

## ANSTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON TUESDAY 22<sup>ND</sup> NOVEMBER 2022

**Present:** Councillors Diane Graham (Chairman), Marie Wilkinson (Vice-Chairman), , Ben Bentley, Shaun Concannon, Philip Matthews, Clive Jepson, Drew Tarmey, Shaun Concannon & Kevin Pearson.

**In Attendance:** Yvonne Colverson (Locum Clerk)

**Public Participation:** Council heard comments made by members of the public prior to the meeting starting.

6 members of the public were present. The following issues were raised:

Planning – Land at Worksop Road Lindrick

Removal of Youth Shelter

#### **156.22 APOLOGIES**

No apologies were received.

#### **157.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

Cllr D Tarmey declared an interest in item 7 Planning due to

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None.

#### **158.22 CO-OPTION**

The Council considered an application for co-option to Council from Kay Wright

**RESOLVED:** Kay Wright is co-opted to Anston Parish Council.

**Cllr K Wright signed Declaration of Acceptance of Office and joined the meeting as a Councillor**

**159.22 MINUTES**

**RESOLVED:** Minutes of the meetings held on Wednesday 28<sup>th</sup> September 2022 and Wednesday 5<sup>th</sup> October 2022 are approved as a true record of the proceedings.

**160.22 REPORTS**

**a. Clerk's Report** – Council received the following report outlining actions taken since 5<sup>th</sup> October 2022

Firstly, I would like to thank Anston Parish Council for appointing me to the temporary post of Locum Clerk. Until the Council appoint a permanent Clerk, I would like to assure you that I will do everything I can to support the Council.

Having said that, I would recommend that the Council considers only urgent matters and put longer term projects on hold until a permanent clerk is in post, as I can only commit 8 – 10 hours each week to Anston Parish Council.

Survey of Old Library: This work was carried out on 22<sup>nd</sup> November. Awaiting report

Staffing review: Following a resolution for the Staffing committee, a review of the staffing structure has been commissioned and will be undertaken by the Local Council Consultancy arm of the Society of Local Council Clerks. It was felt necessary to carry out this review prior to the recruitment of a new clerk.

*The Above work has been ordered in accordance with the Council's Financial Regulations 4.5, delegated spending power of the Clerk*

New play equipment: Work is due to start imminently on the installation of new play equipment on the recreation ground

**RESOLVED:** That this information be received

**b. Rotherham Metropolitan Borough Council Parish and Town Council Network Meeting**, Wednesday 9<sup>th</sup> November 2022

Cllr C Jepson reported that the date of this meeting has been changed

**RESOLVED:** That this information is received

**c. Ward Councillor's report.** – Cllr D Tarmey reported on the following issues:

Fire at Kiveton Park – this will take months to put out. The site, including water run-off, is being monitored daily and no contaminants have been identified at this point. There will be a public 'drop in' session at Wales Community Centre on Monday 5<sup>th</sup> December, for any concerned members of the public to ask questions.

Cllr D Tarmey has submitted the annual report of roads that require improvements.

Reflective armbands have been distributed to local children through the school

Fencing in The Stones will be repaired

**RESOLVED:** That this information is received

**161.22** **PLANNING:** Council considered the following planning application

RB2022/1384      Retrospective application for improvement to site entrance, security fencing and gate

Location:              Land at Worksop Road Lindrick

**RESOLVED:** The Council will oppose this application on the following grounds:

- Danger accessing the A57
- No ecological survey has been carried out
- The planning permission previously granted was for a nursery, the site is now being used as a storage facility for vehicles and hard landscaping materials
- The access road is along a cliff face with caves under, this could be Unstable
- The proposed development is on green belt land

**162.22** **ITEMS FOR CONSIDERATION AND RESOLUTIONS**

a. Appointment to committees – Council was asked to consider and co-opt members to the following committees:

I. Finance Committee

**RESOLVED:** That Cllr S Concannon be co-opted on to the Finance Committee

II. Land and Property Committee

**RESOLVED:** That Cllr K Wright be co-opted on to the Land and Property Committee

III. Anston Stones Wood Local Nature Reserve Committee

b. Hanging Baskets

I. 2023 provision - Council were asked to review the provision of hanging baskets for 2023 and consider any additions/changes to the current provision. Estimated cost per basket, including planting = £154.00

Cllr D Graham reported that she had identified 16 Possible locations at Penny Piece Lane

**RESOLVED:** That Councillors will consider this and resolve at the Budget Meeting

II. Disposal of old equipment - Council were asked to consider the disposal of old hanging baskets and brackets that are now rusty and not in use

**RESOLVED:** That these will be disposed of

c. Flood Resilience project – Council received an update on the Flood resilience project. Funding is still available however the storage unit at Dinnington is not watertight so purchasing sleeping bags and camp beds at this time would not be advisable.

**RESOLVED:** That this item will be deferred to 2023 when the permanent Clerk is in post

d. Hillcrest: Council were informed that the School Academy does not want the use of Hillcrest.

**RESOLVED:** That the Clerk will contact RMBC and request the lease be agreed to include the Parish Council can use the building as they wish, and not restricted to pre-school

e. Events – Council were asked to consider the follow events and resolve actions to be taken:

I. Firework display 2023: Proposed that the firework display be held on Friday 3<sup>rd</sup> November 2023.

4 in Favour: 6 Against

**RESOLVED:** That this will be resolved when the following information can be confirmed.

1. What would be the cost to hold the event on Sunday 5<sup>th</sup> November?
2. How many marshals are needed?

II. Remembrance 2023 – Cllr M Wilkinson requested lamppost poppies be purchased and installed for Remembrance 2023

**RESOLVED:** That poppies will be costed and purchased if the budget provides

**RESOLVED:** That a donation of £100 will be made to the Royal British Legion for the wreath purchased for Remembrance 2022

f. Health and Safety Support Contract (Item considered with press and public excluded) – Quotations were considered for a health and safety support.

**RESOLVED:** That this item is deferred until more information can be gathered

g. Complaints –

I. Complaints Policy and Procedure - Council were asked to consider and adopt a new Complaints Policy and Procedure

**RESOLVED:** That a Complaints Policy and Procedure is adopted

II. Complaint 1 (details confidential – item considered with press and public excluded)

**RESOLVED:** That a working group is appointed to carry out an investigation into this complaint.

**RESOLVED:** Working group will include Cllr B Bentley, Cllr S Concannon, Cllr K Wright

**RESOLVED:** The Clerk will produce terms of reference for this working group

III Complaint 2 (details confidential – item considered with press and public excluded)

Complaint, along with response from member of staff named, were considered.

**RESOLVED:** At the time of the incident, staff were only carrying out work as directed by the Council and did nothing wrong.

**RESOLVED:** That a letter be sent to the complainant directing that any further complaints are addressed to the Clerk and Council workforce are not to be approached.

**163.22        CORRESPONDENCE**

I. Boxing – Letter requesting the use of Hillcrest for a boxing club

**RESOLVED:** That this will be considered when the lease for Hillcrest is resolved

**163.22        ITEMS OF INFORMATION**

None

**164.22        ITEMS FOR THE NEXT AGENDA**

**RESOLVED:** Councillors will email items for the next agenda to the Clerk

**166.22        DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next ordinary meeting of the Parish Council take place on Monday 19<sup>th</sup> December 2022

Yvonne Colverson  
Locum Clerk to Anston Parish Council  
22<sup>nd</sup> November 2022