

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of Finance and General Purposes Committee to be held on **Wednesday 2nd December 2020** commencing at **8pm** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/95934535409>)

1. APOLOGIES

To receive apologies for absence and to approve reasons for absence

2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public

4. COMMITTEE MEETINGS

To receive and confirm the minutes of the meetings of the Finance and General Purposes Committee held on Wednesday 7th October 2020 and Wednesday 4th November 2020

5. MID-YEAR REPORT OF THE INTERNAL AUDITOR

To note progress implementing the recommendations of the internal auditors mid-year report and to consider any action required

6. REVIEW OF INTERNAL AUDIT ARRANGEMENTS FOR 2020/2021

To review the annual internal audit arrangements of the Council and to consider any action required

7. INTERNAL CONTROL CHECKS

To appoint two members to carry out internal control checks of the October and November accounts

8. PAYMENTS AND RECEIPTS

To approve payments presented at this meeting and those authorised and processed since the last meeting and to receive list of receipts since the October meeting

9. ACCOUNTS

To consider/approve bank reconciliation for September 2020 and October 2020

- 10. MANAGEMENT ACCOUNTS**
To discuss management accounts
- 11. DEBTORS**
To receive update on debtors (if any)
- 12. GRANTS**
To discuss grant applications (if any)
- 13. BANK ACCOUNTS**
To review the banking arrangements of the Parish Council and to consider any action required
- 14. INVESTMENT POLICY**
To consider the adoption of an investment policy for the Parish Council
- 15. 2020/2021 BUDGET - VIRING OF £6,000 FROM THE BONFIRE NIGHT HEADING TO THE GRANTS AND DONATIONS HEADING**
Further to the meeting of the Parish Council held on Monday 19th October 2020 to formally agree to vire £6k from the Bonfire Night budget heading to the grants and donations budget heading
- 16. REPAINTING OF PARKING BAYS AT PARISH HALL CAR PARK**
To receive a quote for the repainting of the parking bays at the Parish Hall car park and for minor repairs to the tarmac at the car park and to consider any action required.
- 17. RECREATION GROUND TREE SURVEY**
To receives quotes for carrying our works to trees at the Parish Hall Recreation Ground and to consider any action required
- 18. DRAFT BUDGET FOR 2021/2022**
To receive a draft budget for 2021/2022 and to start consideration of it
- 19. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**
To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 20. DATE OF NEXT MEETING**
To agree that the next meeting of the Finance and General Purposes Committee will take place virtually on Wednesday 6th January 2021 at 8pm

CIRCULATION

Committee members: Councillors P Vernon (Chairman of the Committee), B Bentley, D Graham, J Ireland, C Jepson, P Matthews, D Tarmey, C Tawn, B Thornley, S Thornton and M Wilkinson.

Chris Pilkington PSLCC



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27th November 2020