

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON MONDAY 20th SEPTEMBER 2021

Present: Councillors Drew Tarmey (Vice-Chairman), Phil Bowers, Tim Baum-Dixon, Clive Jepson, Myles Manship, Matt Mears, Colin Tawn, Marie Wilkinson and Tracey Wilson.

In Attendance: Chris Pilkington (Clerk).

Cllr Tarmey chaired the meeting in the absence of the chairman.

109.21 APOLOGIES

Apologies for the meeting and reasons for absence from it were received from Cllrs Ben Bentley, Diane Graham, John Ireland and Philip Matthews.

RESOLVED: That the reasons for absence of Cllrs Bentley, Graham, Ireland and Matthews be accepted.

110.21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

111.21 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That should they be present the press and public be excluded for the consideration of agenda item 11(c) due to the confidential nature of the item to be discussed.

112.21 MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 19th JULY 2021

RESOLVED: That the minutes of the meeting of the Council held on Monday 19th July 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

113.21 REPORTS FROM RMBC WARD COUNCILLORS

Cllr Wilson reported on the work of the ward councillors and highlighted that she had contacted officers to ask them to progress the negotiation of a lease for the Hillcrest property.

RESOLVED: That the report be noted.

114.21 REPORT FROM SOUTH YORKSHIRE POLICE

The Clerk explained that the police were willing to attend meetings of the Parish Council on a quarterly basis but were not able to attend this meeting.

RESOLVED: That this be noted and the Clerk liaise with the police to find mutually agreeable dates for meetings with them. This could either be in the form of their attendance at formal meetings of the Council or at informal ones.

115.21 PUBLIC PARTICIPATION

None.

116.21 GOVERNANCE MATTERS

(a) ORDINARY VACANCY ON THE PARISH COUNCIL

The Clerk reported that no applications for the ordinary vacancy for the north ward had been received.

RESOLVED: That this be noted and the vacancy re-advertised with a view to co-opting to fill the vacancy at the next meeting of the Council.

(b) CASUAL VACANCY ON THE PARISH COUNCIL

The Clerk reported that Cllr Jonathan Ireland had resigned from the Council on 19th August 2021 creating a casual vacancy on the south ward of the Council. Local electors had until 24th September to call for a by-election to fill the vacancy. If one was not called then the Council could co-opt to fill the vacancy.

RESOLVED: That this be noted and the Council advertise for expressions of interest in being co-opted on to the Council should an election not be called.

(c) REVISED TERMS OF REFERENCE FOR THE FINANCE & GENERAL PURPOSES COMMITTEE AND FILLING OF THREE VACANCIES ON THE COMMITTEE

The Clerk reported that he had not yet had time to prepare draft revised terms of reference for the Committee. With the resignation of Cllr Jonathan Ireland from the Council there were now three vacancies on the Committee.

RESOLVED: That Cllr Manship be appointed to the Committee and that consideration of draft revised terms of reference for the Committee and the filling two vacancies on it be deferred to the next meeting of the Council.

(d) REVISED TERMS OF REFERENCE FOR THE OPEN SPACES COMMITTEE AND FILLING OF ONE VACANCY ON THE COMMITTEE

The Clerk reported that he had not yet had time to prepare draft revised terms of reference for the Committee. Cllr Wilson expressed an interest in being appointed to it.

RESOLVED: That consideration of draft revised terms of reference for the Committee be deferred to the next meeting of the Council and that Cllr Wilson be appointed to the Committee.

(e) VACANCIES ON STAFFING COMMITTEE

RESOLVED: That Cllrs Matthews and Mears be appointed to fill the two vacancies on the Staffing Committee.

(f) VACANCY ON ALLOTMENTS COMMITTEE

The Clerk reported that following the resignation of Cllr Jonathan Ireland there was now one vacancy on the Committee. No expressions of interest in joining the Committee were received.

RESOLVED: That filling the vacancy on the Committee be deferred to the next meeting of the Council.

(g) ACTION PLAN FOR THE 2021-2022 FINANCIAL YEAR

The Clerk had not yet been able to prepare the action plan and asked to defer consideration of this matter to the next meeting of the Council.

RESOLVED: That this be noted and the action plan considered at the next meeting of the Council.

117.21

SEALING OF DOCUMENTS

RESOLVED: That exclusive rights of burial be granted to Mr PB of North Anston, Mr CJP of Ranskill and Mrs SP of South Anston.

PLANNING MATTERS**(a) PLANNING APPLICATION RB2021/1570, DEMOLITION OF EXISTING CONSERVATORY AND ERECTION OF SINGLE STOREY SIDE AND REAR EXTENSION, 1 LOBELIA COURT, SOUTH ANSTON**

RESOLVED: That no response be made.

(b) PLANNING APPLICATION RB2021/1573, DEMOLITION OF EXISTING DETACHED GARAGE AND ERECTION OF NEW DETACHED GARAGE WITH GARDEN ROOM AND ROOMS IN THE ROOF SPACE, 25 WEST STREET, SOUTH ANSTON

RESOLVED: That no response be made.

(c) PLANNING APPLICATION RB2021/1604, PROPOSED SINGLE STOREY FRONT, REAR AND SIDE EXTENSIONS AND CREATION OF ROOF SPACE ROOMS, PINE COTTAGE, SHEFFIELD ROAD, SOUTH ANSTON

RESOLVED: That no response be made.

(d) PLANNING APPLICATION RB2021/1712, APPLICATION TO UNDERTAKE WORKS TO A TREE PROTECTED BY RMBC TPO NO.2, 1996, 14 THE GREEN, NORTH ANSTON

RESOLVED: That no response be made.

(e) DELEGATED POWERS OF CLERK IN RELATION TO PLANNING APPLICATIONS

The Clerk explained that when planning applications were received for which the deadline date for responses fell before the next meeting of the Council, he would contact RMBC to ask for an extension to the deadline so that the application could be considered at the next meeting of the Council. Extensions were usually, but not always, granted. If not then he would consult with the Chairman as to whether an extraordinary meeting was required to consider the application.

He suggested it would be a more efficient arrangement for the Clerk to instead consult with the Chairman as to whether an extraordinary meeting was required to consider such applications and if not to give the Clerk the delegated power to circulate details of the application by e-mail and decide upon a response based on comments received ahead of the RMBC response deadline.

RESOLVED: That when notifications of planning applications from RMBC are received and the response deadline falls before the next meeting of the Parish Council, the Clerk will consult with the Chairman as to whether an extraordinary meeting of the Council is required. If not then the Clerk be given the delegated authority to respond to such

applications on behalf of the Council after circulating details of the application to councillors for comment.

(f) PROPOSED RMBC CARRIAGEWAY RESURFACING WORKS, SOUTH

RESOLVED: That the proposed works be noted.

(g) SPEEDING ON WOODSETTS ROAD NEAR ENTRANCE TO TROPICAL BUTTERFLY HOUSE

The Clerk reported that he had been contacted by the Tropical Butterfly House about speeding on the road near their entrance. He had referred them to RMBC as the highways authority for the district but said that he would draw the matter to the attention of the Parish Council as well. In his capacity as a RMBC ward councillor Cllr Baum-Dixon reported that he would be meeting the Butterfly House shortly and that RMBC were offering to put 'slow' markings on the road near the entrance.

RESOLVED: That the Parish Council support the proposals from RMBC.

119.21

LAND AND PROPERTY MATTERS

(a) FUTURE OF THE HILLCREST PROPERTY

The Clerk reported that nothing more had been heard from RMBC regarding a lease for the site. Cllr Wilson had contacted RMBC officers about the issue and had been informed that the legal department was in discussions with other departments about the matter.

RESOLVED: That the Parish Council contact the relevant cabinet member at RMBC to ask that the matter of the lease be progressed.

(b) CEMETERY EXTENSION PROJECT

The Clerk reported a meeting between the cemetery development company and the Council's land agents was still to take place.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) OLD LIBRARY BUILDING

The Clerk reported that since the last meeting of the Council it had taken possession of the building and updated members on other issues relating to the end of the tenancy. A valuer had visited the property to start the process of valuing it for commercial sale or rent. He had recommended a full condition survey of the building before he finished his work. Without advertising the property several expressions of interest in renting it had already been received by the Council.

RESOLVED: That this be noted, a condition survey of the building be undertaken, and an update provided to the next meeting of the Council.

(d) REPLACEMENT OF PLAY EQUIPMENT

The Council received a recommendation from the play equipment working group to place the order for the replacement and refurbishment of the equipment across the three sites managed by the Council with HAGS.

RESOLVED: That the Council apply for funding from the FCC Community Action Fund to cover part of the costs of the project with the Council's play equipment and Community Infrastructure Levy reserves to be used as match funding. That the order to place the equipment be made once the outcome of the funding application was known. If that application was unsuccessful then monies from the Council's other reserves would cover the shortfall. Finally that standing order 18(d)(iii) be suspended.

(e) MEMORIAL BENCH FOR THE BAULK AND MANAGEMENT OF THE SITE

The Clerk reported that the memorial bench had now been installed on the Baulk and a photographer from the Rotherham Advertiser had taken some pictures of it and councillors at the site. In the interests of time Cllr Jepson, who had asked for the wider management of the site to be discussed, asked for that to be deferred to the next meeting.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(f) BOUNDARY RELATED ISSUE AT THE LOCKWOOD AVENUE PLAY AREA

The Clerk reported on a boundary related issue at the play area and a discussion took place.

RESOLVED: That the resident in question be allowed access to the play area to install a 6ft high fence on his land and that following that the Parish Council would repair its fence on its land.

(g) REQUEST TO BUY OR HIRE HODKIN'S FIELD FOR THE PURPOSE OF GRAZING HORSES

The Council considered a request to buy or hire Hodkin's Field for the purpose of grazing horses.

RESOLVED: That the Council did not wish to sell the field but was willing to add the person contacted to the list of people wishing to hire the field for grazing horses.

(h) REQUEST TO ADD DINNINGTON SIGN TO ONE OF THE PARISH BOUNDARY MARKERS

The Clerk reported a request from Dinnington St John's Town Council for a 'Dinnington' sign to be placed on the boundary marker between the two parishes on Lakeland Drive.

RESOLVED: That this be agreed in principle subject to the sign not causing any damage and Dinnington St John's Town Council meeting the costs of its purchase and installation.

120.21

PARISH MATTERS

(a) PROPOSAL FOR COVID-19 MEMORIAL IN GREENLANDS PARK OR ELSEWHERE IN THE PARISH

The Clerk reported that he was still investigating costings for a memorial for the Parish Council cemetery in South Anston.

RESOLVED: That this be noted and an update brought to the next meeting of the Council.

(b) DONATION OF LAPTOPS TO LOCAL SCHOOLS

The Clerk reported that the laptops would be being handed over to the local schools on Wednesday of this week and councillors were invited to take part in handovers.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) BOOKS RELATING TO THE HISTORY OF THE PARISH

The Clerk reported that the Responsible Financial Officer was progressing this work.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(d) PROBLEMS WITH LITTER IN THE PARISH

The Clerk reported that he was liaising with the ward councillors about this matter.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(e) BOULDERING IN ANSTON STONES WOOD

The Clerk reported that Cllr Tawn had provided some information which indicated that the bouldering community were aware of the concerns of the Council and others about the activity. He had still to contact Natural England about the matter.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(f) SOUTH YORKSHIRE COMMUNITY FOUNDATION FLOOD RESILIENCE PROJECT

The Clerk reported that he was setting up a meeting of the parishes involved.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(g) YOUTH SERVICES PROVISION IN THE PARISH

Cllr Mears had asked for this item to be added to the agenda and a discussion took place. It was noted that RMBC had visited the Parish Council in the past to discuss the issue.

RESOLVED: That the Clerk contact RMBC again about the matter and with local youth groups and an update be provided to the next meeting of the Council. Cllr Jepson would ask for the matter to be on the agenda of the next RMBC Parish & Town Councils Joint Working Group meeting.

121.21

REPORTS FROM MEETINGS

(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL PARISH AND TOWN COUNCIL LIAISON GROUP MEETING, THURSDAY 19th AUGUST 2021

The Clerk reported that the minutes of the meeting had been circulated.

RESOLVED: That this be noted.

(b) ROTHERHAM METROPOLITAN BOROUGH COUNCIL JOINT WORKING GROUP WITH PARISH AND TOWN COUNCILS MEETING, MONDAY 20th SEPTEMBER 2021

Cllr Jepson had attended the meeting and gave a report on what had been discussed. Discussion of concerns about the RMBC standards committee had been deferred to the next meeting of the working group. Cllr Baum-Dixon reported that RMBC were trying to recruit to fill the currently vacant position of parish liaison officer.

RESOLVED: That this be noted.

122.21

EVENTS

(a) ARRANGEMENTS FOR THE 2021 BONFIRE NIGHT & FIREWORKS DISPLAY

The Clerk reported that he was having a meeting with RMBC on 27th September 2021 and he should have a better idea after that meeting as to whether or not the event could go ahead.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(b) REMEMBRANCE SUNDAY 2021

The Clerk reported that he was liaising with St James' Church regarding arrangements for Remembrance Sunday. Cllr Wilkinson was investigating costings for poppies to place on lampposts.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) PROVISION OF CHRISTMAS TREES FOR 2021

The Clerk reported that RMBC had asked the Parish Council for its requirements for 2021 and that he had provisionally ordered two of the same type and size of tree as last year for installation at the same locations. He asked Council to confirm this order.

RESOLVED: That the Council confirms the provisional order made by the Clerk.

(d) ARRANGEMENTS FOR THE QUEEN'S PLATINUM JUBILEE IN JUNE 2022

Cllr Baum-Dixon had asked for this matter to be put on the agenda of the Council

RESOLVED: That Cllrs Baum-Dixon and Manship bring specific proposals to the next meeting of the Council.

123.21 CORRESPONDENCE

(a) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, PARISH REPRESENTATION ON TRANSPORTATION ADVISORY GROUP

RESOLVED: That Cllr Clive Jepson be the representative of the Parish Council on the RMBC Transportation Advisory Group.

(b) NATIONAL ASSOCIATION OF LOCAL COUNCILS, NATIONAL RESILIENCE STRATEGY CONSULTATION

RESOLVED: That the consultation be noted.

124.21 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

None.

125.21 ITEMS FOR THE AGENDA OF THE NEXT MEETING

RESOLVED: That the matters of drainage on the village green, planting at Turner's Triangle and a memorial bench for Paradise Square be placed on the agenda of the next meeting of the Council.

126.21 DATE AND VENUE OF NEXT MEETING

RESOLVED: That the next ordinary meeting of the Parish Council take place on Monday 18th October 2021 at 7pm at the Parish Hall, 15a Ryton Road, North Anston. In addition that an extraordinary meeting of the Council take place on Monday 4th October 2021 at 7pm to consider the revised management plan for the Anston Stones Wood Local Nature Reserve.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

15th October 2021