

**ANSTON PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE FINANCE & GENERAL  
PURPOSES COMMITTEE HELD ONLINE ON WEDNESDAY 3<sup>rd</sup>  
MARCH 2021**

**Present:** Councillors Paul Vernon (Chairman), Ben Bentley, Diane Graham, Philip Matthews, Colin Tawn, Bev Thornley and Marie Wilkinson

**In Attendance:** Chris Pilkington (Clerk) and Michael Gazur (Responsible Financial Officer).

**30.21 APOLOGIES**

Apologies for the meeting and a reason for absence from it were received from Cllr Clive Jepson.

**RESOLVED:** That the reason for absence of Cllr Jepson be approved.

**31.21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

None.

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None.

**32.21 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That should they be present the press and public be excluded for the consideration of agenda items 10 and 14 due to the confidential nature of the items to be discussed.

**33.21 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 3<sup>rd</sup> FEBRUARY 2021**

**RESOLVED:** That the minutes of the meeting of the Committee held on Wednesday 3<sup>rd</sup> February 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

**34.21 MID-YEAR REPORT OF THE INTERNAL AUDITOR**

The Clerk reported on progress in implementing the recommendations of the internal auditor.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Committee.

**35.21 INTERNAL CONTROL CHECKS**

**RESOLVED:** That councillors Graham and Wilkinson carry out the internal control checks for January.

**36.21 PAYMENTS AND RECEIPTS**

**RESOLVED:** That the payments presented at the meeting and those authorised and processed since the last meeting and set out in the accompanying documents be approved and that the list of receipts presented also be noted.

**37.21 ACCOUNTS**

**RESOLVED:** That the bank reconciliation for January 2021 be approved.

**38.21 MANAGEMENT ACCOUNTS**

**RESOLVED:** That the latest management accounts be noted.

**39.21 DEBTORS**

The Clerk reported on the debts owed to the Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**40.21 GRANTS**

There were no grant applications for consideration.

**41.21 SCALE OF CHARGES**

The draft scale of charges were discussed and it was noted that the single pitch hire should say including VAT. It was also agreed to amend the hire fee of the senior pitch at Crowgate to be £300 per season, that of the junior pitch to be £180 per season with the season hire of the changing rooms to be £150.

**RESOLVED:** That with these amendments the scale of charges for 2021/2022 be adopted.

**42.21 CEMETERY CHARGES**

**RESOLVED:** That the cemetery charges for 2021/2022 be adopted as presented.

**43.21 SALARY INCREASES 2021/2022**

**RESOLVED:** That salary increases for 2021/2022 be noted and approved.

**44.21 APPROVAL OF BUILDING SOCIETY DEPOSITS**

**RESOLVED:** That £85,000 each be deposited in the Cambridge Building Society and the Nationwide Building Society with the signatories to the accounts to be agreed after the elections to the Council in May.

**45.21 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED**

None.

**46.21 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next meeting of the Committee take place virtually via Zoom on Wednesday 7<sup>th</sup> April 2021.

Chris Pilkington PSLCC  
Clerk to Anston Parish Council  
29<sup>th</sup> April 2021