

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF ALLOTMENTS COMMITTEE

You are hereby summoned to attend a meeting of the Allotments Committee to be held on **Thursday 25th March 2021** commencing at **7pm** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/93382450672>).

Mr C Pilkington
Clerk to Anston Parish Council

AGENDA

- 1. ELECTION OF CHAIRMAN**
To elect the Chairman of the Allotments Committee
- 2. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 3. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 4. MINUTES OF PREVIOUS MEETINGS**
To receive and confirm the minutes of the meetings of the Allotments Committee held on Thursday 23rd January 2020, Thursday 24th September 2020 and Thursday 17th December 2020
- 5. CO-OPTION OF NON-COUNCILLORS ON TO ALLOTMENTS COMMITTEE**
To receive an update regarding the co-option of two non-councillors on to the committee and to consider any action required
- 6. INSPECTION OF ALLOTMENT SITES**
To receive a report on the latest inspection of the allotment sites

- 7. LETTING OF VACANT PLOTS**
To receive an update regarding vacant allotment plots and to consider any action required
- 8. WAITING LIST**
To receive an update regarding the waiting list, to consider whether non-residents of the parish should be allowed to join it and any action required
- 9. ALLOTMENTS RENTS**
(a) To note the allotment rental rates for 2021-2022 and 2022-2023
(b) To consider a full review of the rental rates charged and any action required
- 10. MODEL TENANCY AGREEMENT**
To consider a review of the model tenancy agreement and any action required
- 11. PURCHASE OF ALLOTMENTS SOFTWARE**
To note the purchase of a software package for the management of the allotments
- 12. NATIONAL ALLOTMENTS SOCIETY ANNUAL GENERAL MEETING, SATURDAY 12th JUNE 2021**
To note the agenda and arrangements for the Annual General Meeting and any action required
- 13. ITEMS FOR THE AGENDA OF THE NEXT MEETING**
To agree on items to be included on the agenda of the next meeting of the Committee
- 14. DATE AND VENUE OF NEXT MEETING**
To agree that the next meeting of the Committee will take place virtually via Zoom on Thursday 24th June 2021 at 7pm.

CIRCULATION

Councillors P Bowers, Jonathan Ireland, M Manship, P Vernon and M Wilkinson

Chris Pilkington PSLCC



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19th March 2021