

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of the Finance and General Purposes Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 3rd May 2023** commencing at **7:30pm** for the purpose of transacting the following business.

- 1. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public
- 4. COMMITTEE MEETING**
To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 29th March 2023
- 5. INTERNAL CONTROL CHECKS**
To appoint two members to carry out the internal control checks for March and April 2023
- 6. PAYMENTS**
To approve payments authorised and processed since last meeting.
- 7. MONTHLY ACCOUNTS**
 - a) To consider/approve bank reconciliation for March 2023
 - b) To consider/approve receipts schedule for February and March 2023
 - c) To consider/approve payments schedule for February and March 2023
 - d) To discuss reserves and any action required regarding vireing
- 8. MANAGEMENT ACCOUNTS**
To discuss management accounts
- 9. YEAR END FIGURES 2022/2023 AND AGAR**
To receive year-end figures for 2022/2023 and discuss AGAR prior to consideration/approval by full council
- 10. RECREATION GROUND CENTENARY CELEBRATIONS**
To consider what, if any, centenary celebrations the Parish Council may wish to organise

- 11. POPPIES**
To consider/approve purchase of poppies for attachment to lampposts
- 12. CORONATION COMMEMORATION**
To consider what, if any, commemorative gifts/ideas the Parish Council may wish to support
- 13. NOTICE BOARDS**
To receive quotes for notice board and consider whether it meets requirements in terms of size, construction and cost
- 14. CEMETERY**
To discuss condition of benches, covid memorial, general maintenance and any action required
- 15. CARD READER**
To consider/approve purchase of card reader and appoint provider in order to be able to take card payments
- 16. GRANT APPLICATION**
To consider/approve grant application from IBIS (The Independent Botanical Illustration Society)
- 17. ASW TREE SURVEY**
To consider/approve instructing RSK ADAS to carry out the 2023 Anston Stones Wood tree survey
- 18. BANK SIGNATORIES**
To consider/approve additional bank signatories
- 19. GATE AT SPRING MATTRESS LANE**
To consider/approve fitting wider gate at the allotment end of Spring Mattress Lane in order to facilitate access by wider tractor
- 20. USE OF PROPOSED COUNCIL OFFICES**
To consider the VAT implications of hiring out the proposed offices
- 21. FITTING NEW WATER BOILERS AT THE PARISH HALL**
To consider/approve fitting two Burco wall mounted boilers (to replace faulty units) at the parish hall
- 22. PURCHASE OF NEW LAWN MOWER**
To consider/approve purchase of Harrier 41 Pro petrol lawn mower
- 23. ADDITIONAL CCTV CAMERA**
To consider/approve fitting additional CCTV camera near equipment store at rear of parish hall
- 24. CORONATION GRANT**
To consider/approve additional £24.98 grant to one organiser and which is an excess to the previously agreed limit of £500 to support groups celebrating the Coronation

25. CEMETERY FOOTPATH

To discuss merits of tarmacking versus relaying of the paving slabs at the cemetery

26. HANDRAIL AT BOWLING GREEN

To consider/approve additional handrail at the bowling green

27. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

28. DATE OF NEXT MEETING

To agree that the next meeting of the Finance Committee will take place at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 7th June 2023

CIRCULATION

Committee members: Councillors B Bentley, S Concannon, D Graham, J Ireland, C Jepson (Chairman), P Matthews, M Wilkinson and K Wright.

Michael Gazur MCMi PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council

The Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL

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27th April 2023