

**ANSTON PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE FINANCE & GENERAL  
PURPOSES COMMITTEE HELD ONLINE ON WEDNESDAY 2<sup>nd</sup>  
DECEMBER 2020**

**Present:** Councillors Paul Vernon (Chairman), Ben Bentley, Diane Graham, Clive Jepson, Philip Matthews, Colin Tawn, Bev Thornley and Marie Wilkinson

**In Attendance:** Chris Pilkington (Clerk) and Michael Gazur (Responsible Financial Officer).

**61.20 APOLOGIES**

None.

**62.20 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS CODE OF CONDUCT**

None.

**(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

None.

**63.20 IDENTIFICATION OF ITEMS FOR THE EXCLUSION OF PRESS AND PUBLIC**

None.

**64.20 MINUTES OF THE MEETINGS OF THE COMMITTEE HELD ON WEDNESDAY 7<sup>th</sup> OCTOBER 2020 AND WEDNESDAY 4<sup>th</sup> NOVEMBER 2020**

**RESOLVED:** That the minutes of the meetings of the Committee held on Wednesday 7<sup>th</sup> October 2020 and Wednesday 4<sup>th</sup> November 2020 be confirmed as an accurate record and signed by the Chairman of the meeting.

**65.20 MID-YEAR REPORT OF THE INTERNAL AUDITOR**

The Clerk reported on progress in implementing the recommendations of the internal auditor.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Committee.

**66.20 REVIEW OF INTERNAL AUDIT ARRANGEMENTS FOR 2020/2021**

The proposed internal audit arrangements for the 2020/2021 financial year were presented to the Committee by the Responsible Financial Officer prior to them being presented to the full Council for approval.

**RESOLVED:** That the proposed arrangements be presented to the meeting of the full Council on 21<sup>st</sup> December 2020 for approval.

**67.20 INTERNAL CONTROL CHECKS**

**RESOLVED:** That councillors Graham and Wilkinson carry out the internal control checks for October and November.

**68.20 PAYMENTS AND RECEIPTS**

**RESOLVED:** That the payments presented at the meeting and those authorised and processed since the last meeting and set out in the accompanying documents be approved and that the list of receipts presented also be noted.

**69.20 ACCOUNTS**

**RESOLVED:** That the bank reconciliations for September 2020 and October 2020 be approved.

**70.20 MANAGEMENT ACCOUNTS**

**RESOLVED:** That the latest management accounts be noted.

**71.20 DEBTORS**

None.

**72.20 GRANTS**

There were no grant applications for consideration.

**73.20. BANK ACCOUNTS**

The Responsible Financial Officer presented a proposal to change the banking arrangements of the Council to rationalise the number of open accounts and spread risk. It was proposed to close two accounts with the Co-operative Bank and open a new account with the Cambridge Building Society and another one with the Nationwide Building Society.

**RESOLVED:** That the Council close two accounts with the Co-operative Bank and open accounts with the Cambridge Building Society and the Nationwide Building Society.

**74.20 INVESTMENT POLICY**

The Responsible Financial Officer presented a proposed investment policy for the Parish Council.

**RESOLVED:** That the investment policy as presented be adopted by the Council.

**75.20 2020/2021 BUDGET – VIRING OF £6,000 FROM THE BONFIRE NIGHT HEADING TO THE GRANTS AND DONATIONS HEADING**

Further to the meeting of the Parish Council held on 19<sup>th</sup> October 2020 the Responsible Financial Officer asked the Committee to formally agree to vire £6,000 from the Bonfire Night budget heading to the grants and donations heading.

**RESOLVED:** That £6,000 be vired from the Bonfire Night budget heading to the grants and donations budget heading.

**76.20 REPAINTING OF PARKING BAYS AT PARISH HALL CAR PARK**

The Clerk presented a quote from WJ North Ltd for the repainting of the parking bays at the Parish Hall.

**RESOLVED:** That the quote be accepted and the work be carried out including the provision of an appropriate number of disabled parking bays.

**77.20 RECREATION GROUND TREE SURVEY**

The Clerk presented the tree survey recently carried out at the Recreation Ground and reported that the urgent works identified had already been carried out. Quotes for the remaining work were presented.

**RESOLVED:** That the work required be placed with Paul Day Countryside Services Ltd but that the Clerk be given the power to change to another contractor if the work could not be carried out before the next bird nesting season.

**78.20 DRAFT BUDGET FOR 2021/2022**

It was noted that dates for informal discussion meetings had been set and circulated to councillors. Those discussions would inform the draft budget presented to the next meeting of the Committee on 6<sup>th</sup> January 2021.

**RESOLVED:** That this be noted.

**79.20 DISCUSSION OF ITEMS FOR WHICH PRESS AND PUBLIC HAVE BEEN EXCLUDED**

None.

**80.20            DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next meeting of the Committee take place virtually via Zoom on Wednesday 6<sup>th</sup> January 2021.

Chris Pilkington PSLCC

Clerk to Anston Parish Council

31<sup>st</sup> December 2020