

**ANSTON PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT  
THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON  
MONDAY 18<sup>th</sup> OCTOBER 2021**

**Present:** Councillors Diane Graham (Chairman), Drew Tarmey (Vice-Chairman), Ben Bentley, Phil Bowers, Clive Jepson, Myles Manship, Philip Mathews, Colin Tawn, Marie Wilkinson and Tracey Wilson.

**In Attendance:** Chris Pilkington (Clerk).

**127.21      APOLOGIES**

Apologies for the meeting and a reason for absence from it were received from Cllr Matt Mears.

**RESOLVED:** That the reason for absence of Cllr Mears be accepted.

**128.21      DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

None.

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None.

**129.21      IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That should they be present the press and public be excluded for the consideration of agenda items 9(a), (b) and (d) due to the confidential nature of the items to be discussed.

**130.21      MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 20<sup>th</sup> SEPTEMBER 2021**

**RESOLVED:** That the minutes of the meeting of the Council held on Monday 20<sup>th</sup> September 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

**131.21            REPORTS FROM RMBC WARD COUNCILLORS**

Cllr Wilson reported on the work of the ward councillors and highlighted the Towns Fund money the principal authority had received after a successful bid along with her continuing efforts to progress the issue of a lease for the Hillcrest property.

**RESOLVED:** That the report be noted.

**132.21            PUBLIC PARTICIPATION**

None.

**133.21            GOVERNANCE MATTERS**

**(a) RETURN OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2020/2021 FROM THE EXTERNAL AUDITOR**

The Clerk reported that the Annual Governance & Accountability Return for 2020/2021 had returned from the external auditors. They had not identified any problems and the Council had received a clean audit.

**RESOLVED:** That this be noted.

**(b) ADOPTION OF NEW CODE OF CONDUCT**

The Clerk presented the new code of conduct adopted by Rotherham Metropolitan Borough Council which was based on the new model code of conduct produced by the Local Government Association which the National Association of Local Councils was recommending that parish councils adopt.

**RESOLVED:** That the Council adopt as its code of conduct the new code of conduct recently adopted by Rotherham Metropolitan Borough Council.

**(c) CASUAL AND ORDINARY VACANCIES ON PARISH COUNCIL**

The Clerk reported that there was still one casual and ordinary vacancy on the Council.

**RESOLVED:** That this be noted and the vacancies re-advertised with a view to co-opting to fill them at the next meeting of the Council.

**(d) REVISED TERMS OF REFERENCE FOR THE FINANCE & GENERAL PURPOSES COMMITTEE AND FILLING OF THREE VACANCIES ON THE COMMITTEE**

The Clerk reported that he had not yet had time to prepare draft revised terms of reference for the Committee. There were still two vacancies on the Committee.

**RESOLVED:** That consideration of draft revised terms of reference for the Committee and the filling two vacancies on it be deferred to the next meeting of the Council.

**(e) REVISED TERMS OF REFERENCE FOR THE OPEN SPACES COMMITTEE AND FILLING OF ONE VACANCY ON THE COMMITTEE**

The Clerk reported that he had not yet prepared draft revised terms of reference for the Committee.

**RESOLVED:** That consideration of draft revised terms of reference for the Committee be deferred to the next meeting of the Council.

**(f) VACANCY ON ALLOTMENTS COMMITTEE**

The Clerk reported that there was still one vacancy on the Committee. No expressions of interest in joining the Committee were received from members present.

**RESOLVED:** That filling the vacancy on the Committee be deferred to the next meeting of the Council.

**(g) ACTION PLAN FOR THE 2021-2022 FINANCIAL YEAR**

The Clerk had not yet been able to prepare the action plan and asked to defer consideration of this matter to the next meeting of the Council.

**RESOLVED:** That this be noted and the action plan considered at the next meeting of the Council.

134.21

**PLANNING MATTERS**

**(a) PLANNING APPLICATION RB2021/1897, APPLICATION TO UNDERTAKE WORKS TO A TREE PROTECTED BY RMBC TPO NO.8, 1989, 39 LIMEKILNS, NORTH ANSTON**

**RESOLVED:** That no response be made.

**(b) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, PARISH COUNCIL WINTER PARTNERSHIP 2021/2022**

The Clerk presented details of the winter partnership proposals received from the principal authority. After discussion it was decided not to participate given the lack of storage facilities available to the Parish Council and the bureaucracy involved.

**RESOLVED:** That the Council not participate in 2021/2022 winter partnership.

**(c) ROTHERHAM METROPOLITAN BOROUGH COUNCIL, COMMUNITY INFRASTRUCTURE LEVY TRAINING SESSION, MONDAY 8<sup>th</sup> NOVEMBER 2021**

**RESOLVED:** That the training session be noted.

135.21

## **LAND AND PROPERTY MATTERS**

### **(a) REVISED MANAGEMENT PLAN FOR THE ANSTON STONES WOOD LOCAL NATURE RESERVE**

The Clerk presented the revised management plan for the Anston Stones Wood Local Nature Reserve which had been prepared by the ecologist and which the Open Spaces Committee were recommending by adopted by the full Council.

**RESOLVED:** That the revised management plan for the Anston Stones Wood Local Nature Reserve be adopted by the Council.

### **(e) ROSPA PLAY INSPECTION REPORTS**

The Clerk presented the recent play inspection reports on the three Parish Council maintained play areas in the parish.

**RESOLVED:** That the reports be noted and their recommendations implemented.

### **(f) REPLACEMENT OF PLAY EQUIPMENT**

The Clerk reported that he had been liaising with grant funder who had informed him that a grant application could be submitted for one site only and that applications could not be submitted for projects already underway.

**RESOLVED:** That the play area at the Parish Hall Recreation Ground be the subject of the grant application and that the works to all three sites be done at the same time once the outcome of the grant application was known.

### **(g) MEMORIAL BENCH ON THE BAULK**

The Clerk reported that the memorial bench was not in situ on the Baulk and that the Rotherham Advertiser had taken some photographs of it and councillors. A resident had donated some waterproof cushions for the bench. A discussion then took place about the wider management of the site by RMBC and the Parish Council.

**RESOLVED:** That this be noted.

### **(h) MANAGEMENT OF THE VILLAGE GREEN**

Councillors discussed various issues relating to the village green in North Anston. It was felt that inviting residents to a meeting with the Parish Council and its ecologist would be helpful. An issue relating to runoff from the green needed to be dealt with.

**RESOLVED:** That the residents neighbouring the village green be invited to a meeting with the Parish Council and its ecologist to discuss

the management of the green. Also that work be undertaken to mitigate the run off from the green into one of the neighbouring properties.

**(i) ACCESS ISSUE ACROSS PARISH COUNCIL LAND**

The Clerk explained that several residents who wanted to graze horses in a local farmers field adjacent to parish council owned land near the allotments in North Anston had asked for permission to access the field over the parish council owned land. The deeds of the land only allowed access for agricultural purposes.

**RESOLVED:** That access be allowed submit to commitments from the owners of the horses to reimburse the Council for the costs of any damage caused by the horses should they escape.

**(j) LOCATION AND NUMBER OF REPLACEMENT NOTICEBOARDS**

The Clerk explained the need to replace its noticeboards across the parish. Some having rotted away or which were too small to be fit for purpose.

**RESOLVED:** That the Parish Council purchase a new noticeboard to be located at the Parish Hall Recreation Ground and that councillors send the Clerk their suggestions for locations for noticeboards.

**(k) MANAGEMENT OF TURNER'S TRIANGLE**

Cllr Tarmey raised the issue of Turner's Triangle and whether flowers could be put on the site and the shrubbery removed.

**RESOLVED:** That the Clerk liaise with the grounds staff to see whether flowers could be planted on the site.

136.21

**PARISH MATTERS**

**(a) PROPOSAL FOR COVID-19 MEMORIAL IN GREENLANDS PARK OR ELSEWHERE IN THE PARISH**

The Clerk reported that he had spoken with a company about costings for a memorial plaque.

**RESOLVED:** That this be noted and an update brought to the next meeting of the Council.

**(b) DONATION OF LAPTOPS TO LOCAL SCHOOLS**

The Clerk reported that all the laptops had been handed over to local schools and pictures had been taken of the handovers. Cllr Jepson asked that the minutes record the thanks of the Council to Christine Shepherd for her efforts sourcing laptops and other devices for local schools during lockdown.

**RESOLVED:** That this be noted and Christine Shepherd thanked for her efforts sourcing devices for local schools during lockdown.

**(c) BOOKS RELATING TO THE HISTORY OF THE PARISH**

The Chairman reported that she had written a foreword for the book.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(d) PROBLEMS WITH LITTER IN THE PARISH**

The Clerk reported that he was liaising with the ward councillors about this matter. Cllr Wilson reported that Rotherham Council were organising some community litter picks.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(e) BOULDERING IN ANSTON STONES WOOD**

Cllr Tawn gave an update regarding bouldering.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(f) SOUTH YORKSHIRE COMMUNITY FOUNDATION FLOOD RESILIENCE PROJECT**

The Clerk reported that the meeting of the parishes involved in the project had yet to take place. A shipping container had been ordered on behalf of Dinnington St John's Town Council which would hold material on behalf of both them and Anston Parish Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(g) YOUTH SERVICES PROVISION IN THE PARISH**

The Clerk had no update from RMBC to report to members.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(h) PRODUCTION OF YEARLY NEWSLETTER**

Cllr Jepson suggested that the Council produce a newsletter each Spring detailing its activity and achievements over the previous year.

**RESOLVED:** That provision for a newsletter be included in the draft budget for 2022/2023.

**(i) MEMORIAL BENCH AT PARADISE SQUARE, SOUTH ANSTON**

It was suggested that a memorial bench be placed at Paradise Square in South Anston like the one recently placed on the Baulk.

**RESOLVED:** That the ward councillors be approached to see if they could fund the purchase of such a bench.

**137.21**

**MEETINGS**

**(a) SOCIETY OF LOCAL COUNCIL CLERKS NATIONAL CONFERENCE, WEDNESDAY 13<sup>th</sup> OCTOBER – THURSDAY 14<sup>th</sup> OCTOBER 2021**

The Clerk gave a report on what had taken place at the conference.

**RESOLVED:** That the report be noted.

**(b) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS SOUTH YORKSHIRE BRANCH MEETING, STANTON VILLAGE HALL, WEDNESDAY 27<sup>th</sup> OCTOBER 2021**

The agenda of the forthcoming branch meeting was noted. Cllrs Bentley and Graham would be representing the Council at it.

**RESOLVED:** That this be noted.

**138.21**

**EVENTS**

**(a) ARRANGEMENTS FOR THE 2021 BONFIRE NIGHT & FIREWORKS DISPLAY**

The Clerk reported on the meeting held with RMBC on 8<sup>th</sup> October 2021. Further to that the event would be going ahead with some changes to reduce the risk of Covid-19 transmission. He was intending to engage some events stewards to prevent problems experienced in previous years with people trespassing into the display zone.

A discussion then took place regarding the charities which should be the subject of the collection at the event.

**RESOLVED:** That the Clerk put in place whatever arrangements were required to enable the event to be held. Moreover that the Children's Air Ambulance and Kindness & Company be the beneficiaries of the charity collection at the display.

**(b) REMEMBRANCE SUNDAY 2021**

The Clerk reported that due to a change in national policy the police were no longer able to escort Remembrance Sunday parades. RMBC had contacted parishes about this and the matter had been covered during the meeting with them on 8<sup>th</sup> October. Parish councils would have to apply for road closure notices whilst RMBC would, for 2021, cover the cost of using a traffic management company on the day. In

future years parishes would have to meet those costs. The Clerk had undertaken to supply RMBC with the relevant information needed to close the roads to enable the parade in Anston to take place. As part of this the Parish Council would have to insure the parade and do a risk assessment. To this end he was liaising with the uniformed groups to gather the necessary information. The Parish Council wreath for the ceremony had been ordered and the Chairman of the Council would lay it on behalf of the Council. He had contacted RMBC about the process for placing poppies on lampposts.

**RESOLVED:** That the Parish Council take on responsibility for organising the annual Remembrance Sunday parade and that an update be provided to the next meeting of the Council.

**(c) ARRANGEMENTS FOR THE QUEEN'S PLATINUM JUBILEE IN JUNE 2022**

In the absence of Cllr Baum-Dixon it was agreed to defer discussion of this matter to the next meeting of the Council.

**RESOLVED:** That discussion of this matter be deferred to the next meeting of the Council.

139.21

**CORRESPONDENCE**

**(a) NATIONAL ASSOCIATION OF LOCAL COUNCILS, LOCAL NATURE RECOVERY STRATEGIES CONSULTATION**

**RESOLVED:** That the consultation be noted.

140.21

**DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED**

**9(a) FUTURE OF THE HILLCREST PROPERTY**

Cllr Wilson informed members that she had contacted the RMBC legal department who had informed her that RMBC needed to value the property before they could progress the lease.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**9(b) CEMETERY EXTENSION PROJECT**

The Clerk reported that no progress had been made of late.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**9(c) OLD LIBRARY BUILDING**

The Clerk reported that since the last meeting of the Council a supervised re-entry of the property had taken place enabling the former tenant to remove his property from the building. He was arranging for



both condition and drainage surveys of the building to take place. In addition for new CCTV, burglar and fire alarms to be installed as well. Efforts to recover monies owed to the Council were ongoing.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**141.21 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

None.

**142.21 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next ordinary meeting of the Parish Council take place on Monday 15<sup>th</sup> November 2021 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC  
Clerk to Anston Parish Council  
10<sup>th</sup> November 2021

DRAFT