

RULES AND REGULATIONS MADE BY THE PARISH COUNCIL OF THE PARISH OF ANSTON IN THE COUNTY OF YORK (WEST RIDING) FOR THE MANAGEMENT OF THE BURIAL GROUND PROVIDED BY THEM TOGETHER WITH THE TABLE OF FEES PAYMENTS AND SUMS FIXED UNDER SECTION 34 OF THE BURIAL ACT 1852 THE TABLE OF FEES FIXED UNDER SECTION 31 OF THE BURIAL ACT 1900 AND THE TABLES OF FEES AND PAYMENTS FIXED OTHER THAN UNDER SECTION 34 OF THE BURIAL ACT 1852.

1. Throughout the Regulations, the following expressions shall have the meanings hereinafter respectively assigned to them viz:-  
“The Parish Council” means the Parish Council of the Parish of Anston, in the County of York (West Riding).  
“The Burial Ground” means the Burial Ground situate on Sheffield Road, South Anston.  
“Grave” means a burial place formed in the ground by excavation and without any internal wall or artificial lining whatever.  
“Vault” includes underground burial places of every description except Graves to which the word “Grave” interpreted aforesaid applies.
2. The Burial Ground will be open to the public from 9 a.m. to Sunset each day. Children under twelve years of age are not allowed within the Burial Ground unless under the care of a responsible person.
3. Written notice of interment must be given as stated on the printed forms supplied by the Parish Council for the purpose, on which the whole of the particulars required must be clearly and completely stated. Forms may be obtained from the Burial Ground Caretaker’s Office or from the Clerk of the Parish Council. All fees, payments and sums together with the fees payable to Ministers of Religion for services rendered at the interment, and any other payments due to the Parish Council, are to be paid to the Parish Council on giving the Notice, and before the work in respect of which they are payable, is begun. The person signing the Notice will be held responsible for any error in completing it and for the payment of any additional fees if it is subsequently found that incorrect fees have for any reason been charged.
4. Two clear days notice must be given of an interment except where a vault is required, in which case the period of notice is Three Days, exclusive in each case of Sunday, Christmas Day, Good Friday, Bank Holidays, and Days appointed for a General Thanksgiving. Interments at shorter notice may be arranged in exceptional cases by and at the discretion of the Parish Council, subject to satisfactory arrangements being made by the applicant to bear any extra costs involved.
5. Without permission under special circumstances, no burial is to take place from and after the first day of April until the first day of October, other than between the hours of ten o’clock in the forenoon and four o’clock in the afternoon, and from the first day of October until the first

day of April other than between the hours of ten o'clock in the forenoon and three o'clock in the afternoon. Due notice of the time of the interment must be given to the Parish Council and to the Minister who is to officiate, who must be consulted by the applicant as to the time of the interment. The time named for an interment is to be that when the funeral procession is due to arrive at the Burial Ground.

6. On or before the admission of any funeral into the Burial Ground or before the interment therein of the body of a stillborn child, the Certificate of the Registrar of Deaths or Coroner authorising the interment, must be produced and handed to the person appointed by the Parish Council to receive the same.
7. All interments in any portion of the Burial Ground shall, whether a religious service be performed or not, be conducted in a decent, solemn and orderly manner. The delivery of any address whatever, not being part of, or incidental to, a religious service, or not otherwise permitted by any lawful authority, is absolutely forbidden and any person guilty of a breach thereof, or guilty of any riotous violent, or indecent behaviour at an interment, or wilfully obstructing such interment in the Burial Ground, or who shall, under cover of any religious service or otherwise in the Burial Ground, wilfully endeavour to bring into contempt or obloquy the Christian religion or the belief or worship of any Church or denomination of Christians, or the members of any Minister of such Church or denomination or any other person, will be prosecuted as the law directs.
8. At all internments in unconsecrated ground, parties may choose their own Minister, but the Incumbent of the Parish officiates at funerals of Parishioners in Consecrated Ground if the service of the Church of England is used.
9. If the party having charge of the funeral wishes the deceased to be interred in consecrated ground without a religious service, or with a religious service not in accordance with the rites of the Church of England, under the Burial Laws Amendment Act, 1880. In such cases twenty four hours notice of such interment may be given to the Clerk to the Parish Council as the person appointed to receive such notice.
10. The Parish Council will select the place for interment in both the consecrated and unconsecrated ground, for all interments, and all new grave and vault spaces will be taken in rotation as far as practicable and varied only for reasons considered necessary by the Parish Council.
11. All graves and vaults are to be dug and excavated under the management regulation and control of the Parish Council. Only double brickwork will be allowed in vaults and coated with cement not less than three quarters of an inch thick. The purchaser of the exclusive right of burial in any grave or vault space shall at his own cost employ

workmen to construct a vault or erect a memorial and such work must conform to the Regulations which may be made from time to time by the Parish Council but in the case of any breach of the Regulations, the Parish Council shall have the right of interfering and of discharging any workmen from remaining in, or entering, the Burial Ground. Vaults, or bricked Graves will not be allowed for interment in ground the exclusive rights of burial in which is not purchased. All work on the re-opening of a vault must be done by the purchaser at his own cost.

12. At every burial in a vault, the coffin must be separately entombed in an air-tight manner, that is, by properly cemented stone or brickwork, which shall never be disturbed, and there must be at least two feet six inches between the top of the Vault and the ordinary surface of the ground. If the memorial is to be erected the appropriate part of the vault must be bricked to the surface. The purchaser shall also fill up and level the ground, remove all refuse, and will be held responsible for any damage done to any other vault, tombstone or memorial, or any part of the Burial Ground.
13. No unwallied grave shall be re-opened within fourteen years after the burial of a person above twelve years of age, or within eight years after the burial of a child under twelve years of age, unless a layer of earth not less than six inches thick shall be left undisturbed above the previously buried coffin, but if, on re-opening any grave, the soil is found to be offensive, such soil shall not be disturbed, and in no case shall human remains be removed from the grave.
14. In every case the top of a coffin must be at least three feet from the surface of the ground. The Parish Council reserve the right to determine in any particular case the depth which will be permitted, and to regulate on sanitary grounds the number of interments in any grave. If for any reason the Parish Council decide no burial shall take place in a particular grave no claim may be made against the Parish Council by the owner thereof.
15. After interment, no body can be removed without producing to the Clerk of the Parish Council the Faculty or Licence required by law.
16. No memorial will be allowed on an unpurchased grave without the special permission of the Parish Council. Permission will not be granted for such memorials to contain name, initials, date of death, or other identification of a deceased person and the Parish Council does not guarantee that memorials erected subject to such special permission, if granted, shall never, at any future time, be removed.
17. In all cases of purchase of the exclusive right of burial in a grave, a certificate will be given by the Parish Council to the purchaser on payment of the prescribed fees. This Certificate should be produced at the time of giving notice of any subsequent interment, and the Parish Council may refuse to allow an interment to take place in any

purchased grave if such certificate of exclusive right of burial, accompanied by the written consent of the purchaser or his (or her) legal representative, is not produced.

18. Without the consent of the Parish Council, and then only subject to such conditions and payments as the Parish Council consider necessary, no Parishioner being the purchaser or owner of the exclusive right of burial in any grave or vault purchased at Parishioners rate, is entitled to have interred therein the body of a non-parishioner.
19. With the consent of the Parish Council, purchasers of the exclusive right of burial in any grave, or vault, may, on payment of the prescribed fees, transfer the interest in their purchases.
20. The Parish Council will not be responsible for any accident to graves, vaults or memorials occasioned by members of the public, by storm, wind, lightning, subsidence, or any other cause other than their own neglect. All private graves and vaults, memorials etc., must be kept in repair by the owners thereof respectively. Any memorial already placed on a purchased grave must be removed at the expense of the owner of the grave if such removal is necessary to enable the grave to be re-opened, and any re-fixing of such memorial must be carried out by, and at the expense of the owner. No person other than the owner, or relatives of the owner or of the deceased person whose remains are interred therein shall without the consent of the Parish Council be permitted to carry out the maintenance of any grave.
21. The Parish Council may, on receiving payment of the prescribed fees, undertake the maintenance of any grave on behalf of the owner, such maintenance to include the cutting and trimming of the grass on and around the grave and the keeping of the same neat and tidy, but no maintenance of monumental work will be undertaken.
22. No hewing or dressing of stones will be permitted within the Burial Ground, or any approach to the same. All materials and memorials must be conveyed into the Burial Ground by hand, or in hand cart, barrows or trucks fitted with rubber tyres, and all surplus materials must be removed from the Burial Ground in the same manner, in each case under the direction of the Parish Council. Any damage to walks or grounds by erecting memorials or performing other works, must be repaired to the Parish Council's satisfaction, by, and at the expense of the Contractor for the work.
23. No memorials will be allowed other than Headstones and/or Vases (*please note that after 1984 vases were no longer allowed*) neither can any memorial be admitted to or erected in any part of the Burial Ground without the approval of the Parish Council in writing, and any approval given will be subject to compliance with Regulations and to prior payment of the prescribed fees. Drawings of every memorial proposed to be erected with the character of the material proposed to be used

must be accompanied by a copy of the intended inscription thereon together with the written consent of the owner of the grave or vault and submitted for the approval of the Parish Council. The copies submitted will be retained by the Parish Council and filed for record purposes. Memorials to be erected must be supported on a proper foundation. The section and number of the grave or vault corresponding with the register of graves, must be legibly engraved on each memorial in not less than one half inch letters. The Parish Council reserve the right to employ, at the cost of the owner, a qualified person or persons to superintend the erection of any memorial fixed within the Burial Ground. Copper cramps must be used where required in connection with the erection of memorials. Glass globes, glass shades for artificial wreathes, glass bottles, jars and the like, may not be placed on any grave, and memorials of a perishable material will not be allowed. The Parish Council will cause any memorial to be removed after reasonable notice has been sent by them to the representatives of the deceased at their last known address, that in the Parish Council's opinion repairs are required or the memorial has become unsightly and requires attention, if repairs are not carried out or attention given pursuant to the notice. The horizontal base measurements of any headstone or memorial must not exceed three feet by two feet six inches and all headstones and memorials to any grave space must be arranged so that they are contained in or on the ground within two feet six inches of the grave space to which they relate. *(Please note that for current regulations regarding monument dimensions please refer to separate document 'Monument dimensions')*

24. The Parish Council may if they consider it necessary, place a suitable private grave mark or reference over any grave or vault for identification purposes and such mark shall not be removed except by consent of the Parish Council.
25. The Parish Council may at any time require mats, boards, canvas or other material to be used to preserve the grass, if in their opinion that any time such provision is necessary.
26. Whenever a burial has taken place the surface of the grave shall, or as soon as conveniently may be after the lapse of such a period as may reasonably suffice for the natural subsidence of the earth, be forthwith levelled and covered with fresh turf. In no case will the bare earth or mound be left exposed. Trees and shrubs are not allowed to be planted on graves.
27. Every person who shall wilfully destroy or injure any Chapel, Building, Wall, Gate or Fence belonging to the Burial Ground, or pull up, or destroy, or injure any Tree, Plant, or Flower therein, or who will daub or disfigure any Wall or Palisade thereof, or wilfully destroy, injure or deface any Monument, Tomb, Inscription or Gravestone, or Headstone within the Burial Ground, or any other wilful damage therein; or play at any game, or sport, or discharge firearms (save at a military funeral) in

the Burial Ground, or wilfully, or unlawfully disturb any persons assembled there for the purpose of burying any body therein, or commit any nuisance within the ground, is liable on prosecution to such penalties as the law directs.

28. Any person detected stealing plants or flowers, or wasting water from the supply provided by the Parish Council, will be prosecuted. No cycling will be permitted and no dogs will be allowed in the Burial Ground. Rubbish and dead flowers must not be left to despoil the Burial Ground.
29. All visitors to the Burial Ground must keep to the walks or roads, except while visiting a grave or tomb; and refrain from touching the trees, shrubs or flowers, and observe perfect decorum in all respects; and any person found conducting himself or herself in a noisy, riotous, or disorderly manner will be forthwith expelled from the Burial Ground. No person shall interrupt the workmen or servants of the Parish Council at their duties, nor employ them to plant graves or to execute any private work whatsoever.
30. A Register of the Burials will be kept under the supervision of the Clerk of the Parish Council, and at all reasonable times searches may be made and certified extracts obtained on payment of the prescribed fees.
31. Any matter arising which is not provided for by the existing regulations and any case of doubt as to the interpretation of these regulations shall be dealt with and determined in the first instance by the Parish Council, and the Parish Council reserve the right to alter, modify or make additions to these regulations at any time as they think fit.