

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of Finance and General Purposes Committee to be held on **Wednesday 2nd September 2020** commencing at **8pm** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/99816828924>)

- 1. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public
- 4. COMMITTEE MEETINGS**
To receive and confirm the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 19th February 2020
- 5. PAYMENTS AND RECEIPTS**
To approve payments presented at this meeting and those authorised and processed since the last meeting and to receive list of receipts since the last meeting
- 6. ACCOUNTS**
To consider/approve bank reconciliation for July 2020
- 7. MANAGEMENT ACCOUNTS**
To discuss management accounts
- 8. RESERVES**
To discuss reserves and consider/approve reserves policy
- 9. DEBTORS**
To receive update on debtors (if any)
- 10. GRANTS**
To discuss grant applications (if any) prior to formal consideration at the November 2020 meeting

- 11. PAY AWARDS 2020/2021**
To consider/agree pay awards from 1st April 2020 and approve delegated actions by officers to date
- 12. BUILDINGS REVALUATION**
To receive notification that revaluation has been carried out and is next due in 2025
- 13. CEMETERY BUSINESS RATES**
To consider email from Cllr Tawn and any action required
- 14. CEMETERY RINGFENCING OF FUNDS**
To consider email from Cllr Tawn and any action required
- 15. INTERNAL AUDIT**
To consider/approve remote audit (by councillors) of the accounts using our Scribe Accounts software
- 16. INSURANCE**
To consider/approve change to limit of Public Liability cover
- 17. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**
To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 18. DATE OF NEXT MEETING**
To agree that the next meeting of the Finance and General Purposes Committee will take place virtually on Wednesday 7th October 2020 at 8pm

CIRCULATION

Committee members: Councillors P Vernon (Chairman of the Committee), B Bentley, D Graham, C Jepson, P Matthews, D Tarmey, C Tawn, B Thornley and S Thornton

Chris Pilkington PSLCC



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27th August 2020