

# Anston Parish Council

## Memorial Application for South Anston Burial Ground

This **application** is to be completed and signed by the legal holder of the Grant of the Exclusive Right of Burial and the memorial mason **for every kind of work** proposed to be carried out in relation to a memorial at the South Anston Burial Ground.

Please note this form constitutes an application only and no works should be undertaken until written permission is granted by the Anston Parish Council. Anston Parish Council will not be responsible for any losses incurred for works to a memorial that is not approved.

### Section One : For Grant holder's use

Name of Deceased				
Grave space Reference No				
Date Of Burial				
Full Name of Applicant				
Status of Applicant <i>Please tick relevant box</i>	<b>Registered holder</b> of the Grant of Exclusive Right of Burial	<b>Executor</b>	<b>Next Of Kin</b> – please specify relationship to the deceased (e.g. Son)	
I hereby request that (Please enter the name and address of the Memorial Mason who will be carrying out the work on your behalf)	be permitted to carry out the work as detailed overleaf.			
<ul style="list-style-type: none"> <li>• I understand that I am responsible for the costs of erecting and maintaining the memorial</li> <li>• I understand that the memorial remains my property and as the registered owner/executor/next of Kin/ of the holder of the Grant of Exclusive Rights of Burial I am responsible for keeping the memorial in good repair at all times to meet current and future Health and Safety Regulations or Rules that may be applied.</li> <li>• I understand that if I fail to do the above the memorial may be laid flat/removed without prior notice, I agree to allow Anston Parish Council to authorise random testing of memorials to National Association of Memorial Mason standards (or any relevant Health and Safety standards) to ensure that I am complying with my obligations as the registered owner/executor/next of Kin/ of the holder of the Grant of Exclusive Rights of Burial of this grave/plot.</li> <li>• If the memorial is found to be in an unsafe condition, at any time, I accept that the memorial may be laid flat/removed and that I will be responsible for the cost of removal and renovation/repair cost if I choose to have the memorial reinstated. I will ensure that I will notify the Parish Council in writing of any change of address to enable the parish council to notify me of any change in rules or regulations that may affect the grave or memorial.</li> </ul>				
Signed				
Date				
Address including postcode				
Daytime Telephone No.				

## Section Two:

To be completed by the memorial mason who will be carrying out work, of any kind, on a memorial, or erecting a memorial at the South Anston Burial Ground.

**Description of work:** *Please tick box as appropriate and provide details*

- Additional Inscription
- Repair work
- Erection of Headstone
- Placing of Cremation Stone

<b>Description :</b>
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### Memorial Material:

It is the policy of the Anston Parish Council to maintain the Burial Ground as a lawned cemetery and so only monumental headstones are allowed to be placed on grave sides. Vases and other tributes are not allowed.

<b>Type and colour of stone and details of fittings</b> e.g. granite, NAMM approved anchorage system etc)	
<b>Type of decorative features if any</b> e.g. flower holder, photograph	
<b>Size</b> please give full dimensions of proposed memorial but please note that maximum dimensions apply	

- I enclose a sketch / photograph of the proposed memorial / inscription**  
**Proposed Inscription** – no inscriptions (apart for grave number) are allowed on the back of a memorial

**I confirm that** (please tick all relevant boxes) :

- The memorial will be manufactured and erected to the current minimum National Association of Memorial Mason (NAMM) standards. In the case of headstones this will include a NAMM approved anchor system conforming to BS8415.
- All work carried out on the memorial (e.g. removal for additional inscription or other repair work) will meet current minimum NAMM standards and in the case of a headstone will include a NAMM approved anchor system.
- I/we agree to be responsible for any damage caused to Parish Council property or to surrounding memorials, turf etc. caused by the negligence of myself, my workmen and or/any subcontractor employed by me, and confirm we have appropriate (minimum of £5 million) public liability insurance in place.
- I/we agree to remove all unused materials / rubbish and to leave the area in a neat and tidy state.
- I/we agree not to carry out any work on site while a funeral is in progress.
- I / we confirm that the applicant has seen and approved the specifications as detailed in this application.
- I/we have explained to the legal holder of the Grant of Exclusive Rights of Burial that the memorial remains their property and that they are responsible for keeping it in good and safe condition to current industry and general Health and Safety standards at all times.
- I/we have advised the owner to consider insuring the memorial against accidental damage and vandalism.

<b>Signed</b>	
<b>Full Name of Signatory</b>	
<b>Date</b>	
<b>Name &amp; Address of Company</b>	

## Section Three :

### Monuments, Tablets and Monumental Inscriptions Fees

Section 34 of the Burial Act 1852

Local Government Act 1972

Article 15 of the Local Authorities Cemeteries Order 1977

In accordance with the current schedule of fees set by the Anston Parish Council I / we enclose payment of the following fees :

Item		Fee As at 1/4/23 to 31/3/24	Amount Due
(a)	For the right to place a headstone or tablet		
	(i) Anston resident	£173	£
	(ii) Former Anston resident	£300	£
	(iii) Non-resident	£426	£
(b)	Additional inscription to existing monument		
	(i) Anston resident	£32	£
	(ii) Former Anston resident	£125	£
	(iii) Non-resident	£218	£
(c)	Monument removal for cleaning or like for like replacement	No charge	£
<b>Total Due</b>			£
Cheques should be made payable to ' <b>Anston Parish Council</b> ' BACS payments to: Anston Parish Council – 608301 – 20386160 Please use Deceased's name as reference			

**South Anston Burial Ground is maintained as a lawned cemetery and vases, kerbs, surrounds or any other tribute not retained within the approved memorial, are not permitted.**

**Please complete and return the signed form to:**

*Anston Parish Council, The Parish Hall, 15A Ryton Road, North Anston, Sheffield, S25 4DL*