

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON MONDAY 25th JULY 2022

Present: Councillors Diane Graham (Chairman), Shaun Concannon, Tim Baum Dixon, Clive Jepson, Myles Manship, Philip Matthews and Kevin Pearson.

In Attendance: Chris Pilkington (Clerk) and one member of the public.

117.22 APOLOGIES

Apologies for the meeting and reasons for absence from it were received from Cllrs Ben Bentley, Phil Bowers and Marie Wilkinson.

RESOLVED: That the reasons for absences of Cllrs Bentley, Bowers and Wilkinson be accepted.

118.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

119.22 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

At this point in the meeting there were no members of the public present and it was decided that should members of the press and public be present later on in the meeting then items to be considered in the absence of them would be considered on an item by item basis.

120.22 MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 20th JUNE 2022

RESOLVED: That the minutes of the meeting of the Council held on Monday 20th June 2022 be confirmed as an accurate record and signed by the Chairman of the meeting.

(Cllr Manship joined the meeting at 7.05pm)

121.22 REPORTS FROM RMBC WARD COUNCILLORS

At this point in the meeting there were no ward councillors present and therefore no reports were available.

122.22 PUBLIC PARTICIPATION

There were no written questions from members of the public.

123.22 GOVERNANCE MATTERS

(a) CASUAL VACANCIES ON THE PARISH COUNCIL

The Clerk reported that no further expressions of interest in joining the Council had been received although it was anticipated that one application to join the Council would be considered at the September of the Council.

RESOLVED: That this be noted and the vacancies readvertised.

(Cllr Baum-Dixon joined the meeting)

(b) VACANCY ON THE FINANCE COMMITTEE

The Clerk reported that there was still one vacancy on the Finance Committee.

RESOLVED: That the filling of the remaining vacancy be deferred to the next meeting of the Council.

(c) VACANCIES ON THE LAND & PROPERTY COMMITTEE

The Clerk reported that there were still two vacancies on the Committee.

RESOLVED: That Cllr Manship be appointed to the Committee and the filling of the remaining vacancy be deferred to the next meeting of the Council.

(d) ANSTON STONES WOOD LOCAL NATURE RESERVE COMMITTEE

The Clerk reported that there were still four vacancies on the Committee.

RESOLVED: That Cllr Manship be appointed to the Committee and the filling of the remaining three vacancies be deferred to the next meeting of the Council.

(e) ADOPTION OF NEW COMPLAINTS POLICY

The Clerk reported that further to the last meeting of the Council he had sought advice from YLCA as to how complaints about employees should be dealt with and presented a revised draft complaints policy for consideration by the Council. A discussion then took place.

RESOLVED: That the draft revised complaints policy not be adopted.

(f) LOCAL COUNCIL AWARD SCHEME

The Clerk reported that the application was in progress.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(g) PAYMENT OF BASIC PARISH ALLOWANCE

The Council discussed whether to allow the payment of a basic parish allowance.

RESOLVED: That the Parish Council not progress the idea of the payment of a basic parish allowance.

(h) COMPLAINT MADE TO INFORMATION COMMISSIONERS OFFICE

The Clerk reported that the complaint had not been upheld by the Information Commissioners Office.

RESOLVED: That this be noted.

(i) ADOPTION OF A MEMBER/OFFICER PROTOCOL

The Clerk suggested that it would benefit the Council to adopt a member/officer protocol setting out the respective roles of members and officers and reported that the Society of Local Council Clerks had produced a model version which could be adopted by the Council.

RESOLVED: That a draft member/officer protocol be brought to a future meeting of the Council.

(j) SECOND VOTING REPRESENTATIVE TO YLCA SOUTH YORKSHIRE BRANCH MEETINGS

The Clerk reported that the Council currently had a vacancy for a second voting representative to YLCA branch meetings. No expressions of interest in the role were received from members present.

RESOLVED: That this be noted.

124.22

FINANCE MATTERS

(b) DONATION TO 35th ROTHERHAM (ANSTON) SCOUTS GROUP

The Clerk explained that a member of the scouts group had given significant help with DJ support during the Platinum Jubilee celebrations in June and Cllr Wilkinson and himself thought that a donation to the group would be an appropriate way to give thanks.

RESOLVED: That a donation of £150 be made to the 35th Rotherham (Anston) Scouts Group.

125.22 SEALING OF DOCUMENTS

RESOLVED: That exclusive rights of burial be granted to Mrs GM of South Anston, Mr JN of North Anston, Messrs DO & DO of South Anston, Mr DT of Gateford, Ms GW of Dinnington, Mrs MW of South Anston, Mr DW of South Anston and Ms NW of Thorpe Salvin.

126.22 PLANNING MATTERS

(a) PLANNING APPLICATION RB2022/0928, DEMOLITION OF EXISTING CONSERVATORY AND CONSTRUCTION OF SINGLE STOREY EXTENSION WITH FLAT ROOF OVER, WOODLANDS CAR HOME, WOODSETTS ROAD, NORTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(b) PLANNING APPLICATION RB2022/0949, APPLICATION TO UNDERTAKE WORKS TO A TREE(S) WITHIN NORTH ANSTON CONSERVATION AREA, ORCHARDS, QUARRY LANE, NORTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(c) PLANNING APPLICATION RB2022/1027, DEMOLITION OF EXISTING CONSERVATORY, ERECTION OF SINGLE STOREY SIDE AND REAR EXTENSIONS AND CONVERSION OF GARAGE TO HABITABLE SPACE, 8 PRIMULAS CLOSE, SOUTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(d) CORRESPONDENCE FROM THORPE SALVIN PARISH COUNCIL REGARDING A PLANNING ISSUE IN THE TURNERWOOD AREA

The Clerk reported on correspondence received from Thorpe Salvin Parish Council regarding encroachment and planning issues in the Turnerwood area.

RESOLVED: That the Parish Council support the concerns raised by Thorpe Salvin Parish Council, arrange a site meeting with them and write to RMBC raising those concerns.

**(e) ROTHERHAM METROPOLITAN BOROUGH COUNCIL –
PROPOSED CARRIAGEWAY RESURFACING OF RACKFORD
ROAD, NORTH ANSTON**

The Clerk reported that the Council had been contacted by RMBC about the planned resurfacing of Rackford Road.

RESOLVED: That the Parish Council express its support for the proposed resurfacing of Rackford Road.

127.22

LAND AND PROPERTY MATTERS

(a) HILLCREST PROPERTY

The Clerk reported that RMBC had produced some marketing particulars for the site but they were on the basis of sub-letting the property which was not what had been agreed previously with RMBC. In addition he had contacted the Academy Trust to seek a meeting with the school about the site.

RESOLVED: That this be noted, Cllr Jepson place the matter on the agenda of the next RMBC Joint Working Group meeting, and an update provided to the next meeting of the Council.

(b) CEMETERY EXTENSION PROJECT

The Clerk reported that a site meeting with the various parties involved was due to take place in August with a view to facilitating the tests required on the proposed land for the extension.

RESOLVED: That this be noted and the Clerk be given the delegated authority to agree costs for the tests in consultation with the Chairman and Cllr Bentley.

(c) REPLACEMENT OF PLAY EQUIPMENT

The Clerk reported that the works at Lockwood and Whitegates had been completed. He and the Chairman had met with HAGS that afternoon to discuss the planned works at the Parish Hall Recreation Ground and HAGS were amending their quotation accordingly.

RESOLVED: That the Clerk, acting in consultation with the Chairman and Cllr Wilkinson, be given the delegated authority to agree increased expenditure on the planned works at the Parish Hall Recreation Ground up to 10% more than the original quotation, and an update be provided to the next meeting of the Council.

(d) VILLAGE GREEN IN NORTH ANSTON

The Clerk reported that he was awaiting advice from solicitors regarding the matters raised by a resident.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

128.22

PARISH MATTERS

(a) PLANT BEDS OR PLANTERS AT WEST BANK ROUNDABOUT IN SOUTH ANSTON

Cllr Jepson reported that further to the last meeting he would be asking for the matter of negotiating with RMBC about responsibilities for maintaining different areas on the next agenda of the RMBC Parish & Town Council Joint Working Group.

RESOLVED: That this be noted and an update provided to a future meeting of the Council.

(b) PLACEMENT OF A MEMORIAL BENCH ON LAND OUTSIDE THE LYCHGATE OR ELSEWHERE IN SOUTH ANSTON

Cllr Baum-Dixon reported that in a ward councillor capacity he was still working on getting funding for works to the land outside the Lychgate through the ward budgets. In addition the Church would submit an application for the memorial bench which would be placed within the churchyard.

RESOLVED: That this be noted and an update provided to a future meeting of the Council.

(c) BOOKS RELATING TO THE HISTORY OF THE PARISH

The Clerk reported that he was liaising with Mr Gellatly to get the books reprinted.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(d) SOUTH YORKSHIRE COMMUNITY FOUNDATION FLOOD RESILIENCE PROJECT

The Clerk had nothing new to report to members regarding the project.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(e) FREQUENCY AND STANDARD OF RMBC GRASSCUTTING

The Clerk reported that further to the last meeting of the Council he had contacted RMBC to raise concerns about the frequency and standard of RMBC grasscutting at the Baulk and at the closed churchyard at St James' Church and he awaited a response.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(f) FENCING ALONG RYTON ROAD

Cllr Baum-Dixon had asked for this matter to be placed on the agenda and he reported that the police had raised it as a safety issue at a recent CAP meeting. He suggested that all the interested parties meet to discuss a way forward.

RESOLVED: That a meeting be arranged between the Parish Council and RMBC to discuss the fencing and an update provided to the next meeting of the Council.

(g) PROVISION OF DEFIBRILLATOR AT CROWGATE RECREATION GROUND

Cllrs Baum-Dixon and Pearson had asked for this matter to be placed on the agenda.

RESOLVED: That the provision of a defibrillator at the location be supported and that Cllr Baum-Dixon in his RMBC ward councillor capacity liaise with RMBC officers about what funding could be found to cover the costs of a defibrillator.

129.22 MEETINGS

(a) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS SOUTH YORKSHIRE BRANCH MEETING WEDNESDAY 22nd JUNE 2022

The Council had not been represented at the branch meeting and there was therefore no report from it.

RESOLVED: That this be noted.

(b) ROTHERHAM METROPOLITAN BOROUGH COUNCIL YOUTH ACTIVITY EVENT – WEDNESDAY 22nd JUNE 2022

The Clerk and Cllr Jepson had both attended the event and reported back on what had taken place. It had been a useful event and the Clerk suggesting liaising with RMBC and Active Regen to bring some proposals to a future meeting of the Council.

RESOLVED: That this be noted and an update presented to a future meeting of the Council.

(c) SOCIETY OF LOCAL COUNCIL CLERKS 2022 TRAINING SEMINAR – THURSDAY 7th JULY 2022

The Clerk reported back on the recent SLCC training seminar that he had attended.

RESOLVED: That the report be noted.

(d) RMBC WARD/CAP MEETING – THURSDAY 14th JULY 2022

The Chairman, Clerk and Cllr Baum-Dixon had attended the CAP meeting and reported back from it.

RESOLVED: That the report be noted.

(e) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS JOINT ANNUAL MEETING – SATURDAY 23rd JULY 2022

The Council had not been represented at the meeting and so there was no report from it.

RESOLVED: That this be noted.

(f) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS, TRAINING CONFERENCE, FRIDAY 23rd SEPTEMBER 2022

RESOLVED: That the Clerk and Chairman of the Council attend the training conference.

130.22

EVENTS

(a) QUEEN'S PLATINUM JUBILEE EVENTS – THURSDAY 2nd JUNE 2022

The Clerk reported that with the donation to the scouts a final report on the costs of the event could be prepared and brought to a future meeting of the Council.

RESOLVED: That this be noted and a report on the final costs of the event brought to a future meeting of the Council.

(b) STEAM RALLY – JUNE 2022

The Clerk reported that the Steam Rally had taken place since the last meeting of the Council. It was noted that the fee charged for the hire of Rackford Meadow for the event had not increased for some years.

RESOLVED: That the Steam Rally be allowed to use Rackford Meadow for event in 2023 for the fee of £2,500.

(c) ANNUAL BONFIRE & FIREWORKS DISPLAY – FRIDAY 4th NOVEMBER 2022

The Clerk again reported that arrangements for the event were in hand and he had no matters of concern to report to the Council. An interest in sponsoring the event had been received from a local business.

RESOLVED: That this be noted, the Clerk be given the delegated power to agree any sponsorship arrangements and an update provided to the next meeting of the Council.

(d) REMEMBRANCE SUNDAY PARADE – SUNDAY 13th NOVEMBER 2022

The Clerk again reported that arrangements for the parade were in hand and he had no matters of concern to report to the Council. Cllr Concannon suggested that the local Royal British Legion be asked whether they could bring their standard to the parade.

RESOLVED: That this be noted, the local Royal British Legion branch contacted to see if they could bring their standard to the parade and an update provided to the next meeting of the Council.

131.22 CORRESPONDENCE

(a) NATIONAL ASSOCIATION OF LOCAL COUNCILS – CONSULTATION ON SHORT TERM LETS

RESOLVED: That the consultation be noted.

132.22 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

AGENDA ITEM 8(a) DEBTS OWED TO PARISH COUNCIL

The Clerk updated members on the debts owed to the Parish Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

133.22 ITEMS FOR THE AGENDA OF THE NEXT MEETING

RESOLVED: That a review of the emergency plan of the Parish Council be placed on the agenda of the next meeting of the Council.

134.22 DATES AND VENUES OF MEETINGS

(a) DATE OF NEXT ORDINARY MEETING

RESOLVED: That the next meeting of the Parish Council take place on Monday 19th September 2022 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

(b) DATE OF MEETING TO CONSIDER FUTURE OF OLD LIBRARY BUILDING

RESOLVED: That an informal meeting to consider the future of the Old Library building be held at the Parish Hall on Thursday 25th August 2022 (7pm).

(c) DATE OF MEETING TO CONSIDER FUTURE RELATIONSHIP BETWEEN THE PARISH COUNCIL AND THE RECREATION GROUND CHARITY

RESOLVED: That an informal meeting to consider the future relationship between the Parish Council and the Recreation Ground Charity be held at the Parish Hall on Thursday 25th August 2022 (7pm).

Chris Pilkington PSLCC
Clerk to Anston Parish Council
23rd September 2022

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