

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON MONDAY 21st FEBRUARY 2022

Present: Councillors Diane Graham (Chairman), Drew Tarmey (Vice-Chairman), Ben Bentley, Clive Jepson, Myles Manship, Philip Matthews, Matt Mears, Colin Tawn and Marie Wilkinson.

In Attendance: Chris Pilkington (Clerk), Cllr Tracey Wilson (RMBC) and three members of the public.

15.22 APOLOGIES

Apologies for the meeting and reasons for absence from it were received from Cllrs Tim Baum-Dixon and Phil Bowers.

RESOLVED: That the reasons for absence of Cllrs Baum-Dixon and Bowers be accepted.

16.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

Cllrs Mears and Tarmey declared a disclosable pecuniary interest regarding agenda item 9(a).

RESOLVED: That this be noted.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

17.22 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded for the consideration of agenda items 10(f) and (g) due to the confidential nature of the items to be discussed.

18.22 MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 17th JANUARY 2022

It was noted that the word 'company' rather than 'community' should have been used in minute 7.22(f).

RESOLVED: That with that one change the minutes of the meeting of the Council held on Monday 17th January be confirmed as an accurate record and signed by the Chairman of the meeting.

19.22 REPORTS FROM RMBC WARD COUNCILLORS

Cllr Tarmey reported that Cllr Baum-Dixon had been continuing his efforts to potentially get the Lychgate at St James' Church listed and he had been successful in getting RMBC to commit to replacing the concrete railings outside the Church. Cllr Tarmey also understood Cllr Baum-Dixon to be working on casework relating to a speed survey outside the Butterfly House, tree safety issues and the provision of disabled play equipment at Greenlands Park. Cllr Tarmey reported that he was dealing with casework relating to Penny Piece Lane and fencing along Ryton Road. He also reported that he and the other two ward councillors were working together to ensure the future of the Woodlands Community Centre.

Cllr Wilson reported that she was dealing with casework relating to quad biking. She asked about the ownership of the fencing along Ryton Road and the Clerk explained that it was not Parish Council owned. In addition she suggested that Cllrs Baum-Dixon and Tarmey pick up the issue relating to the Hillcrest as she was no longer a member of the Parish Council. She also mentioned dealing with casework relating to the village green in North Anston and gave her views as to how she would spend the monies available to her as a ward councillor.

RESOLVED: That the reports be noted.

20.22 PUBLIC PARTICIPATION

The Clerk reported that he had received a number of written questions from Cllr Wilson about the replacement of play equipment in the parish and he explained that the replacement or refurbishment of equipment at the Lockwood and Whitegates sites had been ordered and he understood from the play equipment company that the work would be complete by Easter. A grant application for replacement equipment at the Parish Hall recreation ground was due to be submitted by 2nd March and its submission was a priority. If the grant application was not successful then the Council would pay for the equipment itself. The different pieces of play equipment being acquired by the Council were designed for different ages and abilities and so a child of any age or ability should be able to use at least some of it.

RESOLVED: That this be noted

GOVERNANCE AND FINANCE MATTERS**(a) ADOPTION OF NEW FINANCIAL REGULATIONS**

The Clerk presented draft new financial regulations, based on the model version produced by the National Association of Local Councils, for adoption by the Council.

RESOLVED: That the new financial regulations presented be adopted by the Council.

(b) CASUAL AND ORDINARY VACANCIES ON THE PARISH COUNCIL

The Clerk reported that the Council was still carrying two ordinary and one casual vacancies and that no expressions in joining the Council had been received.

RESOLVED: That this be noted and an article placed in YourMag to encourage interest in joining the Council and the vacancies again advertised through the Council's website and facebook page.

(c) REVISED TERMS OF REFERENCE FOR THE FINANCE & GENERAL PURPOSES COMMITTEE AND FILLING OF TWO VACANCIES ON THE COMMITTEE

The Clerk reported that he had not yet prepared draft revised terms of reference for the Committee but now that the Council had adopted new financial regulations then they could now be produced. There were still two vacancies on the Committee. No expressions of interest in joining the Committee were received from members present.

RESOLVED: That consideration of revised terms of reference for the Committee and the filling of vacancies on it be deferred to the next meeting of the Council.

(d) VACANCIES ON ALLOTMENTS COMMITTEE

The Clerk reported that there were still two vacancies on the Committee. No expressions of interest in joining the Committee were received from members present.

RESOLVED: That filling the vacancies on the Committee be deferred to the next meeting of the Council.

(e) VACANCY ON THE OPEN SPACES COMMITTEE

The Clerk reported that there was one vacancy on the Committee. No expressions of interest in joining the Committee were received from members present.

RESOLVED: That the filling of the vacancy on the Committee be deferred to the next meeting of the Council.

(f) FREEDOM OF INFORMATION ACT REQUEST

The Clerk reported on a request made under the Freedom of Information Act 2000 and a request made by the Information Commissioner's Office that the Council carry out an internal review of the case. Cllr Tarmey offered to help given that he dealt with freedom of information requests as part of his work.

RESOLVED: That the Clerk liaise with Cllr Tarmey to carry out the internal review.

(g) BREAKTHROUGH COMMUNICATIONS SOCIAL MEDIA HEALTHCHECK

The Clerk reported that further to the last meeting of the Council and the decision to discuss the Council's facebook page at its next meeting he had taken advantage of an opportunity advertised by the Yorkshire Local Councils Associations to have a free social media health check of the Council carried out by Breakthrough Communications. He presented its findings and a discussion took place. Issues raised included needing to make better use of the 'What's on' page of the Council's website, making sure that recordings of meetings were put online and the website up to date and that documents were uploaded to it in an accessible format.

RESOLVED: That the contents of the mini health check be noted.

22.22 SEALING OF DOCUMENTS

The Clerk reported that there were no exclusive rights of burial for granting at the meeting.

RESOLVED: That this be noted.

23.22 PLANNING MATTERS

(a) PLANNING APPLICATION RB2021/2034, DEMOLITION OF EXISTING DWELLING HOUSE CHARNWOOD, ERECTION OF THREE DWELLING HOUSES AND ONE DETACHED GARAGE AT ASHLEIGH, ASHLEIGH, QUARRY LANE, NORTH ANSTON

RESOLVED: That no response be made.

(b) DRAFT NOTTINGHAMSHIRE AND NOTTINGHAM WASTE LOCAL PLAN CONSULTATION.

RESOLVED: That the consultation be noted.

24.22 LAND AND PROPERTY MATTERS

(a) FUTURE OF THE HILLCREST PROPERTY

The Clerk again reported that nothing further had been heard from RMBC. He noted that Cllr Sarah Allen was offering to attend meetings

of parish councils in the district and she was able to attend the Parish Council meeting in March. If she came then the matter could be raised with her then. Cllr Jepson offered to raise the issue at the next Joint Working Group meeting whilst Cllr Tarmey stated that the ward councillors could pursue the matter again.

RESOLVED: That the matter be raised with Cllr Allen as and when she attended a meeting of the Parish Council, that it be raised at the next Joint Working Group, that ward councillors pursue the matter again, the assistance of the MP be sought, and a formal complaint be made to RMBC about the matter.

(b) CEMETERY EXTENSION PROJECT

The Clerk reported that he had contacted the Council's land agents for an update on progress and he awaited a reply.

RESOLVED: That the Clerk liaise with the Chairman and Cllr Bentley to progress the project and an update be provided to the next meeting of the Council.

(c) OLD LIBRARY BUILDING

The Clerk updated members on developments relating to the building.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(d) REPLACEMENT OF PLAY EQUIPMENT

As mentioned earlier in the meeting he had met with HAGS who were planning to start the installation of the equipment at the Lockwood and Whitegates sites in March and have the work complete by Easter. The grant application for replacement equipment at the Parish Hall would be submitted by the deadline of 2nd March. A discussion took place as to whether the play equipment for the Parish Hall should be ordered now regardless of the outcome of the funding application.

RESOLVED: That the play equipment for the Parish Hall Recreation Ground be ordered immediately if it could be installed in time for the Queen's Platinum Jubilee Celebrations in June. If its installation could not be guaranteed by then then the grant application be submitted.

(e) LOCATION AND NUMBER OF REPLACEMENT NOTICEBOARDS

The Clerk reported that he had met with Cllrs Graham and Jepson and sites for three replacement noticeboards had been identified. One in front of the Parish Hall, one on Quarry Lane where it meets the B6060 and one on High Street in South Anston. He would now be liaising with the RMBC to get any consents required.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

25.22

PARISH MATTERS

(a) PROPOSAL FOR COVID-19 MEMORIAL IN GREENLANDS PARK OR ELSEWHERE IN THE PARISH

The Clerk reported that he was still investigating costings for a memorial plaque.

RESOLVED: That this be noted and an update brought to the next meeting of the Council.

(b) BOOKS RELATING TO THE HISTORY OF THE PARISH

The Clerk had no progress to report regarding the reprinting of the book.

RESOLVED: That this be progressed with a view to the book being republished in time for the Queen's Platinum Jubilee in June.

(c) PROBLEMS WITH LITTER IN THE PARISH

In the absence of Cllr Baum-Dixon there was no update regarding this matter.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(d) SOUTH YORKSHIRE COMMUNITY FOUNDATION FLOOD RESILIENCE PROJECT

The Clerk reported that works and storage containers on behalf of Todwick Parish Council had been ordered and equipment paid for on behalf of Dinnington St John's Town Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(e) YOUTH SERVICES PROVISION IN THE PARISH

The Clerk reported that on 31st January Cllr Mears and he had met with JADE in Dinnington. Cllr Mears explained that JADE were an established provider and provided services to young people from the parish of Anston. Cllr Jepson stated that youth service provision had been discussed at the most recent RMBC Joint Working Group meeting. Cllr Mears suggested that a number of parish councils could join together to fund a youth worker.

RESOLVED: That the services of JADE be advertised by the Parish Council and the idea of a youth worker funded by a number of parishes be suggested as an agenda item for the next meeting of the RMBC parish and town council network meeting.

(f) PROPOSAL FOR MEMORIAL BENCH IN SOUTH ANSTON

Neither Cllr Baum-Dixon or Cllr Bowers were present so there was no update regarding this matter.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

26.22

MEETINGS

(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL PARISH & TOWN COUNCIL JOINT WORKING GROUP MEETING, MONDAY 17th JANUARY 2022 AND PARISH & TOWN COUNCIL NETWORK MEETING, MONDAY 21st FEBRUARY 2022

Cllr Jepson had attended the meeting on 17th January and reported that the RMBC monitoring officer had attended it. The monitoring officer had invited parishes to contact him directly if they were not getting information or responses from RMBC. He had also reminded parishes of the social media and code of conduct training session being provided for parish councillors on 9th March. Cllr Jepson also reported that RMBC had set aside £5,000 to cover the costs of parishes requiring road closures and traffic management in relation to Remembrance Sunday parades. The RMBC Service Director for youth provision had also attended the meeting and the idea of parishes joining together to co-fund a youth worker had been discussed.

RESOLVED: That the report be noted.

(b) SOUTH YORKSHIRE POLICE ROTHERHAM SOUTH NEIGHBOURHOOD POLICING TEAM – WEDNESDAY 19th JANUARY 2022

The Clerk reported that Cllrs Graham, Jepson and himself had met with the neighbourhood policing team on 19th January and raised the issues which the Parish Council had asked to be raised. A productive meeting had been had.

RESOLVED: That this be noted and another meeting with the neighbourhood policing team be arranged.

(c) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS SOUTH YORKSHIRE BRANCH MEETING – 23rd FEBRUARY 2022

Cllrs Bentley and Graham would be representing the Parish Council at the branch meeting.

RESOLVED: That this be noted.

(d) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS REMOTE CONFERENCE - FRIDAY 25th MARCH 2022

The Clerk reported that further details of the YLCA conference in March had been circulated to members.

RESOLVED: That the information about the conference be noted.

27.22

EVENTS

(a) ARRANGEMENTS FOR THE QUEEN'S PLATINUM JUBILEE IN JUNE 2022

Cllrs Mears reported that the working group had met last week and that it would be meeting with the Women's Institute, the South Anston Methodist Church, the Scouts and the Cricket Club on 27th February to discuss proposals. At the moment those were to have a traditional Fayre at the Recreation Ground on 2nd June and to also have a beacon. He and Cllr Manship were gathering quotes for a beacon.

RESOLVED: That expenditure up to £5,000 on the beacon and events be agreed and that the Clerk have the delegated power to make the necessary arrangements for the events to take place.

(b) ANNUAL BONFIRE & FIREWORKS DISPLAY – FRIDAY 4th NOVEMBER 2022

The Clerk updated members on arrangements for the bonfire. He would be talking to RMBC about traffic management issues in relation to the event.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) REMEMBRANCE SUNDAY PARADE – SUNDAY 13th NOVEMBER 2022

The Clerk updated members on arrangements for the Remembrance Sunday parade on 13th November. Some money was available from RMBC to cover road closure and traffic management costs of parishes facilitating parades.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

28.22

CORRESPONDENCE

(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, CODE OF CONDUCT AND SOCIAL MEDIA TRAINING, WEDNESDAY 9th MARCH 2022

RESOLVED: That the training be noted.

**(b) NATIONAL ASSOCIATION OF LOCAL COUNCILS, OFCOM
REVIEW OF POSTAL REGULATION**

RESOLVED: That the review be noted.

**(c) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS,
COUNCILLORS CONTACT DETAILS**

The Clerk reported that YLCA were now allowing councillors to receive YLCA and NALC communications directly rather than via clerks. He explained that almost all YLCA and NALC communications received by the Council were passed on to members.

RESOLVED: That no action be taken.

**29.22 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE
BEEN EXCLUDED**

**AGENDA ITEM 10(f) REVIEW OF PROVISION OF HANGING
BASKETS**

The Chairman spoke to the information she had provided about revised locations for hanging baskets and a discussion took place.

RESOLVED: That up to £6,000 be spent on new hanging baskets and the Clerk progress there purchase and installation in liaison with the Chairman.

AGENDA ITEM 10(g) NORTH ANSTON VILLAGE GREEN

The Clerk updated members on matters relating to the village green in North Anston. Correspondence had been received from a resident relating to it and the Council would respond to it after taking appropriate professional advice.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

30.22 ITEMS FOR THE AGENDA OF THE NEXT MEETING

The Clerk reported that Cllr Sarah Allen, the RMBC cabinet member with responsibility for parish liaison, had offered to attend a meeting of Anston Parish Council. Cllr Matthews suggested that the Covid-19 related delegated powers of the clerk be reviewed now that legal restrictions relating to the pandemic were being eased.

RESOLVED: That Cllr Sarah Allen be invited to the next meeting of the Parish Council and that a review of the delegated powers of the Clerk be added to the agenda of the next meeting of the Council.

31.22 DATES AND VENUES OF MEETINGS

(a) ARRANGEMENTS FOR ANNUAL PARISH MEETING

RESOLVED: That the Annual Parish Meeting take place on Wednesday 16th March 2022 and that representatives of partner organisations be invited to attend it.

(b) DATE AND VENUE OF NEXT MEETING

RESOLVED: That the next ordinary meeting of the Parish Council take place on Monday 21st March 2022 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

20th March 2022