

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF ALLOTMENTS COMMITTEE

You are hereby summoned to attend a meeting of the Allotments Committee to be held on **Thursday 24th June 2021** commencing at **7pm** for the purpose of transacting the following business.

Mr C Pilkington
Clerk to Anston Parish Council

AGENDA

- 1. ELECTION OF CHAIRMAN**
To elect the Chairman of the Allotments Committee for 2021/2022
- 2. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 3. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 4. MINUTES OF PREVIOUS MEETINGS**
To receive and confirm the minutes of the meetings of the Allotments Committee held on Thursday 23rd January 2020, Thursday 24th September 2020, Thursday 17th December 2020 and Thursday 25th March 2021
- 5. CO-OPTION OF NON-COUNCILLORS ON TO ALLOTMENTS COMMITTEE**
To receive an update regarding the co-option of two non-councillors on to the committee and to consider any action required
- 6. INSPECTION OF ALLOTMENT SITES**
To receive a report on the latest inspection of the allotment sites
- 7. LETTING OF VACANT PLOTS**
To receive an update regarding vacant allotment plots and to consider any action required
- 8. WAITING LIST**
To receive an update regarding the waiting list and any action required

9. **ALLOTMENTS RENTS**
To consider a full review of the rental rates charged and any action required
10. **MODEL TENANCY AGREEMENT**
To consider a review of the model tenancy agreement and any action required
11. **PURCHASE OF ALLOTMENTS SOFTWARE**
To note the purchase of a software package for the management of the allotments
12. **ITEMS FOR THE AGENDA OF THE NEXT MEETING**
To agree on items to be included on the agenda of the next meeting of the Committee
13. **DATE AND VENUE OF NEXT MEETING**
To agree that the next meeting of the Committee will take place virtually via Zoom on Thursday 30th September 2021 at 7pm.

CIRCULATION

Councillors P Bowers, Jonathan Ireland, C Tawn, M Wilkinson and T Wilson

Chris Pilkington PSLCC



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18th June 2021