

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of Finance and General Purposes Committee to be held on **Wednesday 4th November 2020** commencing at **8pm** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/96723262402>)

1. APOLOGIES

To receive apologies for absence and to approve reasons for absence

2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public

4. COMMITTEE MEETINGS

To receive and confirm the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 7th October 2020

5. 2019/2020 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

To note the return of the Annual Governance & Accountability Return for 2019/2020 from the external auditor

6. MID-YEAR REPORT OF THE INTERNAL AUDITOR

To receive the mid-year report of the internal auditor and to consider any action required

7. REVIEW OF INTERNAL AUDIT ARRANGEMENTS FOR 2020/2021

To review the annual internal audit arrangements of the Council and to consider any action required

8. INTERNAL AUDIT

To appoint two members to carry out an internal audit of the October accounts

9. RISK ASSESSMENT POLICY

To review a revised risk assessment policy for the Council prior to its submission to the full Council

10. PAYMENTS AND RECEIPTS

To approve payments presented at this meeting and those authorised and

processed since the last meeting and to receive list of receipts since the last meeting

11. ACCOUNTS

To consider/approve bank reconciliation for September 2020

12. MANAGEMENT ACCOUNTS

To discuss management accounts

13. DEBTORS

To receive update on debtors (if any)

14. GRANTS

To discuss grant applications (if any)

15. 2020/2021 BUDGET - VIRING OF £6,000 FROM FROM THE BONFIRE NIGHT HEADING TO THE GRANTS AND DONATIONS HEADING

Further to the meeting of the Parish Council held on Monday 19th October 2020 to formally agree to vire £6k from the Bonfire Night budget heading to the grants and donations budget heading

16. REPAINTING OF PARKING BAYS AT PARISH HALL CAR PARK

To receive a quote for the repainting of the parking bays at the Parish Hall car park and for minor repairs to the tarmac at the car park and to consider any action required.

17. DRAFT BUDGET FOR 2021/2022

To receive a draft budget for 2021/2022 and to start consideration of it

18. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

19. DATE OF NEXT MEETING

To agree that the next meeting of the Finance and General Purposes Committee will take place virtually on Wednesday 2nd December 2020 at 8pm

CIRCULATION

Committee members: Councillors P Vernon (Chairman of the Committee), B Bentley, D Graham, C Jepson, P Matthews, D Tarmey, C Tawn, B Thornley and S Thornton

Chris Pilkington PSLCC



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30th October 2020