held on **Wednesday 6<sup>th</sup> January 2021** commencing at **8pm** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/96599384217>)

- 1. APOLOGIES**  
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct  
(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**  
To identify agenda items where resolutions may be moved to exclude the press and public
- 4. COMMITTEE MEETINGS**  
To receive and confirm the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 2<sup>nd</sup> December 2020
- 5. MID-YEAR REPORT OF THE INTERNAL AUDITOR**  
To note progress implementing the recommendations of the internal auditor's mid-year report and to consider any action required
- 6. INTERNAL CONTROL CHECKS**  
To appoint two members to carry out internal control checks of the December accounts
- 7. PAYMENTS AND RECEIPTS**  
To approve payments presented at this meeting and those authorised and processed since the last meeting and to receive list of receipts since the December meeting
- 8. ACCOUNTS**  
To consider/approve bank reconciliation for November 2020
- 9. MANAGEMENT ACCOUNTS**  
To discuss management accounts
- 10. DEBTORS**  
To receive update on debtors (if any)

- 11. GRANTS**  
To discuss grant applications (if any)
- 12. 2020/2021 BUDGET - VIRING OF £6,000 FROM THE LYCHGATE BUDGET HEADING TO THE NOTICEBOARD BUDGET HEADING**  
To consider viring £6,000 from the Lychgate budget heading to the noticeboard budget heading
- 13. DRAFT BUDGET FOR 2021/2022**  
To agree a draft budget for 2021/2022 for consideration and approval by the full Council
- 14. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**  
To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 15. DATE OF NEXT MEETING**  
To agree that the next meeting of the Finance and General Purposes Committee will take place virtually on Wednesday 3<sup>rd</sup> February 2021 at 8pm

#### **CIRCULATION**

Committee members: Councillors P Vernon (Chairman of the Committee), B Bentley, D Graham, J Ireland, C Jepson, P Matthews, D Tarmey, C Tawn, B Thornley, S Thornton and M Wilkinson.

Chris Pilkington PSLCC



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31<sup>st</sup> December 2020