

## **ANSTON PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON TUESDAY 21<sup>ST</sup> FEBRUARY 2023**

**Present:** Councillors Diane Graham (Chairman), Marie Wilkinson (Vice-Chairman), Ben Bentley, Clive Jepson, Drew Tarmey, Phillip Matthews, Kay Wright

**In Attendance:** Yvonne Colverson (Locum Clerk)

#### **Public Participation:**

No members of the public were present

#### **17.23 APOLOGIES**

Cllr P Bowers – Unable to attend due to illness

**RESOLVED** That these apologies, and reasons for absence, are approved

#### **18.23 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

None recorded

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None recorded

#### **19.23 Minutes**

**RESOLVED:** Minutes of the meetings held on Tuesday 25<sup>th</sup> January and Monday 13<sup>th</sup> February 2023 are approved as a true record of the proceedings.

#### **20.23 REPORTS**

##### **a. Clerk's report**

Dredging of pond - Louise Hill has responded to a request for an ecological survey, advising we should have it checked and has recommended two local ecologists who may help.

*Cllr C Jepson will give the Clerk details on the RMBC ecologist*

Maintenance issues – Outside maintenance team have been re-instating benches at Little Stones Wood, repairing perimeter fence at Rackford Meadow, and general tidying and litter picking.

Maintenance team have asked to remind council that football net sockets need removing or capping off, if football is not going to take place on the recreation field.

*Noted that this is part of RMBC grounds maintenance contract so will make contact*

Following the meeting held on 13<sup>th</sup> February – Amendments have been made to the complaints and vexatious complainant policies to indicate complaints to go to the Chair of the Complaints Committee. And new Terms of Reference have been produced for the Finance and General Purpose Committee.

These will be included on the next agenda for formal adoption

**RESOLVED:** That this information be received

**b. Ward Councillor** – Council received the following report from Cllr D Tarmey

Mobile CCTV has not been refurbished and back in situ. The will cover hot-spots for anti-social behaviour and graffiti

Work is ongoing to position flashing speed awareness signs on the A57

Cllr S Concannon asked if bigger bins can be provided on Greenlands.

Cllr D Tarmey explained that he will be attending meetings regarding this and that there have been some misunderstanding regarding collection routes and will take this back to RMBC.

Cllr D Graham commented that dog waist bins have been removed and dog waist is now being put in green bins. RMBC are putting thicker, red bin bags in the green bins and collecting regularly.

Police crime figures are not relcted by neighbourhood watch newsletter.

The fire is now out at Kiverton and the air is cleaner. Waist will be removed, this is a long term project and will not be in the immediate future. This may cause a problem with heavy goods vehicles and contaminated material going through the village.

**RESOLVED:** That this information be received

**c. Report from Community Engagement Event, Towns and Villages fund, Anston and Woodsetts Ward**

Cllr D Graham gave the following report after attending the above event.

Suggested work to be carried out Quarry Lane:-

Parish Council to purchase a new notice board. T&V to pay for installation

Parish Council to purchase a living Christmas tree. T&V to pay for planting and electrical supply

Flower bed near chemist to be replaced by a planter with seating

The bench currently by the telephone kiosk to be moved from the roadside further towards shops on grass and a further bench purchased and installed.

Shrubs by the bust stop pruned back or completely removed

Ne bench installed on grass (Nursery Crescent) facing Quarry Lane

Clean up area behind the shops where illegal dumping has taken place

Levelling of paved area outside shops

Remove grass verge opposite shops and create more car parking spaces and create a disabled parking space near the chemist

Resurfacing of Quarry Lane

Re-site litter bin outside shops now on private land

Install CCTV

Restrict the amount of paved area, drainage is better with grass – the corner of Nursery Crescent and Quarry Lane frequently has standing water in heavy rain

Spring bulbs already planted either side of Quarry Lane on grass. The area of planting to be extended

Space created for rubbish bins from flats

**RESOLVED:** That this information is received

**21.23 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC:**

**RESOLVED;** No items to be considered in the absence of the press and public

**22.23 PLANNING:** Council was asked to consider the following planning application:

**RB2023/0091** Listed building consent

Proposal: 2 Storey Side Extension, Alterations: New Windows, New Clay Pantiles, Repointing, Garage Conversion, New Detached Garage

Location: 18 Main Street North Anston

Cllr D Graham commented that a further stretch of stone wall will be removed.

Cllr C Jepson suggested this should be re-built somewhere else.

**RESOLVED:** No comments will be made by the Parish Council, as this is a conservation area all issues should be dealt with by planning officers

**23.23 ITEMS FOR CONSIDERATION AND RESOLUTIONS**

a. Civility and Respect – Council were asked to pass a resolution to sign up to the Civility and Respect pledge.

Cllr C Jepson reported that RMBC will be organising some training on Civility and Respect

Cllr B Bentley commented that he did not feel it necessary for the Council to sign up to another level of rules unless there was a legal reason to do so.

Clr M Wilkinson moved that the Council sign the Civility and Respect pledge

Passed by majority vote

**RESOLVED:** That Anston Parish Council would sign the Civility and Respect pledge, the Clerk will do this via a dedicated website

b. Operational Risk Assessment – Council were asked to approve the operational risk assessment, as recommended by the Finance Committee on 1<sup>st</sup> February 2023

All in favour

**RESOLVED:** That the Council has approved the operational risk assessment

c. Review of Internal Audit Arrangement – Council were asked to approve the review of Internal Audit Arrangements as recommended by the Finance Committee on 1<sup>st</sup> February 2023

All in favour

**RESOLVED:** That the council approve the review of Internal Audit Arrangements.

d. Health and Safety support – The Council were asked to consider the employment of Health and Safety contractor. Comparisons were presented by the Clerk and consideration was given to the presentation given by a representative of Wirehouse at the January meeting.

Cllr C Jepson noted that a preferred contractor was less expensive and offered more services for the cost

Cllr D Tarmey noted that previous service had been extremely poor from the contract named by Cllr Jepson and moved that Wirehouse is employed on a 60 month contract.

Carried by majority

**RESOLVED:** That Wirehouse will be employed to provide Health and Safety support on a 60 month contract

e. Update on current and outstanding projects – given by the Clerk including:

Application fo Alcohol Licence

Insurance claim following break – in *(Inventory should be taken of all tools as it was not clear what was taken)*

Securing the cabin – *(Ask insurance company for recommendation)*

Credit card application

Charity account refund

Parish hall car park – *(Contact RMBC Re-surfacing team)*

**RESOLVED:** That this information be received and Clerk to do further research as highlighted

f. Quarry Lane Project – Council received an update on the Quarry Lane Project

**RESOLVED:** See item

g. Hill crest – see item 23.23 J below

h. Vacancy of Clerk – Following interviews, the interview panel recommended Mr Stephen Clough to be appointed as Clerk to the Council, working 30 hours per week, office based.

Carried by majority vote

**RESOLVED:** That Mr Stephen Clough is appointed Clerk to the Council

i. Old Library Working Group – the following recommendations were put to the Council following a meeting of the Old Library Working Group

1. That the preferred layout is Option 1

All in favour

**RESOLVED:** That the preferred layout of current options is 1, however these plans may be revised

2. That the working group be authorised to re-engage with the architect (CS Surveying and Architectural Design) who prepared the original plans to discuss any revisions to the proposed layout in order to take into account the recent structural survey and any changes to building legislation together with any building regulation or planning applications that may be required by the local authority.

All in favour

**RESOLVED:** That the working group is delegated this action, with other members of the Council invited to contribute to discussions and plans

3. That the architect be asked to provide the council with the cost of their professional fee to prepare all necessary drawings, tender documentation and project management of the works as per RIBA Plan of Work

All in favour

**RESOLVED:** That the members of the working group will liaise with the architect and ask for quotations as above

4. That the architect provides the council with an overall square metre estimate of cost for the project to enable bids to be made for external funding

All in favour

**RESOLVED:** That members of the working group will liaise with the architect and ask for estimates as above

5. That the council set aside the sum of £5,000 to cover any fees in providing this information

All in favour

**RESOLVED:** That a sum of £5,000 is earmarked for initial architect consultation fees

**23.23 CORRESPONDENCE**

None

**25.23 ITEMS OF INFORMATION**

None

**26.23 ITEMS FOR THE NEXT AGENDA**

None recorded

**27.23 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next ordinary meeting of the Parish Council take place on Tuesday 21<sup>st</sup> March 2023

Meeting closed 8.55pm

Yvonne Colverson

Locum Clerk to Anston Parish Council

24<sup>th</sup> February 2023