

YORKSHIRE INTERNAL AUDIT SERVICES
26, STOCKWELL ROAD, KNARESBOROUGH
NORTH YORKSHIRE
TELEPHONE 01423 797817

The Chairman,
Anston Parish Council,
The Parish Hall,
Ryton Road,
North Anston,
Sheffield S25 4DL

16th April 2019

Dear Sir,

To the Chairman and Members of Anston Parish Council
Audit of Accounts for the Financial Year 2018/19

Annual Return

I have carried out the final audit of the council for 2018/19, and I am pleased to inform you that I have signed off section 4 of the return sent to you by your external auditors.

Bank Accounts.

The Council's bank accounts were checked, and the bank reconciliation of the current account at the Council's financial year end was agreed. The overall cleared balances for all the Council's bank accounts, at that date, being £141601.59

Vouching.

Expense invoices for the month of February 2019 were checked to the payment schedule. All entries checked were found to be accurately recorded, and the analysis of the relevant VAT inputs tax was also found to be correct. The VAT returns were found to have been filed up to date. Also, receipts relating to February 2019 were checked to the receipts schedules. These were also, accurately posted.

Salaries

The salaries included in February payments schedule were reviewed. The calculation was found to be accurate and in line with PAYE regulations. The salary paid from the bank was in accordance with the records examined. Also, payments to HMRC and the superannuation fund were up to date.

Risk Assessment

The risk assessment document was reviewed and found to cover the Council's risks adequately. I noted that the assessments will be confirmed at the Council meeting. As

pointed out in my previous reports, assessment of risk is a continuing task and as such the risk assessment document should be constantly kept under review, amendments made where necessary, and formally minuted.

Asset Register.

The Council's asset register was reviewed and found to cover comprehensively the asset's owned by the Council.

General

I should like to thank you for your particular assistance this year and hope that I shall be able to visit personally at the time of the next audit.

Yours sincerely,

Terry Flatters.