

## **ANSTON PARISH COUNCIL**

### **NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

You are hereby summoned to attend a meeting of Finance and General Purposes Committee to be held on **Wednesday 3<sup>rd</sup> March 2021** commencing at **8pm** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/93830619346>)

**1. APOLOGIES**

To receive apologies for absence and to approve reasons for absence

**2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

**3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

To identify agenda items where resolutions may be moved to exclude the press and public

**4. COMMITTEE MEETINGS**

To receive and confirm the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 3<sup>rd</sup> February 2021

**5. MID-YEAR REPORT OF THE INTERNAL AUDITOR**

To note progress implementing the recommendations of the internal auditor's mid-year report and to consider any action required

**6. INTERNAL CONTROL CHECKS**

To appoint two members to carry out internal control checks of the January accounts

**7. PAYMENTS AND RECEIPTS**

To approve payments presented at this meeting and those authorised and processed since the last meeting and to receive list of receipts since the January meeting

**8. ACCOUNTS**

To consider/approve bank reconciliation for January 2021

**9. MANAGEMENT ACCOUNTS**

To discuss management accounts

**10. DEBTORS**

To receive update on debtors (if any)

- 11. GRANTS**  
To discuss grant applications (if any)
- 12. SCALE OF CHARGES**  
To consider/approve scale of charges for 2021/2022
- 13. CEMETERY FEES**  
To consider/approve cemetery fees for 2021/2022
- 14. SALARY INCREASES 2021/2022**  
To note and approve salary increases from 1<sup>st</sup> April 2021
- 15. APPROVAL OF BUILDING SOCIETY DEPOSITS**  
To approve the depositing of £85,000 each in the Nationwide Building Society and the Cambridge Building Society and appointing four members of the Council as authorised signatories.
- 16. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**  
To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 17. DATE OF NEXT MEETING**  
To agree that the next meeting of the Finance and General Purposes Committee will take place virtually on Wednesday 7<sup>th</sup> April 2021 at 8pm

#### **CIRCULATION**

Committee members: Councillors P Vernon (Chairman of the Committee), B Bentley, D Graham, J Ireland, C Jepson, P Matthews, D Tarmey, C Tawn, B Thornley, S Thornton and M Wilkinson.

Chris Pilkington PSLCC



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26<sup>th</sup> February 2021