

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of Finance and General Purposes Committee to be held on **Wednesday 5th May 2021** commencing at **8pm** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/99727891214>)

- 1. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public
- 4. COMMITTEE MEETINGS**
To receive and confirm the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 3rd March 2021
- 5. YEAR END REPORT OF THE INTERNAL AUDITOR**
To note progress implementing the recommendations of the internal auditor's year end report and to consider any action required
- 6. INTERNAL CONTROL CHECKS**
To appoint two members to carry out internal control checks of the February, March and April accounts
- 7. PAYMENTS AND RECEIPTS**
To approve payments presented at this meeting and those authorised and processed since the last meeting and to receive list of receipts since the March meeting
- 8. ACCOUNTS**
To consider/approve bank reconciliation for February 2021 and March 2021
- 9. MANAGEMENT ACCOUNTS**
To discuss management accounts

- 10. DEBTORS**
To receive update on debtors (if any)
- 11. GRANTS**
To discuss grant applications (if any)
- 12. QUOTES**
To consider quotes for repairs to fencing off Rackford Road and to consider any action required.
- 13. TENDERS FOR REPAIRS TO PARISH HALL AND OLD LIBRARY**
To receive tender documents for repairs to the Parish Hall and Old Library and to consider any action required
- 14. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**
To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 15. DATE OF NEXT MEETING**
To note that the date of the next meeting of the Committee will be set at the Annual Meeting of the Parish Council on Monday 17th May 2021

CIRCULATION

Committee members: Councillors P Vernon (Chairman of the Committee), B Bentley, D Graham, J Ireland, C Jepson, P Matthews, D Tarmey, C Tawn, B Thornley, and M Wilkinson.

Chris Pilkington PSLCC



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29th April 2021