

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of the Finance and General Purposes Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 1st September 2021** commencing at **7:30pm** for the purpose of transacting the following business.

- 1. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public
- 4. COMMITTEE MEETINGS**
To receive and confirm the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 7th July 2021
- 5. YEAR END REPORT OF THE INTERNAL AUDITOR**
To note progress implementing the recommendations of the internal auditor's year end report and to consider any action required
- 6. INTERNAL CONTROL CHECKS**
To appoint two members to carry out internal control checks of the July accounts
- 7. PAYMENTS AND RECEIPTS**
To approve payments presented at this meeting and those authorised and processed since the last meeting and to receive list of receipts since the July meeting
- 8. ACCOUNTS**
To consider/approve bank reconciliation for June 2021
- 9. MANAGEMENT ACCOUNTS**
To discuss management accounts
- 10. DEBTORS**
To receive an update on debtors and to consider any action required
- 12. GRANTS**
To decide upon any grant applications received

- 13. TENDERS FOR REPAIRS TO PARISH HALL AND OLD LIBRARY**
To consider quotes (if any) for repairs to the Parish Hall and Old Library and to consider any action required
- 14. PROPERTY INSURANCE**
To consider increasing insurance levels for council assets in order to reflect non-recoverable VAT and any action required
- 15. SECURITY COSTS**
To review the council's security costs and consider any action required
- 16. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**
To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 17. DATE OF NEXT MEETING**
To agree that the next meeting of the Finance and General Purposes Committee will take place at 7.30pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 6th October 2021

CIRCULATION

Committee members: Councillors T Baum-Dixon (Chairman of the Committee), B Bentley, D Graham, C Jepson, C Tawn, M Wilkinson and T Wilson.

Michael Gazur MCMI PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council
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26th August 2021