

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON MONDAY 20th JUNE 2022

Present: Councillors Marie Wilkinson (Vice-Chairman), Tim Baum-Dixon, Ben Bentley, Clive Jepson and Kevin Pearson.

In Attendance: Chris Pilkington (Clerk) and one member of the public.

102.22 APOLOGIES

Apologies for the meeting and reasons for absence from it were received from Cllrs Phil Bowers, Diane Graham, Myles Manship and Phil Matthews.

RESOLVED: That the reasons for absences of Cllrs Bowers, Graham, Manship and Matthews be accepted.

103.22 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT

None.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

None.

104.22 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded for the consideration of agenda items 8(a), 10(a) and 10(b) due to the confidential nature of the items to be discussed.

105.22 MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 23rd MAY 2022

RESOLVED: That the minutes of the meeting of the Council held on Monday 23rd May 2022 be confirmed as an accurate record and signed by the Chairman of the meeting.

106.22 REPORTS FROM RMBC WARD COUNCILLORS

Cllr Baum-Dixon reported that the ward councillors towns and villages fund application in relation to North Anston would be going to full Council later in the year. Casework he was dealing with included various matters relating to cutting of grass and vegetation, the state of the closed churchyard at St James' Church, the listing of the Lychgate war memorial and the mound at the Crowgate Recreation Ground. The Clerk reported that the latter would be discussed at the Parish Council's Land & Property Committee meeting on 30th June. He also asked about the removal by RMBC of a bin near the Whitegates Recreation Ground.

RESOLVED: That the report be noted.

107.22 PUBLIC PARTICIPATION

The Clerk reported that a question had been received asking when the Parish Council would progress the bike track project. He explained that this was a matter for the Recreation Ground Charity rather than the Parish Council and that he would arrange for the matter to be discussed at the next meeting of the Charity.

RESOLVED: That this be noted.

108.22 GOVERNANCE MATTERS

(a) CASUAL VACANCIES ON NORTH WARD OF COUNCIL

The Clerk reported that a by-election had not been called to fill the casual vacancy on the north ward of the Parish Council caused by the resignation of Cllr Mears. The Parish Council could now co-opt to fill the vacancy.

RESOLVED: That this be noted.

(b) CASUAL VACANCIES ON THE PARISH COUNCIL

The Clerk reported that in addition to the most recent casual vacancy on the Council it was also still carrying two additional casual vacancies. One for the north ward and one for the south ward of the Council.

RESOLVED: That this be noted.

(c) VACANCY ON THE FINANCE COMMITTEE

The Clerk reported that there was still one vacancy on the Finance Committee. All the members present were already members of the Committee and he had received no expressions of interest from others in joining it.

RESOLVED: That the filling of the remaining vacancy be deferred to the next meeting of the Council and members be encouraged to join the Committee if they were not already a member of it.

(d) VACANCIES ON THE LAND & PROPERTY COMMITTEE

The Clerk reported that there were still two vacancies on the Committee. No expressions of interest in joining the Committee were received from members of the Council present who were not already on it.

RESOLVED: That the filling of the two vacancies be deferred to the next meeting of the Council and members be encouraged to join the Committee if they were not already a member of it.

(e) ANSTON STONES WOOD LOCAL NATURE RESERVE COMMITTEE

The Clerk reported that there were still four vacancies on the Committee. No expressions of interest in joining the Committee were received from members of the Council present who were not already on it.

RESOLVED: That the filling of the four vacancies be deferred to the next meeting of the Council and members be encouraged to join the Committee if they were not already a member of it.

(f) REVIEW OF PUBLICATION SCHEME

The Clerk presented a draft revised publication scheme for consideration by the Council. The current not having been revised since 2008. An up to date one would help the Council in its plan to reaccredit under the Local Council Award Scheme.

RESOLVED: That the revised publication scheme be adopted as presented.

(g) ADOPTION OF NEW COMPLAINTS POLICY

The Clerk presented a draft complaints policy for consideration by the Council. The current policy not having been revised since 2009 and an up to date one would help the Council in its plan to reaccredit under the Local Council Award Scheme. Cllr Wilkinson mentioned that the latest NALC guidance on dealing with complaints advised that complaints about employees should be dealt with through the complaints policy in the first instance whereas the draft policy presented suggested that they be dealt with through the disciplinary policy.

RESOLVED: That advice be sought from YLCA as to whether or not complaints about employees should be dealt with through the complaints policy in the first instance and consideration of a new

complaints policy for the Council be deferred until that advice was received.

(h) LOCAL COUNCIL AWARD SCHEME

The Clerk reported that following the adoption of a new publication scheme he would now be submitting the application notwithstanding that the complaints policy of the Council was still in need of updating.

RESOLVED: That the application be submitted and an update provided to the next meeting of the Council.

(i) PAYMENT OF BASIC PARISH ALLOWANCE

Cllr Bentley had asked for this matter to be put on the agenda but given the low number of members in attendance it was agreed to defer consideration of the matter to the next meeting of the Council.

RESOLVED: That discussion of the matter be deferred to the next meeting of the Council.

(j) COMPLAINT MADE TO INFORMATION COMMISSIONERS OFFICE

The Clerk reported that he had heard nothing further from the ICO regarding this matter.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

109.22

PLANNING MATTERS

(a) PLANNING APPLICATION RB2022/0758, SINGLE STOREY FRONT EXTENSION, CONVERSION OF GARAGE TO HABITABLE SPACE AND EXTENSION OF EXISTING DROPPED KERB, 6 ORCHID WAY, SOUTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(b) PLANNING APPLICATION RB2022/0786, DEMOLITION AND REBUILDING OF GARDEN WALL AND SINGLE STOREY FRONT EXTENSION, 25 WEST STREET, SOUTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(c) PLANNING APPLICATION RB2022/0787, SINGLE STOREY FRONT, SIDE AND REAR EXTENSION WITH EXTERNAL RAMP TO FRONT, PATHWAYS, THE WELLS, NORTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(d) PLANNING APPLICATION RB2022/0801, FIRST FLOOR SIDE EXTENSION, 29 BUTTERMERE CLOSE, NORTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(e) PLANNING APPLICATION RB2022/0829, FIRST FLOOR REAR EXTENSION, 22 WEST BANK DRIVE, SOUTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(f) PLANNING APPLICATION RB2022/0847, CONVERSION OF GARAGE TO HABITABLE SPACE AND ERECTION OF A SINGLE STOREY SIDE EXTENSION TO CREATE PORCH AT FRONT, 12 ST DAVID'S DRIVE, SOUTH ANSTON

The Clerk reported that the deadline for responses to this application had fallen before the meeting of the Council and that further to his delegated powers in respect of planning applications he had submitted no response to the application.

RESOLVED: That this be noted.

(g) PLANNING APPLICATION RB2022/0737, ERECTION OF TWO 13 METRE PREFABRICATED STEEL TOWERS, EAGLE PLATFORMS, RYTON ROAD, ANSTON

RESOLVED: That the Parish Council, whilst not against the planning application in principle, raise concerns about the proposed location of the towers and that they should instead be at the back of the petrol station.

**(h) ROTHERHAM METROPOLITAN BOROUGH COUNCIL,
PLANNING TRAINING VIA MICROSOFT TEAMS, WEDNESDAY 6th
JULY 2022**

RESOLVED: That the training be noted.

110.22 LAND AND PROPERTY MATTERS

(c) REPLACEMENT OF PLAY EQUIPMENT

The Clerk updated members on the refurbishment or replacement of play equipment at the Lockwood and Whitegates sites and that the Parish Council's grant application to fund new play equipment at the Parish Hall Recreation Ground had been unsuccessful.

RESOLVED: That the Parish Council place the order for the replacement of the play equipment at the Parish Hall Recreation Ground with the costs to be covered by the reserves set aside for that purpose.

111.22 PARISH MATTERS

**(a) DRAFT MINUTES OF ANNUAL PARISH MEETING HELD ON
TUESDAY 24th MAY 2022**

The Clerk presented the draft minutes of the Annual Parish Meeting held on Tuesday 24th May 2022. They would be presented for approval at the Annual Parish Meeting held in 2023.

RESOLVED: That the draft minutes be noted.

**(b) PLANT BEDS OR PLANTERS AT WEST BANK ROUNDABOUT
IN SOUTH ANSTON**

Cllr Baum- Dixon reported that this was a matter which had been raised with him by residents and that it had been discussed during a recent walkabout in South Anston with RMBC officers, ward councillors and the Clerk. A discussion then took place and it was felt that the Parish Council should not take on any additional responsibilities unless RMBC were willing to reciprocate.

RESOLVED: That Cllr Jepson put the matter of negotiating an agreement with RMBC regarding various pieces of land on the agenda of the next meeting of the RMBC Parish & Town Council Joint Working Group and an update be provided to the next meeting of the Council.

**(c) PLACEMENT OF A MEMORIAL BENCH ON LAND OUTSIDE
THE LYCHGATE OR ELSEWHERE IN SOUTH ANSTON**

Cllr Baum-Dixon reported that placing a bench outside the Lychgate was something which had also been discussed during a recent walkabout in South Anston with RMBC officers, ward councillors and the Clerk.

RESOLVED: That Cllr Baum-Dixon investigate options for funding a bench and update a future meeting of the Council.

(d) BOOKS RELATING TO THE HISTORY OF THE PARISH

The Clerk reported that at the recent Jubilee events on 2nd June he had met one of the authors of the history books, Mr Bob Gellatly, who had offered to work with the Council to get the books reprinted.

RESOLVED: That this offer be accepted and an update provided to the next meeting of the Council.

(e) SOUTH YORKSHIRE COMMUNITY FOUNDATION FLOOD RESILIENCE PROJECT

The Clerk had nothing to report to members regarding the project.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(f) FREQUENCY AND STANDARD OF RMBC GRASSCUTTING

Cllr Jepson had asked for this matter to be placed on the agenda and he raised concerns about the frequency and standard of RMBC grasscutting at the Baulk and at the closed churchyard at St James' Church.

RESOLVED: That councillors be asked for other examples of areas maintained by RMBC where the grasscutting was infrequent and/or of a poor standard and a complaint be made to RMBC.

112.22

MEETINGS

(a) SOCIETY OF LOCAL COUNCIL CLERKS MANAGEMENT IN ACTION CONFERENCE THURSDAY 9th JUNE 2022 – FRIDAY 10th JUNE 2022

The Clerk reported back on the recent SLCC training conference he had attended.

RESOLVED: That the report be noted.

(b) YLCA PLAY AREA INSPECTIONS TRAINING WEDNESDAY 15th JUNE 2022

Cllr Wilkinson reported back on the training that she had attended.

RESOLVED: That the report be noted.

(c) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS SOUTH YORKSHIRE BRANCH MEETING WEDNESDAY 22nd JUNE 2022

The Clerk again reported on arrangements for the forthcoming branch meeting. Cllr Bentley stated that he wished to stand down from his role

as a representative to YLCA branch meetings due to other commitments.

RESOLVED: That this be noted and the appointment of another voting representative to YLCA branch meetings be added to the agenda of the next meeting of the Council.

(d) ROTHERHAM METROPOLITAN BOROUGH COUNCIL YOUTH ACTIVITY EVENT – WEDNESDAY 22nd JUNE 2022

The Clerk reported that RMBC would be holding an event at the Parish Hall on Wednesday 22nd June 2022 about how parish councils could get involved in youth service provision following on from the discussion at the last RMBC parish and town council network meeting.

RESOLVED: That this be noted and the Clerk and Cllr Jepson attend the meeting.

(e) OPEN SPACES SOCIETY ANNUAL GENERAL MEETING – THURSDAY 7th JULY 2022

RESOLVED: That this be noted.

113.22

EVENTS

(a) QUEEN’S PLATINUM JUBILEE EVENTS – THURSDAY 2nd JUNE 2022

Cllr Wilkinson and the Clerk reported back on the Jubilee Events which had taken place on 2nd June. Everything had gone ok on the day and the events appeared to have been appreciated by the community. Because Cllr Wilkinson and the Clerk had taken on the detailed work of arranging the day’s activities late in the run up to the day things had been paid for which might have cost less had they been booked or ordered earlier in the planning process.

RESOLVED: That Cllr Wilkinson be thanked for her work in arranging the Jubilee Events and a report on the final costs be brought to a future meeting of the Council.

(b) STEAM RALLY – JUNE 2022

The Clerk reported that arrangements for the Steam Rally to take place the following weekend were on track.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(c) ANNUAL BONFIRE & FIREWORKS DISPLAY – FRIDAY 4th NOVEMBER 2022

The Clerk again reported that arrangements for the event were in hand and he had no matters of concern to report to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

(d) REMEMBRANCE SUNDAY PARADE – SUNDAY 13th NOVEMBER 2022

The Clerk again reported that arrangements for the parade were in hand and he had no matters of concern to report to the Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

114.22 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED

AGENDA ITEM 8 FINANCE MATTERS

The Clerk updated members on the debts owed to the Parish Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

AGENDA ITEM 10(a) HILLCREST PROPERTY

The Clerk reported that he had still not received any further response from RMBC about this matter.

RESOLVED: That this be noted, Cllr Jepson raise the matter at the next meeting of the RMBC Parish & Town Council Joint Working Group, and an update be provided to the next meeting of the Council.

AGENDA ITEM 10(b) CEMETERY EXTENSION PROJECT

The Clerk again reported he was still attempting to arrange a meeting with the relevant land agents and parties.

RESOLVED: That this be noted and an update provided to the next meeting of the Council.

115.22 ITEMS FOR THE AGENDA OF THE NEXT MEETING

None.

116.22 DATES AND VENUES OF MEETINGS

(a) DATE OF NEXT ORDINARY MEETING

RESOLVED: That the next meeting of the Parish Council take place on Monday 18th July 2022 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

(b) DATE OF MEETING TO CONSIDER FUTURE OF OLD LIBRARY BUILDING

Given the low attendance of councillors at the meeting it was agreed to defer consideration of this to the next meeting of the Council.

RESOLVED: That consideration of this matter be deferred to the next meeting of the Council.

**(c) DATE OF MEETING TO CONSIDER FUTURE RELATIONSHIP
BETWEEN THE PARISH COUNCIL AND THE RECREATION
GROUND CHARITY**

Given the low attendance of councillors at the meeting it was agreed to defer consideration of this to the next meeting of the Council.

RESOLVED: That consideration of this matter be deferred to the next meeting of the Council.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

22nd July 2022