

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of the Finance and General Purposes Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 29th March 2023** commencing at **7:30pm** for the purpose of transacting the following business.

- 1. CHAIRMAN**
To appoint Chairman of this committee for the remainder of the municipal year
- 2. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 3. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 4. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public
- 5. COMMITTEE MEETING**
To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 1st February 2023
- 6. INTERNAL CONTROL CHECKS**
To appoint two members to carry out the internal control checks for February 2023
- 7. PAYMENTS**
To approve payments authorised and processed since last meeting.
- 8. MONTHLY ACCOUNTS**
 - a) To consider/approve bank reconciliation for January 2023
 - b) To consider/approve receipts schedule for January 2023
 - c) To consider/approve payments schedule for January 2023
 - d) To discuss reserves and any action required regarding vireing
- 9. MANAGEMENT ACCOUNTS**
To discuss management accounts
- 10. SCALE OF CHARGES 2023/2024**
To consider/approve Scale of Charges for 2023/2024
- 11. CORONATION CELEBRATIONS**
To consider what, if any, Coronation celebrations the Parish Council may wish to organise

12. CORONATION MUGS

To consider purchasing Coronation Mugs for all the primary school children attending the three Anston primary schools (approximately 674) at a cost of approximately £4,156

13. HANGING BASKETS

To consider/approve hanging baskets for 2023 at a cost of approximately £5,000

14. NOTICE BOARDS

To receive quote for 'Classic' notice board and consider whether it meets requirements in terms of size, construction and cost

15. CEMETERY

To discuss condition of benches, covid memorial, general maintenance and any action required

16. PAY AWARDS

To approve NJC pay awards (when agreed at national level) from the 1st April 2023

17. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

18. DATE OF NEXT MEETING

To agree that the next meeting of the Finance Committee will take place at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 3rd May 2023

CIRCULATION

Committee members: Councillors B Bentley, S Concannon, D Graham, J Ireland, C Jepson, P Matthews, M Wilkinson and K Wright.

Michael Gazur MCMi PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council

The Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL

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20th March 2023