

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

You are hereby summoned to attend a meeting of the Finance Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 7th September 2022** commencing at **7:30pm** for the purpose of transacting the following business.

1. APOLOGIES

To receive apologies for absence and to approve reasons for absence

2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public

4. COMMITTEE MEETINGS

To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 6th July 2022

5. INTERNAL CONTROL CHECKS

To appoint two members to carry out the internal control checks for July and August 2022

6. EXPENDITURE & PAYMENTS

(a) To approve specific items for payments

(i) M&C Elliott, June gravedigging fees, £640

(ii) M&C Elliott, July gravedigging fees, £1,080

(iii) Rotherham Metropolitan Borough Council, Purchase and installation of Christmas trees and installation of lights, £2,000

(iv) HAGS, Replacement planking for play equipment, £2,663.84

(v) Foxstone Forestry Ltd, works to trees in Anston Stones Wood, amount to be tabled

(b) To note specific items of expenditure

(i) Stapletons, Keys for front door bar, £8.70

(ii) Screwfix, Replacement ear defenders and marking tape, £12.48

(iii) B&Q, Postcrete, £12.80

(iv) CEF, Lighting tube, £14.88

(v) Jewson, Screws for benches, £25.19

(vi) Lyreco, Printer paper and graffiti removal wipes, £49.43

(vii) Lyreco, Printer paper and hand sanitiser, £78.59

(viii) HM Wainwright Ltd, Diesel and petrol, £195.23

(ix) HM Wainwright Ltd, Diesel, petrol and mobile top ups, £240.82

Online Group Services Ltd,

(x) ADAS, Anston Stones Wood zone one tree survey, £1,098

7. MONTHLY ACCOUNTS

- a) To consider/approve bank reconciliation for July 2022
- b) To consider/approve receipts schedule for June and July 2022
- c) To consider/approve payments schedule for June and July 2022
- d) To discuss reserves and any action required regarding vireing

8. MANAGEMENT ACCOUNTS

To discuss management accounts

9. UNITY TRUST BANK SAVINGS ACCOUNT

To consider/approve opening a Unity Trust Bank Instant Access Savings Account and any action required

10. UNITY TRUST BANK CREDIT CARD

To consider/approve applying for a Unity Trust Bank Credit Card (Lloyds Card) for use by the Clerk and any action required

11. SCRIBE CEMETERY SOFTWARE

To consider/approve subscribing to Scribe's Cemetery software and any action required

12. GRANTS

South Anston Methodist Church, Queen's Platinum Jubilee Celebrations and hire of brass band - To receive further information and to decide upon the application

13. OLD LIBRARY

To discuss/approve carrying out a structural survey of the old library and any action required

14. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

15. DATE OF NEXT MEETING

To agree that the next meeting of the Finance Committee will take place at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 5th October 2022

CIRCULATION

Committee members: Councillors T Baum-Dixon, B Bentley, D Graham, J Ireland, C Jepson, P Matthews, K Pearson and M Wilkinson.

Michael Gazur MCMi PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council

The Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL

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1st September 2022