

ANSTON PARISH COUNCIL

NOTICE OF THE ANNUAL MEETING OF THE COUNCIL

You are hereby summoned to attend the Annual Meeting of Anston Parish Council to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** On **Monday 17th May 2021** commencing at **7pm** for the purpose of transacting the following business.

Mr C Pilkington
Clerk to Anston Parish Council

- 1. ELECTION OF CHAIRMAN**
To elect the Chairman of the Parish Council for 2021/2022
- 2. ELECTION OF VICE-CHAIRMAN**
To elect the Vice-Chairman of the Parish Council for 2021/2022
- 3. DELIVERY OF ACCEPTANCE OF OFFICE FORMS**
To receive signed declaration of acceptance of office forms from councillors and the Chairman of the Council
- 4. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 5. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 6. PUBLIC PARTICIPATION**
To receive written questions for consideration by the Parish Council from members of the public
- 7. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public
- 8. PARISH COUNCIL MEETINGS**
To receive and confirm the minutes of the meeting of the Parish Council held on Monday 26th April 2021
- 9. GOVERNANCE AND FINANCE MATTERS**
 - (a) To readopt the General Power of Competence further to the Localism Act 2011
 - (b) To agree the timescale and process for filling the two ordinary vacancies on the Parish Council
 - (c) To approve current bank signatories and on-line bank authorisers to remain on the bank mandates until such a time as new mandates are fully in force
 - (d) To adopt an action plan for the 2021-2022 financial year

10. COMMITTEE MEMBERSHIPS

- (a) To review the terms of reference of the Finance & General Purposes Committee and to agree its membership for 2021-2022
- (b) To review the terms of reference of the Open Spaces Committee and to agree its membership for 2021-2022
- (c) To review the terms of reference of the Staffing Committee and to agree its membership for 2021-2022
- (d) To review the terms of reference of the Allotments Committee and to agree its membership for 2021-2022
- (e) To consider the appointment of any new committees for 2021-2022

11. REPRESENTATION ON OUTSIDE BODIES

- (a) To agree the Parish Council representatives to meetings of the South Yorkshire branch meetings of the Yorkshire Local Councils Associations
- (b) To decide upon any nominations from the Parish Council for the positions of Branch Chairman and Vice-Chairman of the South Yorkshire branch of the Yorkshire Local Councils Associations (YLCA) and branch representatives on the YLCA Joint Executive Board

12. REVIEW OF POLICIES AND OTHER ARRANGEMENTS

- (a) To review the standing orders and financial regulations of the Council and to consider any action required
- (b) To review the delegated powers of the Clerk and any delegation arrangements with other local authorities
- (c) To review arrangements, including legal arrangements, with other local authorities, not-for-profit bodies and businesses
- (d) To review representation on or work with external bodies and arrangements for reporting back
- (e) To review the inventory of land and other assets including buildings and office equipment
- (f) To confirm arrangements for insurance cover in respect of all insurable risks
- (g) To review of the Council's and staff subscriptions to other bodies
- (h) To review the Council's complaints procedure
- (i) To review the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation and to consider any action required
- (j) To review the Council's policy for dealing with the press/media and to consider any action required
- (k) To review the Council's employment policies and procedures and to consider any action required
- (l) To review the Council's expenditure incurred under Section 137 of the Local Government Act 1972 or the general power of competence

13. PLANNING AND HIGHWAYS MATTERS

- (a) Planning Application RB2021/0751, Demolition of attached outbuilding and erection of two storey side and single storey front extension, 15 Dukeries Drive, North Anston – To consider any response required
- (b) Planning Application RB2021/0785, Full two storey side extension, 20 West Street, South Anston – To consider any response required
- (c) Planning Application RB2021/0816, Demolition of existing garage and erection of two storey side and rear extension and single storey side extension, 2 Yew Tree Avenue, North Anston – To consider any response required

- (d) Planning Application RB2021/0838, Two storey side extension and single storey front and side extension, 1 White Gate, North Anston – To consider any response required
- (e) Planning Application RB2021/0866, Prior notification for a larger house extension with a 6m rear extension, a height of 2.5m to the eaves and an overall height of 3.4m, 64 Park Avenue, North Anston – To consider any response required
- (f) Planning Application RB2021/0869, Demolition of existing conservatory and garage and erection of single storey side and rear extension, 6 Lobelia Court, South Anston – To consider any response required
- (g) Planning Application RB2021/0889, Single storey rear extension, 84 Worksop Road, South Anston – To consider any response required

14. LAND AND PROPERTY MATTERS

- (a) To receive an update regarding the Hillcrest property and to consider any action required
- (b) To receive an update regarding the Cemetery Extension project and to consider any action required
- (c) To receive an update regarding the Old Library building and to consider any action required
- (d) To receive an update regarding the replacement of play equipment and to consider any action required
- (e) To receive an update regarding the memorial bench for The Baulk and to consider any action required

15. PARISH MATTERS

- (a) To receive an update regarding the proposal to have a Covid-19 memorial garden in Greenlands Park or elsewhere in the parish
- (b) To receive an update regarding the donation of laptops to local schools and to consider any action required
- (c) To receive an update regarding the re-printing of books relating to the history of the parish and to consider any action required
- (d) To consider problems with littering in the parish and to consider any action required

16. EVENTS

- (a) To receive an update regarding the 2021 Steam Rally and to consider any action required
- (b) To receive an update regarding plans for a fun fair and to consider any action required
- (c) To receive an update regarding arrangements for the 2021 Bonfire Night & Fireworks Display and to consider any action required

17. CORRESPONDENCE

- (a) Rotherham Metropolitan Borough Council, Identification of ward priorities for ward plans – To consider any response required
- (b) Yorkshire Local Councils Associations, Local Council appointments to RMBC Local Councils Joint Working Group – To consider any response required
- (c) Rotherham Metropolitan Borough Council, Local Councils Covid-19 briefing, Tuesday 25th May 2021 – To consider any action required
- (d) National Association of Local Councils, DCMS Rural Broadband consultation – To consider any response required

18. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

19. ITEMS FOR THE AGENDA OF THE NEXT MEETING

To agree on items to be included on the agenda of the next meeting of the Council

20. MEETING DATES

(a) To agree the time and place of ordinary meetings of the Council and its committees up to and including the next Annual Meeting of the Council

(b) To agree that the next meeting of the Council will take place on Monday 21st June 2021 at 7pm at the Parish Hall, 15a Ryton Road, North Anston

CIRCULATION

Councillors D Graham (Chairman of the Council), T Baum-Dixon, B Bentley, P Bowers, John Ireland, Jonathan Ireland, C Jepson, M Manship, M Mears, D Tarmey, C Tawn, T Wilson and M Wilkinson

Chris Pilkington PSLCC



Clerk to Anston Parish Council

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12th May 2021