

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

You are hereby summoned to attend a meeting of the Finance Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 6th September 2023** commencing at **7:30pm** for the purpose of transacting the following business.

1. APOLOGIES

To receive apologies for absence and to approve reasons for absence

2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public

4. COMMITTEE MEETING

To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 5th July 2023

5. INTERNAL CONTROL CHECKS

To appoint two members to carry out the internal control checks for June and July 2023

6. PAYMENTS

To approve payments authorised and processed since last meeting.

7. MONTHLY ACCOUNTS

a) To consider/approve bank reconciliation for June 2023

b) To consider/approve receipts schedule for June 2023

c) To consider/approve payments schedule for June 2023

d) To consider/approve bank reconciliation for July 2023

e) To consider/approve receipts schedule for July 2023

f) To consider/approve payments schedule for July 2023

g) To discuss reserves and any action required regarding vireing

8. MANAGEMENT ACCOUNTS

To discuss management accounts

9. BANK SIGNATORIES

To consider adding the Clerk to the Council to the bank mandates (Council and Charity) in order to have a second officer who can add payments to the Unity Trust Bank online system

10. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

11. DATE OF NEXT MEETING

To agree that the next meeting of the Finance Committee will take place at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 4th October 2023

CIRCULATION

Committee members: Councillors Bentley, Concannon, Graham (Chairman), Jepson, Tawn, Wilkinson and Wright (Vice Chairman).

Michael Gazur MCMi PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council

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29th August 2023