

## ANSTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON WEDNESDAY 5<sup>th</sup> OCTOBER 2022

**Present:** Councillors Diane Graham (Chairman), Marie Wilkinson (Vice-Chairman), Tim Baum-Dixon, Ben Bentley, Shaun Concannon, John Ireland, Myles Manship, Philip Matthews and Kevin Pearson.

**In Attendance:** Chris Pilkington (Clerk), Michael Gazur (Responsible Financial Officer) and three members of the public.

#### **144.22 APOLOGIES**

Apologies for the meeting and a reason for absence from it were received from Cllr Clive Jepson.

**RESOLVED:** That the reasons for absence of Cllr Jepson be accepted.

#### **145.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

None.

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None.

#### **146.22 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That the press and public be excluded for the consideration of agenda item 6(a) due to the confidential nature of the item to be discussed.

#### **147.22 GOVERNANCE & FINANCE MATTERS**

**(a) APPOINTMENT OF THE RESPONSIBLE FINANCIAL OFFICER AS THE PROPER OFFICER/CLERK OF THE COUNCIL**

The Clerk explained that with him being due to leave the employment of the Council soon and it not being clear when a locum clerk and then a permanent replacement would come into post it would be sensible to

appoint the Responsible Financial Officer of the Council to act as the Proper Officer/Clerk of the Council if a locum or permanent clerk was not in post.

**RESOLVED:** That the Responsible Financial Officer be appointed to act as the Proper Officer/Clerk of the Council after the current Clerk left the employment of the Council in any circumstance where a locum or permanent clerk was not yet in post.

**(b) OFFERS OF LOCUM CLERK SUPPORT TO THE COUNCIL**

The Clerk reported that efforts were continuing to identify a locum clerk who could work for the Council on a part or full-time basis until a permanent replacement was appointed. He understood that one company had identified a potential locum and he awaited to hear more information from the company.

**RESOLVED:** That the Clerk be given the delegated power to arrange the appointment of a locum clerk acting in consultation with the Chairman of the Council and the Chairman of the Staffing Committee.

**(c) OFFER OF LOCUM ADMIN SUPPORT**

The Clerk reported that an offer of temporary admin support had been received by the Council.

**RESOLVED:** That the offer be accepted in principle and the Clerk be given the delegated power to arrange the details of the temporary admin support acting in consultation with the Chairman of the Council and the Chairman of the Staffing Committee.

**(d) ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN FOR 2021/2022**

The Clerk reported that the Annual Governance & Accountability Return (AGAR) for 2021/2022 had returned from the external auditor and the relevant notices of this had been displayed on the Parish Council website. The auditors had identified that the figures in boxes 3 and 6 were incorrect and would need to be corrected when the AGAR for 2022/2023 was completed.

**RESOLVED:** That this be noted.

**(e) SMALLER AUTHORITIES AUDIT ARRANGEMENTS, OPTION TO OPT OUT OF THE SAAA CENTRAL EXTERNAL AUDITOR ARRANGEMENTS FOR 2022/2023 TO 2026/2027**

The spoke to his recommendation that the Council not opt out of the SAAA central external auditor arrangements for 2022/2023 to 2026/2027.

**RESOLVED:** That the Council not opt out of the SAAA central external auditor arrangements for 2022/2023 to 2026/2027.

**(f) APPOINTMENT OF INTERNAL AUDITOR FOR THE COUNCIL FOR THE 2022/2023 FINANCIAL YEAR**

The Clerk recommended that Ms Rachel Pearson be appointed as the internal auditor of the Parish Council for the 2022/2023 financial year.

**RESOLVED:** That Mrs Rachel Pearson be appointed as the internal auditor of the Parish Council for the 2022/2023 financial year.

**(g) FINANCIAL AUTHORISATION LIMIT IN FINANCIAL REGULATIONS 4.5**

The Clerk put forward the rationale for lifting the expenditure authorisation limit in financial regulation 4.5 from £2,500.

**RESOLVED:** That the expenditure authorisation limit in financial regulation 4.5 remain unchanged at £2,500.

**148.22 PLANNING AND HIGHWAYS MATTERS**

**(a) PROPOSED CARRIAGEWAY RESURFACING OF WEST BANK DRIVE, ASTER DRIVE, BEGONIA CLOSE, NEMESIA CLOSE, FREESIA CLOSE, PRIMULAS CLOSE AND YEOMANS WAY, SOUTH ANSTON**

The Clerk reported that RMBC had informed the Parish Council of proposed carriageway resurfacing of a number of roads in South Anston.

**RESOLVED:** That the Council support the planned carriageway resurfacing in South Anston.

**(b) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, CONSULTATION ON DRAFT SUPPLEMENTARY PLANNING DOCUMENTS**

**RESOLVED:** That the consultation be noted.

**149.22 LAND AND PROPERTY MATTERS**

Further to agenda item 3 (146.22) the matter pertaining to the village green at North Anston would be considered under agenda item 11 (154.22).

**150.22 PARISH MATTERS**

**(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, REVIEW OF CLUB PREMISES CERTIFICATE OF ANSTON CLUB**

Members considered the review of the club premises certificate of the Anston Club being applied for by RMBC. They were seeking the

revocation of the certificate on the grounds that the club was failing to properly promote three of the licensing objectives, namely public safety, the prevention of crime and disorder and public nuisance. In addition the application sought the revocation on the grounds that the club was not operating in good faith as a qualifying club. Cllr Ireland called for a recorded vote as to whether or not the Parish Council should support the revocation.

**RESOLVED:** That the Parish Council support RMBC's application for a revocation of the premises certificate.

For – Cllrs Bentley, Graham, Manship and Matthews.

Against – None.

151.22

## **EVENTS**

### **(a) ANNUAL BONFIRE & FIREWORKS DISPLAY – FRIDAY 4<sup>th</sup> NOVEMBER 2022.**

The Clerk reported that arrangements for the event were in hand but that staff capacity to organise it between now and the day would be limited after he left the Council and before any locum clerk came into post. He also invited members to choose which charity or other organisation would be subject to the bucket collection on the night.

**RESOLVED:** That the event go ahead and that the Maltby & Rother Valley Lions, who would be providing volunteers on the night, be the subject of the bucket collection at the event.

### **(b) REMEMBRANCE SUNDAY PARADE – SUNDAY 13<sup>th</sup> NOVEMBER 2022**

The Clerk reported that arrangements for the parade were in hand and Cllr Baum-Dixon offered to help on the day.

**RESOLVED:** That this be noted, the wreath for the Parish Council ordered and an update provided to the next meeting of the Council.

152.22

## **CORRESPONDENCE**

### **(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, PARISH APPOINTMENTS TO THE RMBC LOCAL COUNCILS JOINT WORKING GROUP**

**RESOLVED:** That Cllr Jepson be nominated to the joint working group.

153.22

## **DISCUSSION OF ANY ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

### **AGENDA ITEM 6(a) ADVICE REGARDING THE VILLAGE GREEN IN NORTH ANSTON**

Members considered solicitors advice regarding a matter relating to the village green in North Anston.

**RESOLVED:** That the advice of the solicitor be accepted.

**154.22 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

None.

**155.22 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next ordinary meeting of the Parish Council take place on Monday 21<sup>st</sup> November 2022 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC  
Clerk to Anston Parish Council  
9<sup>th</sup> October 2022

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