

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

You are hereby summoned to attend a meeting of the Finance Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 6th April 2022** commencing at **7:30pm** for the purpose of transacting the following business.

1. APOLOGIES

To receive apologies for absence and to approve reasons for absence

2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public

4. COMMITTEE MEETINGS

To receive and confirm the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 2nd February 2022 (the meeting of the 2nd March was inquorate)

5. INTERNAL CONTROL CHECKS

(a) To appoint two members to carry out the internal control checks for February and March 2022

(b) To plan the schedule of internal control checks for 2022/2023 and any action required

6. EXPENDITURE & PAYMENTS

(a) To approve specific items for payments

(i) RMBC, Commercial waste bin at South Anston cemetery, £1,203

(ii) Yorkshire Local Councils Associations, 2022-2023 membership subscription, £1,126

(iii) M&C Elliott, March 2022 gravedigging fees, £760

(iv) Npower, February 2022 Old Library electricity bill, £26.79

(v) Npower, February 2022 Crowgate electricity bill, £26.85

(vi) Npower, February 2022 Hillcrest electricity bill, £131.03

(vi) Corona Energy, February 2022 Old Library gas bill, £49.94

(b) To note specific items of expenditure

(i) Defibshop, Defibrillator, £1,020.00

(ii) Wel Medical, Defibrillator cabinet, £399.00

(iii) Defibshop, Replacement defib pads and ready kit, £108.00

(iv) Wainwrights, Replacement tyre and fitting, £94.14

(v) Mole Country Stores, Fencing stakes, £27.00

(vi) Screwfix, Chainsaw chain and oil, £16.77

(vii) HM Wainwright Ltd, Diesel fuel and mobile top up, £180.09

(c) To consider the purchase of a hedgetrimmer and any action required

(d) To consider the purchase/subscription to the Scribe cemetery software and any action required

(e) To resolve to suspend financial regulations 10.3 and 11.1(h) to consider and decide upon quote(s) to carry out works at the Village Green in North Anston

7. MONTHLY ACCOUNTS

a) To consider/approve bank reconciliation for January 2022

b) To consider/approve receipts schedule for January 2022

c) To consider/approve payments schedule for January 2022

d) To consider/approve bank reconciliation for February 2022

e) To consider/approve receipts schedule for February 2022

f) To consider/approve payments schedule for February 2022

g) To discuss reserves and any action required regarding vireing

8. MANAGEMENT ACCOUNTS

To discuss management accounts

9. DEBTORS

To receive an update on debtors and to consider any action required

10. GRANTS

(a) To receive and decide upon a grant application from Krazy Krafters

(b) To receive and decide upon a grant application from Anston Hillcrest Primary School

11. BUILDING SOCIETY ACCOUNTS

(a) To consider/approve opening a Nationwide Building Society savings account, approve amount to be deposited (£85,000), investment period and appoint signatories

(b) To consider/approve opening a Cambridge Building Society savings account, approve amount to be deposited (£85,000) and appoint signatories

12. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

13. DATE OF NEXT MEETING

To agree that the next meeting of the Finance and General Purposes Committee will take place at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 4th May 2022

CIRCULATION

Committee members: Councillors T Baum-Dixon (Chairman of the Committee), B Bentley, D Graham, J Ireland, C Jepson, M Manship, P Matthews and M Wilkinson.

Michael Gazur MCMI PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council

The Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL

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1st April 2022