

## ANSTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD ONLINE ON WEDNESDAY 3<sup>rd</sup> FEBRUARY 2021

**Present:** Councillors Paul Vernon (Chairman), Ben Bentley, Diane Graham, Clive Jepson, Philip Matthews, Colin Tawn, Bev Thornley and Marie Wilkinson

**In Attendance:** Chris Pilkington (Clerk) and Michael Gazur (Responsible Financial Officer).

In the absence of the Chairman of the Committee Cllr Diane Graham was elected to chair the meeting.

#### **16.21 APOLOGIES**

None.

#### **17.21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

Cllrs Graham and Jepson both declared interests in respect of agenda item 12 (Grounds maintenance contract for 2021/2022).

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None.

#### **18.21 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC**

None.

#### **19.21 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON WEDNESDAY 6<sup>th</sup> JANUARY 2021**

**RESOLVED:** That the minutes of the meeting of the Committee held on Wednesday 6<sup>th</sup> January 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

#### **20.21 MID-YEAR REPORT OF THE INTERNAL AUDITOR**

The Clerk reported on progress in implementing the recommendations of the internal auditor.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Committee.

**21.21 INTERNAL CONTROL CHECKS**

**RESOLVED:** That councillors Graham and Wilkinson carry out the internal control checks for December.

**22.21 PAYMENTS AND RECEIPTS**

**RESOLVED:** That the payments presented at the meeting and those authorised and processed since the last meeting and set out in the accompanying documents be approved and that the list of receipts presented also be noted.

**23.21 ACCOUNTS**

**RESOLVED:** That the bank reconciliation for December 2020 be approved.

**24.21 MANAGEMENT ACCOUNTS**

**RESOLVED:** That the latest management accounts be noted.

**25.21 DEBTORS**

The Clerk reported that seven allotment holders were now classified as debtors.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**26.21 GRANTS**

There were no grant applications for consideration.

**27.21 GROUNDS MAINTENANCE CONTRACT FOR 2021/2022**

The Clerk presented the proposed grounds maintenance contract with RMBC for the 2021/2022 financial including the maintenance of the pitch and grasscutting at the Crowgate recreation ground. A discussion took place and some concerns were raised about RMBC not informing the Parish Council when certain works were done.

**RESOLVED:** That the grounds maintenance contract with RMBC for 2021/2022 be agreed including the maintenance of the pitch and grasscutting at the Crowgate recreation ground. Also that the Clerk raise concerns at the next RMBC parish liaison group meeting about RMBC not informing the Parish Council when works were done.

**28.21 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED**

None.

**29.21 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next meeting of the Committee take place virtually via Zoom on Wednesday 3<sup>rd</sup> March 2021.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

26<sup>th</sup> February 2021