

## FINANCE COMMITTEE MEETING

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### Minutes of the Meeting held on Wednesday 20<sup>th</sup> December 2017

Present were Councillors: Tarmey (Chairman), Manship, Sadler, Tawn, Thornton and Vernon.

In attendance: Two members of the public and RFO – M Gazur.

The meeting commenced at 7:08 p.m.

#### 097/17 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bentley, Ireland (JC), Ireland (JT), Jepson and Matthews .

#### 098/17 MINUTES OF THE MEETINGS HELD ON WEDNESDAY 22<sup>nd</sup> NOVEMBER AND WEDNESDAY 6<sup>th</sup> DECEMBER 2017

**RESOLVED:** that the minutes of the meetings of the Finance Committee held on the 22<sup>nd</sup> November and 6<sup>th</sup> December 2017 be confirmed as true and accurate records of the proceedings.

#### 099/17 APPROVE PAYMENTS AND SIGN CHEQUES AND MANDATES

**RESOLVED:** that the invoices/vouchers to a value of £942.16 as presented by the RFO, and as listed at appendix 1, be approved for payment.

#### 100/17 ACCOUNT/BANK RECONCILIATION FOR NOVEMBER 2017

**RESOLVED:** that the Account/Bank reconciliation for November 2017, as now presented by the RFO and shown at appendix 2, be confirmed.

All bank accounts (total) -	£ 209,789.85
Unpresented cheques -	£ 9,357.77
Receipts not shown -	£ 0.00

#### 101/17 RECEIPTS AND PAYMENTS SCHEDULES FOR NOVEMBER 2017

**RESOLVED:** that the Receipts and Payments schedules for November 2017, as now presented by the RFO and shown at appendices 3 and 4, be confirmed.

Total receipts -	£ 13,504.68
Total payments -	£ 34,051.07

#### 102/17 FINANCIAL OVERVIEW FOR NOVEMBER 2017

**RESOLVED:** that the financial overview for November 2017, as now presented by the RFO, be published on the Web-site.

#### 103/17 MANAGEMENT ACCOUNTS

The RFO presented the management accounts with actual entries up to and including November 2017. These were received.

#### 104/17 INTERNAL AUDIT OF ACCOUNTS

Cllrs Manship and Vernon agreed to carry out an audit of the November 2017 accounts.

105/17 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 10<sup>th</sup> January 2018 commencing after the Charity meeting in the Parish Hall, Ryton Road, North Anston.

The meeting finished at 8:23 p.m.