

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON MONDAY 21st MARCH 2022

Present: Councillors Diane Graham (Chairman), Drew Tarmey (Vice-Chairman), Tim Baum-Dixon, John Ireland, Clive Jepson, Philip Matthews, Matt Mears, and Marie Wilkinson.

In Attendance: Chris Pilkington (Clerk), Cllr Sarah Allen (RMBC), Jonathan Marriott (RMBC), Nicky Whitehead (RMBC) and one member of the public.

32.22 APOLOGIES

Apologies for the meeting and reasons for absence from it were received from Cllrs Ben Bentley, Phil Bowers and Myles Manship.

RESOLVED: That the reasons for absence of Cllrs Bentley, Bowers and Manship be accepted.

33.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

34.22 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded for the consideration of agenda items 12(a) and (g) due to the confidential nature of the items to be discussed. It was agreed to discuss 12(a) during the agenda item to enable RMBC representatives to participate in the discussion and then leave if they so wished.

12(a) FUTURE OF THE HILLCREST PROPERTY

Further to the last meeting of the Council the Parish Council discussed the future of the property with Cllr Sarah Allen and Jonathan Marriott from RMBC. Matters discussed included the length and rental amounts

of any lease which might be agreed and the permitted uses of the site. Provisional agreement on the length and rental amounts was agreed with further discussions to take place regarding the uses of the building. RMBC and the Parish Council would liaise to establish by the end of June whether there was any community interest in using the building for a pre-school or nursery.

RESOLVED: That provisional agreement about the rent and length of any lease be noted and that the Parish Council and RMBC liaise together to establish whether there was any interest in the community in using the building for pre-school/nursery provision.

35.22

CLLR SARAH ALLEN – DEPUTY LEADER WITH CABINET RESPONSIBILITY FOR NEIGHBOURHOOD WORKING AT ROTHERHAM METROPOLITAN BOROUGH COUNCIL

Cllr Allen thanked the Parish Council for allowing her to attend the meeting and spoke about the Joint Working Group between RMBC and parish and town councils in the district and noted that Cllr Jepson was Vice-Chair of that group. The next meeting of the group would take place on 11th May in Dinnington with a focus on youth provision. She reminded members that the group did provide joint training for parish and town councillors and invited the Council to suggest topics for training sessions.

A discussion then took place. Cllr Jepson noted that there would be a provider Fayre at the Joint Working Group meeting in May, stated his wish for better working between ward councillors and parish councils, and raised concerns about what one ward councillor had said at a recent meeting of the Parish Council. The Clerk raised concerns about RMBC officers informing members of the public that certain bits of land were a Parish Council responsibility to maintain when they clearly were not, RMBC grounds maintenance not informing the Parish Council when works had been carried out and responsibility for fencing along Ryton Road. Cllr Allen replied that RMBC had a plan of adopted highway, that it did not believe that the fencing had been installed by RMBC and suggested that the Parish Council contact the Land Registry to establish the who were the relevant landowners. In relation to RMBC grounds maintenance she said that elsewhere she had asked for proof that work had been carried out and suggested that the Parish Council ask the relevant RMBC officer to provide that. The Chairman raised the issue of RMBC needing to carry out work on the plantation wood off Nursery Road and Cllr Baum-Dixon reported that a survey was to be undertaken. The Chairman also asked Ms Whitehead for a copy of the latest ward funding criteria.

RESOLVED: That this be noted.

36.22 MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 21st FEBRUARY 2022

It was felt that minute 24.22(d) did not accurately reflect the discussion and decision which had taken place. The Clerk suggested that the following wording and resolution be added to the minute.

“A discussion took place as to whether the play equipment for the Parish Hall should be ordered now regardless of the outcome of the funding application.

RESOLVED: *That the play equipment for the Parish Hall Recreation Ground be ordered immediately if it could be installed in time for the Queen’s Platinum Jubilee Celebrations in June. If its installation could not be guaranteed by then then the grant application be submitted.”*

Cllr Jepson asked for a recorded vote on accepting the minutes with that amendment.

For – Cllrs Graham, Ireland, Matthews and Tarmey

Against – Cllrs Jepson, Mears and Wilkinson

RESOLVED: That with that one change the minutes of the meeting of the Council held on Monday 21st February 2022 be confirmed as an accurate record and signed by the Chairman of the meeting.

37.22 REPORTS FROM RMBC WARD COUNCILLORS

Cllr Tarmey reported that a few items he was dealing with had already been covered in the meeting such as the fencing on Ryton Road. In addition he was dealing with casework relating to trees and grounds maintenance, speeding on Penny Piece Lane, and would take the issue of wording used by another ward councillor at a Parish Council meeting to the next ward councillors meeting. He also reported that he still had CLF funding available. Cllr Baum-Dixon reported that some speed reduction measures had been undertaken, dropped kerbs would be put in on Lakeland Drive, he was looking at speeding reduction issues on Dog Kennel Lane and RMBC Highways were looking at what actions could be undertaken near the Butterfly House to reduce speeding along the road outside. Cllr Jepson asked how the RMBC ward councillors had voted when RMBC had adopted its budget for 2022/2023. Cllr Baum-Dixon stated that he had accepted the budget but would have wanted RMBC to have used reserves to have kept any council tax rise lower than the one which would now take place. Cllr Tarmey reported that he had voted against the budget.

RESOLVED: That the reports be noted.

38.22 PUBLIC PARTICIPATION

None.

GOVERNANCE AND FINANCE MATTERS**(a) CASUAL VACANCY ON NORTH WARD OF THE PARISH COUNCIL**

The Clerk reported that Cllr Colin Tawn had resigned from the Council on 1st March 2022 leading to the creation of a casual vacancy in the north ward of the parish. Local electors had until 28th March to call for a by-election to fill the vacancy. If they did not then the Council could fill the vacancy through co-option.

RESOLVED: That this be noted.

(b) CASUAL AND ORDINARY VACANCIES ON THE PARISH COUNCIL

The Clerk reported that the Council was still carrying two ordinary and one casual vacancies and that no expressions in joining the Council had been received. An article encouraging interest in joining the Council had been sent to YourMag.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) REVISED TERMS OF REFERENCE FOR THE FINANCE & GENERAL PURPOSES COMMITTEE AND FILLING OF THREE VACANCIES ON THE COMMITTEE

The Clerk presented revised terms of reference for a Finance Committee of the Council which reflected the new financial regulations of the Council and which would have nine rather than eleven members. If the terms of reference were adopted then there would just be one vacancy on the Committee to be filled.

RESOLVED: That the revised terms of the renamed Finance Committee be adopted as presented and the filling of the vacancy on it be deferred to the next meeting of the Council.

(d) VACANCIES ON ALLOTMENTS COMMITTEE

The Clerk reported that there were now three vacancies on the Committee. Cllr Matthews expressed an interest in joining the Committee.

RESOLVED: That Cllr Matthews be appointed to the Committee and the filling of the remaining two vacancies on it be deferred to the next meeting of the Council.

(e) VACANCY ON THE OPEN SPACES COMMITTEE

The Clerk reported that there were now two vacancies on the Committee. Cllr Matthews expressed an interest in joining the Committee.

RESOLVED: That Cllr Matthews be appointed to the Committee and the filling of the remaining vacancy on it be deferred to the next meeting of the Council.

(f) VACANCIES ON THE STAFFING COMMITTEE

The Clerk reported that there were now two vacancies on the Committee. There were no expressions of interest in joining the Committee.

RESOLVED: That consideration of the filling of the two vacancies on the Committee be deferred to the next meeting of the Council.

(g) DELEGATED POWERS OF THE CLERK

Further to the last meeting of the Council the delegated powers of the Clerk were reviewed. The Clerk spoke to the briefing paper he had presented and was recommending the rescinding of the delegated powers relating to Covid-19, the rescinding of delegated powers (a) to (h) in the delegated powers agreed in March 2018 as these were covered by the new financial regulations, the keeping of delegated power (i) with a level of materiality defined as 15% of the adopted budget of the Council, and the keeping of the delegated powers relating to planning applications.

RESOLVED: That the delegated powers in respect of Covid-19 agreed on 16th March 2020 be rescinded, that the delegated powers relating to planning applications agreed on 26th September 2021 be retained, that delegated powers (a) to (h) agreed in March 2018 be rescinded but (i) be retained with a level of materiality defined as 15% of the adopted budget of the Council. The delegated powers agreed to be added to the standing orders of the Council as an appendix.

(h) GOVERNANCE RELATIONSHIP BETWEEN THE PARISH COUNCIL AND THE RECREATION GROUND CHARITY

Cllr Jepson has asked for this matter to be placed on the agenda and the Clerk had sourced relevant advice from the Charity Commission. Cllr Jepson suggested that given the importance of the issue a long discussion was needed about the matter and suggested it be deferred to a future meeting of the Parish Council when more time would be available.

RESOLVED: That discussion of the matter be deferred to a future meeting of the Council.

40.22

FINANCE MATTERS

(a) SCALE OF CHARGES FOR 2022/2023 AND ALLOTMENT RENTS CHARGES FOR 2023/2024

The Clerk reported that the Finance & General Purposes Committee meeting on 2nd March 2022 had been inquorate and therefore unable to agree the scale of burial and other Council charges for 2022/2023 and the allotment rent charges for 2023/2024. Both needed to be approved by 1st April 2022 and he had therefore put the matter on the agenda of this meeting.

RESOLVED: That the scale of Council charges for 2022/2023 and allotment rent charges for 2023/2024 be approved as presented.

(b) GROUNDS MAINTENANCE CONTRACT WITH RMBC FOR 2022/2023

The Clerk reported that the Finance & General Purposes Committee meeting on 2nd March 2022 had been inquorate and therefore unable to agree or otherwise the grounds maintenance contract with RMBC for 2022/2023. The contract needed to be agreed prior to 1st April 2022. A multi-year agreement over three years would be the cheaper option

RESOLVED: That a three-year contract with RMBC starting from 1st April 2022 be agreed but with adjustments made to reflect a football pitch not now being maintained at the Parish Hall Recreation Ground with just grass cutting required on the former pitch area. In addition that other adjustments be made to the contract in relation to the Bowling Green and elsewhere as and when necessary.

(c) DONATION IN SUPPORT OF THOSE IMPACTED BY THE WAR IN UKRAINE

RESOLVED: That a donation of £500 be made to the British Red Cross to support those in need as a result of the war in Ukraine.

41.22 SEALING OF DOCUMENTS

RESOLVED: That exclusive rights of burial be granted to Ms IB of South Anston, Mrs HH of Worksop and Mrs PH of South Anston.

42.22 PLANNING MATTERS

(a) PLANNING APPLICATION RB2022/0322, DEMOLITION OF EXISTING FRONT AND REAR SINGLE STOREY EXTENSIONS AND ERECTION OF A SINGLE STOREY FRONT AND REAR EXTENSIONS WITH ALTERATIONS TO FENESTRATION, THE STABLE, 68a MAIN STREET, NORTH ANSTON

RESOLVED: That no response be made.

(b) PLANNING APPLICATION RB2022/0343, SINGLE STOREY SIDE AND REAR EXTENSION, 51 RYTON ROAD, NORTH ANSTON

RESOLVED: That no response be made.

(c) PLANNING APPLICATION RB2022/0354, BUILDING CONSENT FOR REMOVAL OF EXISTING VENT TO EAST ELEVATION WITH INSTALLATION OF TWO FLOOR MOUNTED AIR SOURCE HEAT PUMPS, 48 MAIN STREET, NORTH ANSTON

RESOLVED: That no response be made.

(d) PLANNING APPLICATION RB2022/0355, DEMOLITION OF EXISTING CONSERVATORY AND ERECTION OF A SINGLE STOREY SIDE AND REAR EXTENSION, 8 MANVERS CLOSE, NORTH ANSTON

RESOLVED: That no response be made.

(e) PLANNING APPLICATION RB2022/0364, RELOCATION OF VEHICLE ACCESS CROSSING, 13 CROWGATE, SOUTH ANSTON

RESOLVED: That no response be made.

(f) PLANNING APPLICATION RB2022/0380, SINGLE STOREY SIDE AND REAR EXTENSION, 35 RACKFORD ROAD, NORTH ANSTON

RESOLVED: That no response be made.

(g) PLANNING APPLICATION RB2022/0395, FIRST FLOOR SIDE AND REAR EXTENSION, SINGLE STOREY REAR EXTENSION AND RAISED PATIO TO REAR GARDEN, 49 RACKFORD ROAD, NORTH ANSTON

RESOLVED: That no response be made.

43.22

LAND AND PROPERTY MATTERS

(b) CEMETERY EXTENSION PROJECT

The Clerk reported that he was still awaiting an update from the Council's land agents. Cllr Bentley and he had visited the cemetery on 15th March to discuss the cemetery extension and the general maintenance of the cemetery.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) OLD LIBRARY BUILDING

The Clerk spoke to the briefing paper he had prepared.

RESOLVED: That an additional asbestos sample be taken from the building, remote monitoring of the fire alarm be put in place, members be invited to a site visit of the property and an extraordinary meeting of the Council held within the next few months to discuss the future of the building.

(d) REPLACEMENT OF PLAY EQUIPMENT

The Clerk reported that the grant application for the replacement equipment at the Parish Hall had been submitted and that HAGS were due to shortly start work at the Lockwood and Whitegates sites.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(e) LOCATION AND NUMBER OF REPLACEMENT NOTICEBOARDS

The Clerk reported that he still had to liaise with RMBC to see if any consents were needed for one or more of the new noticeboards.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(f) PROVISION OF HANGING BASKETS

The Chairman reported that she would be contacting Hobsons to discuss the Council's requirements in respect of new brackets and baskets.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(h) PROVISION OF WATER SUPPLY TO RACKFORD MEADOW

Cllr Jepson asked that this matter be revisited.

RESOLVED: That up to date costings be brought to a future meeting of the Council.

(i) CREATION OF LAND AND PROPERTY COMMITTEE

The Clerk suggested that, given the difficulty experienced in getting sufficient members to join the Allotments Committee, the Council create a Land & Property Committee which would subsume the Allotments Committee and whose remit would cover the management of all the non-charity land and property not part of the Anston Stones Wood Management Plan area.

RESOLVED: That terms of reference for a Land and Property Committee be brought to the Annual Meeting of the Council on 16th May 2022.

44.22

PARISH MATTERS

(a) PROPOSAL FOR COVID-19 MEMORIAL IN GREENLANDS PARK OR ELSEWHERE IN THE PARISH

The Clerk reported that following the site visit to the cemetery the previous week he would be contacting a local memorial masons for a quote.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(b) BOOKS RELATING TO THE HISTORY OF THE PARISH

The Clerk had no progress to report regarding the reprinting of the book.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) PROBLEMS WITH LITTER IN THE PARISH

Cllrs Baum-Dixon and Tarmey both reported that they were looking at organising community litter picks and it was suggested that Anston Stones Wood along the A57 could be the focus of one of them.

RESOLVED: That this be noted and the matter dropped the agenda of future meetings for the time being.

(d) SOUTH YORKSHIRE COMMUNITY FOUNDATION FLOOD RESILIENCE PROJECT

The Clerk reported that works and storage containers ordered on behalf of Todwick Parish Council had been completed and installed.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(e) YOUTH SERVICES PROVISION IN THE PARISH

Further to an earlier agenda item it was noted that the subject of youth provision in the district and possible support for it by parish and town councils would be discussed at the next meeting of the RMBC Joint Working Group in May.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(f) PUBLICATION OF A PARISH NEWSLETTER

Cllr Jepson had asked for this matter to be placed on the agenda of the meeting and a discussion took place. The Clerk informed members that the cost of monthly articles in YourMag would be between £500-£600 per annum.

RESOLVED: That the Council place monthly articles in YourMag and that copies of the articles be circulated to members.

(Cllr Ireland left the meeting)

45.22**MEETINGS****(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL PARISH & TOWN COUNCIL NETWORK MEETING - MONDAY 21st FEBRUARY 2022**

Cllr Jepson reported that the meeting had not taken place due to not enough representatives from parishes saying that they would attend it. The date and time of the meeting had clashed with the February meeting of the Parish Council.

RESOLVED: That this be noted.

(b) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS SOUTH YORKSHIRE BRANCH MEETING – WEDNESDAY 23rd FEBRUARY 2022

Neither Parish Council representative had been able to attend the meeting and so there was no report from it.

RESOLVED: That this be noted.

(c) ROTHERHAM METROPOLITAN BOROUGH COUNCIL PARISH & TOWN COUNCIL JOINT WORKING GROUP MEETING – MONDAY 28th FEBRUARY 2022

Cllr Jepson had attended the meeting and reported that the Chair of the RMBC planning board had also attended it and had indicated that a planning training seminar would be organised for parish and town councillors. The RMBC events team had also been present and had mentioned when planning permission would be needed for Jubilee beacons. Youth service provision had also been discussed along with the Rotherham Nature Recovery Campaign.

RESOLVED: That the report be noted.

46.22**EVENTS****(a) ARRANGEMENTS FOR THE QUEEN'S PLATINUM JUBILEE IN JUNE 2022**

Cllr Mears reported that the working group had met with local groups on 27th February to discuss plans for the Jubilee and that they would be doing so again next week. As mentioned at the previous meeting of the Parish Council one of the events would involve a beacon lighting and Cllr Manship was gathering quotes for one.

RESOLVED: That the report be noted and the Clerk be provided with the relevant details so that the beacon could be ordered.

(b) ANNUAL BONFIRE & FIREWORKS DISPLAY – FRIDAY 4th NOVEMBER 2022

The Clerk reported that arrangements for the event were in hand and he had no matters of concern to report to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) REMEMBRANCE SUNDAY PARADE – SUNDAY 13th NOVEMBER 2022

The Clerk reported that arrangements for the parade were in hand and he had no matters of concern to report to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

47.22 CORRESPONDENCE

(a) CHESTERFIELD CANAL TRUST, NOTICE OF ANNUAL GENERAL MEETING, MONDAY 30th MARCH 2022

RESOLVED: That the correspondence be noted.

(b) ROTHERHAM NATURE RECOVERY CAMPAIGN

The Clerk spoke to information received from the Rotherham Nature Recovery Campaign inviting parish councils and others to declare a nature emergency.

RESOLVED: That the Council declare a nature emergency and sign up to the Rotherham Nature Recovery Campaign.

48.22 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

AGENDA ITEM 12(g) NORTH ANSTON VILLAGE GREEN

The Clerk updated members on matters relating to the village green and a course of action agreed.

RESOLVED: That the course of action be progressed and an update provided to the next meeting of the Council.

49.22 ITEMS FOR THE AGENDA OF THE NEXT MEETING

None.

50.22 DATES AND VENUES OF MEETINGS

(a) ARRANGEMENTS FOR ANNUAL PARISH MEETING

The Clerk reported that it had not been possible to arrange the Annual Parish Meeting for 16th March 2022 and asked that it be held on a date in May.

RESOLVED: That the Annual Parish Meeting take place on Wednesday 25th May 2022 and that representatives of partner organisations be invited to attend it.

(b) DATE AND VENUE OF NEXT MEETING

RESOLVED: That the next ordinary meeting of the Parish Council take place on Tuesday 19th April 2022 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

18th April 2022