

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON MONDAY 23rd MAY 2022

Present: Councillors Diane Graham (Chairman), Marie Wilkinson (Vice-Chairman), Tim Baum-Dixon, Shaun Concannon, Clive Jepson, Philip Matthews, Kevin Pearson and Drew Tarmey.

In Attendance: Chris Pilkington (Clerk) and three members of the public.

84.22 APOLOGIES

Apologies for the meeting and a reason for absence from it were received from Cllr Myles Manship.

RESOLVED: That the reasons for absence of Cllr Manship be accepted.

85.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

86.22 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

None.

(Cllr Baum-Dixon joined the meeting at 7.05pm)

87.22 MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON MONDAY 16th MAY 2022

RESOLVED: That the minutes of the Annual Meeting of the Council held on Monday 16th May 2022 be confirmed as an accurate record and signed by the Chairman of the meeting.

88.22 REPORTS FROM RMBC WARD COUNCILLORS

Cllr Tarmey reported that RMBC were liaising with Brinsworth PC to arrange for the removal of the youth shelter from Anston to Brinsworth. Residents had asked about putting planters on the roundabout on West Bank Drive in South Anston. Plans for footpath and road resurfacing in the area had been confirmed.

Cllr Baum-Dixon reported that RMBC had replaced the railings next to the road outside the Lychgate. He was dealing with casework relating to the trees at Anston Plantation and there was a motion about trees going to a meeting of RMBC on Wednesday. Crime was down in the Anston & Woodsetts ward.

In answer to a question from Cllr Jepson both ward councillors undertook to see if the railings outside the Lychgate could be painted green.

RESOLVED: That the reports be noted.

89.22 PUBLIC PARTICIPATION

The Clerk read out an e-mail received from several residents reporting concerns that the Parish Council was intending to remove hedges and trees at its cemetery in South Anston and to tarmac the path alongside. The Clerk confirmed that the Council had had no discussions, still less taken any decisions, about any of these matters, and that moreover it did not own the path alongside the cemetery.

RESOLVED: That this be noted.

90.22 CASUAL VACANCIES ON THE PARISH COUNCIL

The Clerk reported that with the co-option of two new councillors at the Annual Meeting of the Council on 16th May and the resignation of Cllr Mears on 19th May the Council now had twelve members. Local electors would be given the opportunity to call for an election to fill the latest vacancy. If one was not called then the vacancy could be filled by co-option. The Council was aware of one expression of interest in being co-opted on to the Council and it was hoped that co-option of that person could be considered at the June meeting of the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

91.22

FINANCE MATTERS

(a) MEDIUM-TERM FINANCIAL PLAN

The Clerk suggested that it would benefit the Council to develop a medium-term financial plan and presented a template document produced by the Society of Local Council Clerks

RESOLVED: That the Council develop and adopt a medium term financial plan.

(b) RENEWAL OF INSURANCE COVER

The Clerk presented options for the renewal of the Council's insurance cover from 1st June 2022.

RESOLVED: That the Council renew its insurance cover from 1st June 2022 with BHIB insurance brokers on a three year deal.

(c) AUTHORISATION OF EXPENDITURE

(i) HAGS, Works at the Lockwood Recreation Ground,
£20,227.20

(ii) HAGS, Works at the Whitegates Recreation Ground

RESOLVED: That the expenditure relating to Whitegates be authorised subject to the Clerk being satisfied that the agreed work has been completed. Moreover that any authorisation relating to Lockwood wait until the post installation report had been received and the Council satisfied that the contracted works have been carried out.

(d) PAYMENT OF BASIC PARISH ALLOWANCE

Cllr Bentley had asked for this matter to be put on the agenda but he was not present to speak to it.

RESOLVED: That discussion of the matter be deferred to the next meeting of the Council.

92.22

PLANNING MATTERS

(a) PLANNING APPLICATION RB2022/0597, DEMOLITION OF ATTACHED GARAGE AND ERECTION OF SINGLE STOREY SIDE EXTENSION, 50 DEVONSHIRE DRIVE, NORTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(b) PLANNING APPLICATION RB2022/0601, FIRST FLOOR SIDE EXTENSION, 51 RACKFORD ROAD, NORTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(c) PLANING APPLICATION RB2022/0691, DEMOLITION OF AN EXISTING UNLISTED BUILDING WITHIN THE NORTH ANSTON CONSERVATION AREA AND ERECTION OF ONE DWELLING HOUSE, DETACHED DOUBLE GARAGE, REPOSITIONING OF EXISTING FRONT BOUNDARY WALL AND FORMATION OF NEW ACCESS, 69 MAIN STREET, NORTH ANSTON

RESOLVED: That no response be made.

(d) PLANNING APPLICATION RB2022/0710, TWO STOREY AND FIRST FLOOR FRONT AND SIDE EXTENSION AND ERECTION OF DETACHED GARAGE, 9 CALDBECK PLACE, NORTH ANSTON

RESOLVED: That no response be made.

(e) PLANNING APPLICATION RB2022/0729, DEMOLITION OF EXISTING CONSERVATORY AND ERECTION OF SINGLE STOREY SIDE EXTENSION, 24 ORCHID WAY, SOUTH ANSTON

RESOLVED: That no response be made.

93.22 LAND AND PROPERTY MATTERS

(a) FUTURE OF HILLCREST PROPERTY

The Clerk reported that despite having chased RMBC to follow up on the discussions had at the March 2022 meeting of the Council he had not received any response.

RESOLVED: That the Council liaise with ward councillors Baum-Dixon and Tarmey to try and make some progress and also contact the Academy Trust directly in order to discuss the future of the property directly with them.

(b) CEMETERY EXTENSION PROJECT

The Clerk reported he was still attempting to arrange a meeting with the relevant land agents and parties.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) OLD LIBRARY BUILDING

The Clerk reported that the remote monitoring of the fire alarm had been put into place and that arrangements were being made to take an additional asbestos sample at the building.

94.22

PARISH MATTERS

(a) BOOKS RELATING TO THE HISTORY OF THE PARISH

The Clerk reported no progress with this matter.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(b) SOUTH YORKSHIRE COMMUNITY FOUNDATION FLOOD RESILIENCE PROJECT

The Clerk had nothing to report to members regarding the project.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) YOUTH SERVICES PROVISION IN THE PARISH

The Clerk reported that there had been a focus on youth service provision at the recent RMBC parish network meeting in Dinnington on 11th May 2022 and that another meeting of the network would be taking place to explore how parishes could support such provision.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(d) OPERATION LONDON BRIDGE

The Clerk explained that Operation London Bridge related to arrangements for what would happen upon the death of the head of state, that he was already in liaison with St James' Church to ensure that appropriate arrangements were put in place when the time came and outlined some of those.

RESOLVED: That the report be noted.

95.22

MEETINGS

(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL NETWORK MEETING – WEDNESDAY 11th MAY 2022

Further to discussions earlier in the meeting the Clerk reported that the meeting had focussed on tree management in the district and youth services. Another meeting of the network would take place specifically to look at youth service provision and how parishes could support it.

RESOLVED: That the report be noted.

**(b) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS SOUTH
YORKSHIRE BRANCH MEETING WEDNESDAY 22nd JUNE 2022**

The Clerk again reported on arrangements for the forthcoming branch meeting at which the Police & Crime Commissioner would be present.

RESOLVED: That this be noted.

96.22

EVENTS

**(a) ARRANGEMENTS FOR THE QUEEN'S PLATINUM JUBILEE IN
JUNE 2022**

The Chairman thanked Cllr Wilkinson for her efforts in arranging events for the forthcoming Jubilee events on Thursday 2nd June and Cllr Wilkinson explained in detail what would be taking place on the day.

RESOLVED: That Cllr Wilkinson be thanked for her work and that she and the Clerk continue to liaise with each other to deliver the planned events.

(b) STEAM RALLY – JUNE 2022

The Clerk reported that arrangements for the Steam Rally were on track and that the organisers had paid the full amount for the hire of the field in addition to the deposit paid earlier. Arrangements were being made for Rackford Meadow to be cut before the event.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

**(c) ANNUAL BONFIRE & FIREWORKS DISPLAY – FRIDAY 4th
NOVEMBER 2022**

The Clerk again reported that arrangements for the event were in hand and he had no matters of concern to report to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

**(d) REMEMBRANCE SUNDAY PARADE – SUNDAY 13th
NOVEMBER 2022**

The Clerk again reported that arrangements for the parade were in hand and he had no matters of concern to report to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

97.22

CORRESPONDENCE

(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, ANSTON AND WOODSETTS WARD PRIORITY SETTING

The Clerk reported that the principal authority was inviting suggestions to inform the latest ward priority setting for the area. The Chairman suggested that environmental issues such as vegetation cutting were not high enough on the agenda.

RESOLVED: That the Council ask RMBC to make vegetation cutting and other environmental works a higher priority.

(b) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS JOINT ANNUAL MEETING, SATURDAY 23rd JULY 2022

The Clerk reported that the Associations had written to member councils inviting them to consider submitting resolutions ahead of the meeting.

RESOLVED: That no resolutions be submitted.

(c) COMPLAINT MADE TO INFORMATION COMMISSIONERS OFFICE

The Clerk reported that the complaint made to the Information Commissioners Office was awaiting investigation by them.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

98.22

GOVERNANCE MATTERS

(a) VACANCIES ON THE FINANCE COMMITTEE

The Clerk reported that there were two vacancies on the Finance Committee and that Cllr Bentley had expressed an interest in being appointed to it.

RESOLVED: That Cllr Bentley be appointed to the Committee and the filling of the remaining vacancy deferred to the next meeting of the Council.

(b) VACANCIES ON THE STAFFING COMMITTEE

The Clerk reported that there were four vacancies on the Staffing Committee and that Cllrs Bentley and Matthews had expressed an interest in being appointed to it.

RESOLVED: That Cllrs Bentley, Concannon, Matthews and Tarmey be appointed to the Committee.

(c) VACANCIES ON THE LAND & PROPERTY COMMITTEE

The Clerk reported that there were two vacancies on the Committee. No expressions of interest in joining the Committee were received from members of the Council present who were not already on it.

RESOLVED: That the filling of the two vacancies be deferred to the next meeting of the Council.

(d) ANSTON STONES WOOD LOCAL NATURE RESERVE COMMITTEE

The Clerk reported that there were four vacancies on the Committee. No expressions of interest in joining the Committee were received from members of the Council present who were not already on it.

RESOLVED: That the filling of the four vacancies be deferred to the next meeting of the Council.

(e) ADOPTION OF COUNCILLOR ATTENDANCE RECORD POLICY

Cllr Jepson had asked for this item to be added to the agenda and he explained his reasons for doing so.

RESOLVED: That a councillor attendance record policy be kept and its contents displayed on the Parish Council website.

(f) EARLY DAY MOTION ON COUNCILLOR CONDUCT

The Clerk explained that there was an early day motion on councillor conduct before Parliament and that the National Association of Local Councils and the Society of Local Council Clerks were encouraging MPs to sign it.

RESOLVED: That the Council write to Alexander Stafford MP asking him to sign the early day motion.

(g) LOCAL COUNCIL AWARD SCHEME

The Clerk updated members on the application and explained that he would be bringing an updated publication scheme and a revised complaints policy for the Council to the next meeting prior to submitting the application.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

99.22

DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

None.

100.22 ITEMS FOR THE AGENDA OF THE NEXT MEETING

Cllr Baum-Dixon asked for the matters of West Bank Island in South Anston and placing a memorial bench in South Anston to be added to the agenda of the next meeting of the Council.

RESOLVED: That the matters of West Bank Island in South Anston and placing a memorial bench in South Anston be added to the agenda of the next meeting of the Council.

101.22 DATES AND VENUE OF NEXT MEETING

RESOLVED: That the next meeting of the Parish Council take place on Monday 20th June 2022 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC
Clerk to Anston Parish Council
17th June 2022

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