

ANSTON PARISH COUNCIL

AGENDA

of business proposed to be transacted at a

MEETING TO BE HELD ON MONDAY 16th JULY 2018

to be held at the Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL

Meetings of the Parish Council are not public meetings, however, members of the public have a statutory right to attend meetings of the Council as observers. Members of the public have no legal right to speak unless the Chairman authorises them to do so. Notwithstanding, as part of its commitment to community engagement, the Anston Parish Council sets out a time for public participation near the beginning of its full council meetings when members of the public are invited to speak.

Members of the public should not be involved in the decision making of the Council. The Council cannot make any instant decision at the behest of members of the public on items which are not included in the agenda. As a matter of best practice the public forum will be kept separate from the debate of the councillors.

If matters raised are not on the agenda for the meeting then these can be used to form part of the agenda for a future meeting, at the discretion of the Council.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

Public Session:

- a) To receive a short presentation from guest speaker (if any).
- b) Allow representations regarding planning applications, within the civil parish of Anston, to be considered later in the meeting.
- c) Allow one question per elector of the civil parish of Anston on a topic for which the parish council has a responsibility or which affects the parish.
- d) Through the Chairman, to allow Parish Council Members to address any questions raised by the public relating to Parish Council matters and to allow a supplementary question if that member of the public is present.

No resolutions may be moved under this section.

This section (not including the Police report or any guest speaker) should be limited to a maximum of twenty minutes.

The rules applying to public participation are set by the Parish Council. Section 97 of Standing Orders allows the Chairman to order the removal of any member of the public who interrupts the proceedings.

The meeting of the Parish Council will commence once the public session is closed.

1. To allow the newly elected member, if present, to sign the Declaration of Acceptance of Office. If not present, to allow the Declaration to be signed at a later date.
2. To receive apologies for absence. (Councillors should be aware that a member who fails to attend any meeting of the authority over a continuous period of six months shall cease to be a member of that authority (unless previously approved)).(LGA 1972, s85(1)).
3. To disclose members' DPI or personal interest in any item to be discussed.
4. To identify items for which the Press and Public may be excluded. (Public Bodies (Admission to Meetings) Act 1960, s1(2)).
5. To confirm minutes of the Parish Council meeting held on Monday 21st May 2018.
6. To sign and date the minutes as a true record of the meeting.

7. To authorise sealing of documents, namely Grants of Exclusive Rights of Burial for the Anston Burial Ground.
8. To consider planning, licensing matters, transport issues and receive reports
 - i) Planning lists –
To be tabled at the meeting. See also lists circulated to councillors by email.

plus any further items shown on planning lists published by the RMBC up to and including the day of the meeting.
9. To consider matters from previous meetings (Please refer to material previously served as this will no be re-copied).
 - i) (Cllr Tarmey) to discuss/approve matters raised at the Annual Parish Meeting.
 - ii) To consider/approve funds for improvements and flowerbed planting at Turner's Triangle (A57 junction with Sheffield Rd).
 - iii) To discuss/approve either 25 year or 125 year lease for Crowgate Recreation Ground.
10. To discuss matters notified by members/the Clerk (No resolutions may be moved under this item unless listed below).
 - i) To suspend Financial Regulation 10.3 in order to consider single quote for repair to parish hall roof (two sections of roof).
 - ii) To consider proposals from Cllr Manship regarding the Duke of Leeds Way (supporting documents forwarded to members by email):
 - a) To discuss/adopt the Duke of Leeds plan.
 - b) To consider/approve the free use of the parish hall for public consultation on the 18th, 19th and 20th August. (Note that Monday 20th would conflict with the Parish Council meeting).
 - c) To consider/approve the pre-prepared questions for public consultation.
 - d) To consider/approve the design of a banner and leaflets to advertise the public consultation events.
 - e) To consider/approve advertising the events in the local press and in Your Mag.
 - f) (Cllr Matthews) To consider/approve payment to John Brailsford Print as part contribution to the cost of printing promotional matter (John Brailsford Print to subsidise balance of cost).
 - g) (Cllr Tarmey) To consider establishing a community volunteering scheme.
11. To discuss/receive communications received/sent out by the Parish Council. (No resolutions may be moved under this item unless the communication is listed below but the person presiding may lay any further communication before the Council for information, even if not listed.)
 - i) None
 - ii) The following publications are available to members on request:
 - a) None
12. To receive/approve minutes of committees and to consider/approve recommendations from said committees as contained within the minutes. Each committee chairman may provide a brief verbal summary of the work of the committee.

13. To consider whether an additional meeting, before the next scheduled meeting, should be called in order to address a backlog of work and other time sensitive items.
14. To agree date and time of next meeting. (Monday 20th August 2018 at 7:00 p.m.).
15. To resolve to adjourn the meeting in order to allow the public to raise any issues regarding today's meeting. (No resolutions may be moved under this item. This section is limited to ten minutes).
16. To resolve to exclude the press and public due to the confidential nature of the business to be transacted.
17. To discuss any item(s) for which the press and public have been excluded.

Michael Gazur

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Clerk to the Council