

## **ANSTON PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON WEDNESDAY 9<sup>th</sup> JUNE 2021**

**Present:** Councillors Tim Baum-Dixon, Ben Bentley, Diane Graham, Clive Jepson, Colin Tawn, Marie Wilkinson and Tracey Wilson.

**In Attendance:** Chris Pilkington (Clerk).

#### **62.21 ELECTION OF CHAIRMAN**

**RESOLVED:** That Cllr Tim Baum-Dixon be elected as Chairman of the Committee until the first meeting of the Committee after the next Annual Meeting of the Council.

#### **63.21 APOLOGIES**

None.

#### **64.21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

None.

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None.

#### **65.21 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC**

None.

#### **66.21 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 5<sup>th</sup> MAY 2021**

**RESOLVED:** That the minutes of the meeting of the Committee held on Wednesday 5<sup>th</sup> May 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

**67.21 YEAR END REPORT OF THE INTERNAL AUDITOR**

The Clerk reported that the Responsible Financial Officer and himself were continuing to progress the implementation of the recommendations of the report.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Committee.

**68.21 INTERNAL CONTROL CHECKS**

A discussion took place regarding the scope of the internal control checks and whether that should be reviewed. The Clerk undertook to obtain a model checklist from the Yorkshire Local Councils Associations.

**RESOLVED:** That councillors Graham and Wilkinson carry out the internal control checks of the May accounts and that a review of the scope of the internal control checks take place at the next meeting of the Committee.

**69.21 PAYMENTS AND RECEIPTS**

**RESOLVED:** That the payments presented at the meeting and those authorised and processed since the last meeting and set out in the accompanying documents be approved and that the list of receipts presented also be noted.

**70.21 ACCOUNTS**

**RESOLVED:** That the bank reconciliation for April 2021 be approved.

**71.21 MANAGEMENT ACCOUNTS**

**RESOLVED:** That the latest management accounts be noted.

**72.21 REVIEW OF RESERVES**

**RESOLVED:** That the website upgrade reserve be moved into the burial ground extension reserve and that the line referring to the Lychgate be removed.

**73.21 DEBTORS**

The Clerk reported on the debts owed to the Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**74.21 GRANTS**

A grant from the Elder Avenue Defibrillator Group was considered. The Committee was supportive but wanted further information relating to the constitution of the group and the location of the proposed defibrillator before making a final decision.

**RESOLVED:** That the further information sought be obtained and the matter considered again at the next meeting of the Committee.

**75.21 TENDERS FOR REPAIR TO PARISH HALL AND OLD LIBRARY**

The Clerk asked for consideration of this matter to be deferred to the next meeting of the full Council.

**RESOLVED:** That consideration of the matter be deferred to the next meeting of the full Council.

**76.21 REPRINTING OF HISTORY OF ANSTON BOOKLET**

The Clerk presented costings for the reprinting of the booklet.

**RESOLVED:** That the Council place an order for 250 copies at the cost of £902 plus artwork costs at £24 per hour subject to receipt of a satisfactory sample and information about the production timescale. The copies to be perfect bound rather than wire stitched.

**77.21 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED**

None.

**78.21 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the Committee next meet on Wednesday 7<sup>th</sup> July 2021 at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

2<sup>nd</sup> July 2021